

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present. Dr. Driscoll not present.

6:55 p.m. Ms. Mazzarino, opened the meeting and announced that the meeting was being recorded. Ms. Sanders designated Acting Chair.

- **Appointments**

7:15 pm, Ken Savoie, in attendance, regarding a deed restriction for O’Flynn property, 60 Choate Street: Ms. Mazzarino made a motion that the Board agrees with Savoie’s request to place a three bedroom deed restriction on the O’Flynn property at 60 Choate Street, Map 16, Lot 12D with the Salem Registry of Deeds to allow for interior renovations and addition to the property and to give Ms. Wozny authorization to endorse the building permit application, if submitted prior to the next meeting. Ms. Sanders so moved. **Vote: All in Favor.**

- **Minutes**

January 24, 2013: Ms. Mazzarino made a motion for the Board to approve the minutes, as written, for January 24, 2013. Ms. Sanders so moved. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

Bills Payable #451, \$548.03: Ms. Mazzarino made a motion for the Board to sign bills payable #451 in the amount of \$548.03. Ms. Sanders so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant’s office.

- **Inspection Report Reviews**

1B Brook Pasture Lane, Dorfman, Map 36, Lot 58A – 3B: Ms. Sanders entertained a motion for the Board to send a letter to the property owner stating that, from the information stated on the report, the Board is in agreement with the determination of inspector George Norris, that the system passed the Title 5 inspection of 1-9-13. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Title 5 Reports are available for review in the Board of Health office.

- **Septic System Design Plan**

22 Cogwell Road, Osborne, Map 19, Lot 14: Ms. Sanders entertained a motion for the Board to approve the plan, dated 1-8-13, with a revision date of 1-30-13, with the required water table confirmation to be performed in the field at the time of installation of the system at 22 Cogwell Road, Map 19, Lot 14. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

12 Robbins Island Road, Liberti, Map 19, Lot 62: Ms. Sanders entertained a motion for the Board to approve the plan, dated 1-30-13, for the replacement of the septic tank only, for 12 Robbins Island Road, Liberti, Map 19, Lot 62. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

4 Robbins Island Road, Darrow, Map 19, Lot 58: Ms. Sanders entertained a motion for the Board to disapprove the submitted tight tank plan, dated 1-28-13, for the property at 4 Robbins islands Road, Map 19, Lot 58, for the reasons stated in the Agent's Report and that action on the requested LUA's be tabled until abutters are notified and a hearing is held. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

100 Conomo Point Road, Givin, Map 19, Lot 57: Ms. Mazzarino made a motion for the Board to disapprove the submitted tight tank plan, dated 1-28-13, for the property at 100 Conomo Point Road, Map 19,, Lot 57 for the reasons stated in the Agent's Report and that action on the requested LUA's be tabled until abutters are notified and a hearing held. Ms. Sanders so moved. **Vote: All in Favor.**

Building Lot 2, Dwelling 3, Lowland Farms Road, Briggs, Map 9, Lot 12D: Ms. Mazzarino made a motion for the Board to disapprove the septic system design plan, dated January 2013, for Briggs' building lot 2, dwelling 3, Lowland Farm Road, Map 9, Lot 12D for the reasons noted in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

7 Lowland Farm Road, Campbell, Map 12, Lot 9: Ms. Sanders entertained a motion for the Board to have Ms. Wozny endorse Campbell's building permit application, dated 10-31-12, for the property at 7 Lowland Farm Road, Map 12, Lot 9. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Building Permit applications are available for review in the Building Inspector's office.

- **Other**

59 Choate Street, McNiff, Map 16, Lot 14B: Ms. Mazzarino made a motion for the Board to, under the permit extension act, extend the septic plan approval until 1-22-16 at which time the system must be installed and in receipt of a certificate of compliance. Ms. Sanders so moved. **Vote: All in Favor.**

125 Apple Street, This Old House, Map 10, Lot 9: Discussion regarding permitting.

- **Complaints**

15 Middle Street, Cuthbertson, Map 24, Lot 32: Ms. Mazzarino made a motion for the Board to send an enforcement order to Cuthbertson stating that due to the lack of potable water supply, the house at 15 Middle Street, Map 24, Lot 32, is uninhabitable and must be vacated immediately upon receipt of the order. Ms. Sanders so moved. **Vote: All in Favor.**

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

PERMIT RENEWALS

Ms. Mazzarino made a motion for the Board to sign permits as listed below:

Food Establishment: #27, DVR Corporation, dba Cape Ann Pizza
 #28, Essex Council on Aging
 #29, Blue Marlin Grille
 #32, Marlin Market Catering
 #30, Essex River Dogs
 #31, Cape Ann Golf Course, dba Fairway Pub

Milk & Cream: #9, Marlin Market
Retail Food: #12, Marlin Market
Septage & Offal Hauler: #9, Dustin Prieur
Ms. Sanders so moved. **Vote: All in Favor.**

Copies of approved permits are available for review in the Board of Health office.

- **Other Issues**

2012 Annual Report, sign: Carry over to next BOH meeting

2013 Triathlon, update: Discussion

Mosquito Forum, update: Discussion

Opiate Abuse Grant: City of Gloucester Health Department is applying for an opioid abuse grant and asked if Essex wanted to be a partner in the application. The Board agreed.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

None

Ms. Sanders closed the meeting at 7:58 pm.

Next BOH meeting: 2/28/13

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk