

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member and Acting Chair, and Ms. Mazzarino, Clerk present. Ms. Wozny, Health Agent, present. Dr. Driscoll, Medical Director, and Chair, not present.

7:07 p.m. Ms. Sanders opened the meeting and announced that the meeting was being recorded. No Agent Report for this meeting.

- **Appointments**

None

- **Minutes**

July 12, 2012: to be considered at next meeting.

- **Bills Payable**

Bills Payable #438, \$1506.99: Ms. Mazzarino made a motion for the Board to approve bills payable #438, in the amount of \$1506.99. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

None

- **Septic System Design Plan**

41 R John Wise Avenue, Konevich, Map 18, Lot 5: Ms. Mazzarino made a motion for the Board to have Ms. Wozny review and approve the septic system plan revision for Konevich, 41 R John Wise Avenue, Map 18, Lot 5. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Septic System Design Plans are available for review in the BOH office.

- **Building Permit Applications**

85 Choate Street, Pony UP Farm LLC: Ms. Sanders entertained a motion for the Board to have Ms. Wozny endorse Pony UP Farm, LLC's building permit application to build a pole barn on the property at 85 Choate Street, with the understanding that there be no expansion of use. Any expansion or change of use must be brought before the Board for review and potential approval. Ms. Mazzarino so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

None

- **Other Issues**

E. Wozny leave use notification: Ms. Sanders entertained a motion to approve Ms. Wozny's leave us notification as written.

Triathlon & Clinic: Discussion & update.

Tri-donation thank you letters for Kristal Pooler, Food Should Taste Good, Inc., Cape Ann Savings Bank & Essex Merchants Group: Letters signed by the Board.

43 Wood Drive, McCoy, extension request letter review: Extension granted at last meeting, letter reviewed, wording adjusted for clarity, Ms. Wozny to sign and send.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
Due to lack of quorum, the next regularly scheduled BOH meeting was canceled.

Ms. Mazzarino made a motion that Ms. Wozny sign off on any Building Permit Applications or Septic Design Plans between this meeting and the next BOH meeting that she attends. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Ms. Sanders closed the meeting at 7:40 pm.

Next BOH meeting: 8/23/12

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk