

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Medical Director and Chair, Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present.

7:15 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

None

- **Minutes**

March 14, 2013 & April 11, 2013: Dr. Driscoll entertained a motion for the Board to approve the minutes for 3/14/13 and 4/11/13, as written. Ms. Sanders so moved. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

Bills Payable #455: Dr. Driscoll entertained a motion for the Board to sign bills payable #455, in the amount of \$100. Ms. Sanders so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

16 Rocky Hill Road, Monroe, Map 5, Lot 12: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the home owner stating that the Board is in agreement with the determination of inspector James Gallant, that the system serving the property at 16 Rocky Hill Road, Map 5, Lot 12, passed the April 10, 2013 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

3 Evans Way, Migliaccio, Map 36, Lot 7B: Dr. Driscoll entertained a motion that the Board sign and send a letter to the home owner, stating that the Board is in agreement with the determination of inspector Paul Ricker, that the system serving the property at 3 Evans Way, Map 36, Lot 7B, passed the April 17, 2013 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

11 Patriots Lane, Isabell, Map 8, Lot 32B: Dr. Driscoll entertained a motion that the Board sign and send a letter to the home owner, stating that the Board is in agreement with the determination of inspector Dean Luscomb, that the system passed the April 8, 2013 Title 5 inspection. However the inspector noted the existence of a garbage disposal, which must be removed, because the system was not designed for its use. Ms. Sanders so moved. **Vote: All in Favor.**

Title 5 Reports are available for review in the Board of Health office.

- **Septic System Design Plans**

None

- **Building Permit Applications**

None

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Beach permit #1, Chebacco Lake Public Beach, Town of Essex, 5/27-9/2/13 & 5/26-9/1/14: Ms. Mazzarino made a motion for the Board to approve beach permit #1 for the Town of Essex's Chebacco Lake Public Beach, for the dates as listed above. Dr. Driscoll seconded the motion.

Vote: All in Favor.

Beach permit #2, Clammer's Beach, Town of Essex, 5/27-9/2/13 & 5/26-9/1/14: Ms. Mazzarino made a motion for the Board to approve beach permit #2 for the Town of Essex's Clammer's Beach, for the dates as listed above. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Beach permit #3, Front Beach, Town of Essex, 5/27-9/2/13 & 5/26-9/1/14: Ms. Mazzarino made a motion for the Board to approve beach permit #3 for the Town of Essex's Front Beach, for the dates as listed above. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Food Establishment Catering permit #38, Riverside Bistro, 112 Main Street: Ms. Sanders made a motion for the Board to approve food establishment catering permit #38, for Riverside Bistro, 112 Main Street. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

- **Other Issues**

Triathlon

~active.com 2013 Contract: Dr. Driscoll entertained a motion for the Board to approve the 2013 active.com contract for this year's Essex Youth Triathlon. Ms. Sanders so moved. **Vote: All in Favor.**

~DJ Contract: Dr. Driscoll entertained a motion for the Board to sign the DJ's 2013 contract for this year's Essex Youth Triathlon. Ms. Sanders so moved. **Vote: All in Favor.**

~Grant Award: Ms. Wozny informed the Board that the BOH received funding from the 2013 Local Public Health Min-Grant Program. A letter with details about the funding, along with a check, will be coming soon.

Public Health Nurse Resumes: Two resumes and letters of interest, for the public health nurse position, have been received and were presented to the Board for review.

Leave Use Notification, Ms. Wozny: Dr. Driscoll entertained a motion that the Board sign Ms. Wozny's leave use notification, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

Letter to the Senior Center for Board to sign: As discussed and agreed at the previous BOH meeting, following a report from a person who had concerns about the practices of the podiatrist who currently conducts clinics at the Senior Center, Dr. Driscoll entertained a motion for the Board to sign and send a letter to the Podiatrist in question, Cc to Keith Simms, COA Chair, and to Ann Driscoll, board of podiatry inspector. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 8:00 pm.

Next BOH meeting: 5/9/13

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk