

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present.

7:04 p.m. Ms. Sanders opened the meeting and announced that the meeting was being recorded.

Dr. Driscoll, Medical Director and Chair, arrived at 7:09 pm.

- **Appointments**

7:15 pm: Gail Pepe, 21 Lufkin Point Road

7:30 pm: Final Public Health Nurse interview

7:55 pm: Final Public Health Nurse interview

- **Minutes**

May 9, 2013: Ms. Sanders made a motion for the Board to approve the minutes for May 9, 2013, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

Bills Payable #458, \$1,354.32: Ms. Sanders entertained a motion for the Board to approve bills payable #458, in the amount of \$1,354.32. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

149 Western Avenue, Zakas, Map 31, Lot 11B: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Zakas, 149 Western Avenue, Map 31, Lot 11B, stating that the Board is in agreement with inspector Jared Clark, that the system passed the 4-30-13 Title 5 inspection, however the inspector notes the existence of a garbage grinder for which the septic system serving the property is not designed. The Board recommends that the garbage grinder is removed. Ms. Sanders so moved. **Vote: All in Favor.**

Septic Design Plans are available for review in the Board of Health office.

- **Septic System Design Plans**

20 Cogswell Road, Tirrell, Map 19, Lot 54: Dr. Driscoll entertained a motion for the Board to disapprove the 2-28-13 septic system design plan for Tirrell, 20 Cogswell Road, Map 19, Lot 54, for the four reasons listed in the Agent's report. Ms. Sanders so moved. **Vote: All in Favor.**

67 Choate Street, Velonis, Map 16, Lot 9K: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan for Velonis, 67 Choate Street, Map 16, Lot 9K, dated 2-28-13, with a 5-30 revision date. Ms. Sanders so moved. **Vote: All in Favor.**

Septic Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

21 Lufkin Point Road, Pepe/Schwartz, building demo permit, Map 20, Lot 2A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Pepe/Schwartz to demolition of the existing building at 21 Lufkin Point Road, Map 20, Lot 2A, with required asbestos abatement. A local upgrade approval will be required for the well. Ms. Sanders so moved. **Vote: All in Favor.**

5 Beach Circle, Town of Essex, building demo permit, Map 19, Lot 100: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for the Town of Essex to demolish the house and shed at 5 Beach Circle, Map 19, Lot 100. Ms. Mazzarino so moved. **Vote: All in Favor.**

143 R Eastern Avenue, Lane, Map 15, Lot 49: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny re-endorse the building permit application, dated 2-24-11, for Lane, 143R Eastern Avenue, Map 15, Lot 49, for cement pad floor, build three walls out from existing building by 8 feet, extend roof out 8 ft. and re-roof existing roof to extend the interior dining area of Essex Seafood. Ms. Mazzarino so moved. **Vote: All in Favor.**

20 Winthrop Street, Lunnen Map 36, Lot 32: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse the building permit application for Lunnen, 20 Winthrop Street, Map 36, Lot 32, for a new screen room and deck, and to enlarge the kitchen and living room. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

44 Choate Street, Stavrakas, Map 16, Lot 17 A & B: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Stavrakas, 44 Choate Street, Map 16, Lots 14 A & B, for the addition of a back deck. Ms. Sanders so moved. **Vote: All in Favor.**

1 Lufkin Point Road, Burroughs, Map 20, Lot 1: Dr. Driscoll entertained a motion that the Board not have Ms. Wozny endorse the building permit application for Burroughs, 1 Lufkin Point Road, Map 20, Lot 1 for the reasons stated in the Agent's report. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Variance: HACCP, Riverside Bistro, 112 Main Street: Dr. Driscoll entertained a motion for the Board to grant the required HACCP food code variance for Riverside Bistro, 112 Main Street, Map 37, Lot 26. Ms. Mazzarino so moved. **Vote: All in Favor.**

14 Robbins Island Road, Avery, Board to sign previously approved plan: Signed.

Permits:

Mobile Food Permit #40, P & G Cookout LLC, 91 Main Street: Ms. Mazzarino made a motion for the Board to approve mobile food permit #40 for P & G Cookout LLC, 91 Main Street. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Food Service Permit #41, Fenisha Corporation, dba Schooners Market, 121 Eastern Ave.: Ms. Mazzarino made a motion for the Board to approve food service permit #41 for Fenisha Corporation, dba Schooners Market, 121 Eastern Ave. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Retail Food Permit #13, Fenisha Corporation, dba Schooners Market, 121 Eastern Ave.: Ms. Mazzarino made a motion for the Board to approve retail food permit #13 for Fenisha Corporation, dba Schooners Market, 121 Eastern Ave. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Tobacco Permit #5, Bhavikaben Patel, Schooner's Market, 121 Eastern Ave.: Ms. Mazzarino made a motion for the Board to approve tobacco permit #5 for Bhavikaben Patel, Schooner's Market, 121 Eastern Ave. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Camp, H/Motel, B & B Permit #2, Essex River House, 132 Main Street: Ms. Mazzarino made a motion for the Board to approve camp, h/motel, B & B permit #2 for Essex River House, 132 Main Street. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Keeping of Stable Animals Permit #22, Michele Meyer, 11 Choate Street: Ms. Mazzarino made a motion for the Board to approve keeping of stable animals permit #22 for Michele Meyer, 11 Choate Street. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Keeping of Stable Animals Permit #23, Jayne & Michael Ginn, 26 John Wise Ave.: Ms. Mazzarino made a motion for the Board to approve keeping of stable animals permit #23 for Ginn, 26 John Wise Ave. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #2, Art in the Barn, Ipswich Ale Brewery, June 14, 2013: Ms. Mazzarino made a motion for the Board to approve temporary food event permit #2 for Ipswich Ale Brewery to be a vendor at the Greenbelts' Art in the Barn event on June 14, 2013. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #3, Essex County Greenbelt, Art in the Barn, June 13 & 14, 2013. Ms. Mazzarino made a motion for the Board to approve temporary food event permit #3 for Essex County Greenbelt's Art in the Barn, 6/13-14/2013, catering will be by Flatbread Hampton and Dylan & Pete's Ice Cream.

Camp Dory, Ipswich YMCA, 2013 Camp License

DPW, Installer's Permitting: Ms. Mazzarino made a motion for the Board to approve Paul Goodwin's disposal works installers permit #28,

- **Other Issues**

Triathlon

Public Health Nurse

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
Well approval letter: Keystone Development, 67 Choate Street / Lot 11, Map 16, Lot 9K: Dr. Driscoll entertained a motion for the Board to approve the well water certificate and letter for Velonis/Keystone Development, 67 Choate Street/Lot 11, Map 16, Lot 9K. The letter recommends that a treatment system be installed to bring the elevated results from the water analysis within the recommended level for iron and sodium. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 9:00 pm.

Next BOH meeting: 6/13/13

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk