

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Medical Director, and Chair, Ms. Sanders, Member, and Ms. Mazzarino, Clerk present. Ms. Wozny, Health Agent, present.

**7:11 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.**

- **Appointments**

7:30 pm, Chuck Culatta, Mr. & Mrs. Trembly for Castle Kreek Cookhouse, 234 John Wise Avenue in attendance.

- **Minutes**

February 14, 2013: Hold until next meeting.

- **Bills Payable**

Bills Payable #452, \$300.31: Ms. Sanders made a motion for the Board to sign bills payable #452 in the amount of \$300.31. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Septic System Design Plan**

100 Conomo Point Road, Given, Map 19, Lot 57: Dr. Driscoll entertained a motion for the Board to grant the requested LUA for 100 Conomo Point Road, Given, Map 19, Lot 57, for a setback to the front property line from 10' to 5'. Ms. Sanders so moved. **Vote: All in Favor.**

100 Conomo Point Road, Given, Map 19, Lot 57: Dr. Driscoll entertained a motion for the Board to approve the septic holding tank design for 100 Conomo Point Road, Given, Map 19, Lot 57, for a setback to the front property line from 10' to 5'. This plan was designed by Gateway Consultants and has a design date of 1-28-13 with a revision date of 2-14-13. Prior to issuance of a construction permit, homeowners must present proof of DEP approval of the tight tank, an operation and maintenance contract for the system, as well as the tight tank approval recording at the Registry of Deeds restricting use of building to seasonal including the approved sewer flow. Ms. Sanders so moved. **Vote: All in Favor.**

4 Robbins Island Road, Darrow, Map 19, Lot 58: Dr. Driscoll entertained a motion for the Board to grant the requested LUA for 4 Robbins Island Road, Darrow, Map 19, Lot 58 for a setback reduction to the side property line from 10' to 5'. Ms. Sanders so moved. **Vote: All in Favor.**

4 Robbins Island Road, Darrow, Map 19, Lot 58: Dr. Driscoll entertained a motion for the Board to approve the septic holding tank design plan for 4 Robbins Island Road, Darrow, Map 19, Lot 58. This plan was designed by Gateway Consultants and has a design date of 1-28-13 with a revision date of 2-14-13. Prior to issuance of a construction permit, homeowners must present proof of DEP approval of the tight tank, an operation and maintenance contract for the system, as well as the tight tank approval recording at the Registry of Deeds restricting use of building to seasonal including the approved sewer flow. Ms. Sanders so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Building Permit Applications**

234 John Wise Avenue, Map 21, Lot 6: Dr. Driscoll made a motion for the Board to give permission to Ms. Wozny to endorse the building permit application for Castle Kreek Cookhouse, 234 John Wise Avenue, Map 21, Lot 6, to allow them to begin renovations to the interior of the property with the understanding that additional construction information will be submitted when it becomes available. Ms. Sanders so moved. **Vote: All in Favor.**

***Building Permit applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

PERMIT RENEWALS: Ms. Sanders made a motion for the Board to approve permits as listed below:

Food Service, Permit #34, St. John the Baptist Parish, 52 Main Street

Food Service, Permit #33, Captain Dusty's Ice Cream, 121 Eastern Avenue

Milk, Permit # 10, Captain Dusty's Ice Cream, 121 Eastern Avenue

Manufacture Frozen Desserts and/or Ice Cream Mix, Permit #1, Captain Dusty's Ice Cream

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Copies of approved permits are available for review in the Board of Health office.***

- **Other Issues**

90 Apple Street, Update: The attorney representing abutters to this property have requested time on the next BOH agenda pertaining to the 1007 approved septic system design for this property. Elaine gave a brief overview of their request. The Board agreed to place them on the next agenda.

15 Middle Street, Update: Property seems to be vacated.

3-7-13 Mosquito Forum, Update: panel forum format was discussed with the board and Dr. Dave Driscoll, moderator of the event.

2013 Triathlon, Update: Ms. Wozny updated the Board about the Triathlon; "save the 8-3-13 date" emails have been sent to recent year's participants, both the bike and timing companies are on board for the date, and the triathlon clinic will be held on 7-20-13.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

PERMIT RENEWAL: Ms. Sanders made a motion for the Board to approve permits as listed below:

Food Service Permit #35, Essex Pizza & Restaurant, 235 Western Avenue

Food Service Permit #36, DownRiver Ice Cream, 241 John Wise Avenue

Milk Permit #11, DownRiver Ice Cream, 241 John Wise Avenue

Manufacture Frozen Desserts and/or Ice Cream Mix, Permit #2, DownRiver Ice Cream

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Copies of approved permits are available for review in the Board of Health office.***

Dr. Driscoll closed the meeting at 8:19 pm.

**Next BOH meeting: 3/14/13**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk