

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Dr. Driscoll, Medical Director, and Chair, and Ms. Mazzarino, Clerk Member present. Ms. Wozny, Health Agent and Ms. Sanders, Member, not present.**

7:10 p.m. Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

None

7:10 pm, in attendance without appointment: Deborah and Madison Grace Friedlander regarding a building permit application for a pool, 15 Lowland Farm Road, see below

- **Minutes**

May 10, 2012: Dr. Driscoll entertained a motion for the Board to approve the minutes as written for May 10, 2012. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

Bills Payable #429, \$436.11: Dr. Driscoll entertained a motion for the Board to approve bills payable #429 in the amount of \$436.11. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

None

- **Septic System Design Plan**

None

- **Building Permit Applications**

15 Lowland Farm Road, Friedlander, Map 9, Lot 12C: Dr. Driscoll entertained a motion for the Board to endorse the building permit application, dated 5/9/12, for Friedlander, 15 Lowland Farm Road, Map 9, Lot 12C, to install a 17' x 34' in ground steel reinforced swimming pool with automatic safety cover system with the requirement that the septic tank be marked off during construction, the pool be a minimum of 10' from the septic tank and the fence post holes are not to be dug within 5' of the located edge of the tank. Ms. Mazzarino so moved. **Vote: All in Favor.**

194 Southern Avenue, Pratt, Map 6, Lot 3: Ms. Mazzarino made a motion for the Board to endorse the building permit application, dated 5/20/12, for Pratt, 194 Southern Avenue, Map 6, Lot 3 to add a 16' x 28' addition onto an existing building for more storage, no plumbing will be in the building. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Food Service Establishment Permit #36, Riverside Bistro, Inc., 112 Main Street: Ms. Mazzarino made a motion for the Board to sign food service establishment permit #36 for the Riverside Bistro, Inc., 112 Main Street, Map 37, Lot 26, with the understanding that the permit not be issued until all issues are corrected and the restaurant receives a passing pre-opening inspection, as outlined in the Administrator's Report. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Catering Permit #37, Riverside Bistro, Inc., 112 Main Street: Ms. Mazzarino made a motion for the Board to sign catering permit #37, for Riverside Bistro, Inc., 112 Main Street, Map 37, Lot 26. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Bathing Beach Permit #4, Eight Lights, Inc., dba Camp Menorah: Dr. Driscoll entertained a motion for the Board to sign Bathing Beach Permit #4 for Eight Lights, Inc, dba Camp Menorah, Wood Drive. Ms. Mazzarino so moved. **Vote: All in Favor.**

Temporary Food Establishment Permit #3, Apple Street Farm, Family Farm Day, 5/26/12: Dr. Driscoll entertained a motion for the Board to approve the TFE Permit #3 for Apple Street Farm's Family Farm Day on 5/26/12. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Approved Permits are available for review in the Board of Health office.***

- **Other Issues**

Medical Waste Disposal options: Options reviewed. Dr. Driscoll entertained a motion for the Board to choose Safety Medical Waste as the preferred BOH sharps disposal provider. Ms. Mazzarino so moved. **Vote: All in Favor.**

Conomo Point Title 5 Inspection Order, Review Letter: The Conomo Point Title 5 Inspection Order was reviewed. Dr. Driscoll entertained a motion for the Board to approve the letter as written, it having been reviewed by the Essex Town Administrator and Town Council. Letters will be signed at the next BOH meeting. Ms. Mazzarino so moved. **Vote: All in Favor.**

Triathlon Update: Recent donation & registrations, website will soon be updated.

Moore Colour, Triathlon Contract: Dr. Driscoll entertained a motion for the Board sign a contract to hire Moore Colour to do face painting at this year's Triathlon. Ms. Mazzarino so moved. **Vote: All in Favor.**

E. Wozny leave notification: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave notification as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Essex Salt Marsh Camp: Dr. Driscoll entertained a motion for the Board to sign Camp, H/Motel, B & B Permit #3, for Essex Salt Marsh Camp, 82 Eastern Avenue, for the 2012

summer camp season pending acceptable pre-opening inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

Camp Menorah: Dr. Driscoll entertained a motion for the Board to sign Camp, H/Motel, B & B Permit #4, for Eight Lights, Inc., dba Camp Menorah, Wood Drive, for the 2012 summer camp season pending receipt of additional materials and acceptable pre-opening inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable #430: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny sign Bills payable #430, once the final invoice for ordered triathlon swim caps is received; total will be under \$100.00. Ms. Mazzarino so moved. **Vote: All in Favor.**

Temporary Food Establishment Permits for Essex River Day, June 9, 2012: Dr. Driscoll made a motion for the Board to have Ms. Wozny sign TFE Permits for Essex River Day, 6/9/12, for the anticipated vendors, Chebacco Market and DownRiver Ice Cream, pending receipt of applications and acceptable reviews by the Health Agent. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:40 pm.

**Next BOH meeting: 6/14/12**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk