

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Medical Director, and Chair, and Ms. Mazzarino, Clerk Member present. Ms. Wozny, Health Agent, present. Ms. Sanders, Member, not present.

7:12 p.m. Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Minutes**

April 26, 2012: Ms. Mazzarino made a motion for the Board to approve the minutes for April 26, 2012, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

Bills Payable #428, \$518.34: Dr. Driscoll entertained a motion for the Board to approve bills payable #428 in the amount of \$518.34. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Septic System Design Plan**

191 John Wise Avenue, Bancroft, Map 22, Lot 3B: Dr. Driscoll entertained a motion for the Board to approve the partial septic design plan for 191 John Wise Avenue, Bancroft, Map 22, Lot 3B, to connect the proposed main house into the existing system. Ms. Mazzarino so moved. **Vote: All in Favor.**

26 Pond Street, DeWitt, Map 9, Lot 2D: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for 26 Pond Street, DeWitt, Map 9, Lot 2D, dated 9/15/11 with a revision date of 4/30/12 for the reasons listed in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

26 Pond Street, DeWitt, Map 9, Lot 2D: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan for 26 Pond Street, DeWitt, Map 9, Lot 2D, dated 9/15/11, with a final revision date of 5/8/12. Ms. Mazzarino so moved. **Vote: All in Favor.**

41(R) John Wise Avenue, Conevech, Map 18, Lot 5: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan for 41 (R) John Wise Avenue, Conevech, Map 18, Lot 5, dated 4/20/12. Ms. Mazzarino so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the BOH office.

- **Building Permit Applications**

18 Milk Street, Hurley, Map 34, Lot 59A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for 18 Milk Street, Hurley, Map 34, Lot 59A for the addition of a two car garage on the property. Ms. Mazzarino so moved. **Vote: All in Favor.**

15 R Winthrop Street, Fouser, Map 40, Lot 48: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 4/30/12, for 15 R Winthrop Street, Fouser, Map 40, Lot 48, to construct a 12' X 15' garden shed on the property. Ms. Mazzarino so moved. **Vote: All in Favor.**

12 Robbins Island Road, Liberti, Map 19, Lot 62: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 5/2/12, for 12 Robbins Island Road, Liberti, Masp 19, Lot 62, for interior renovations and window replacement for the house on the property. Ms. Mazzarino so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

23 Pickering Street, Martin/Cameron, Map 40, Lot 37, retroactive approval enforcement order: Dr. Driscoll entertained a motion for the Board to approve the retroactive enforcement order regarding clean up of raw sewage, caused by construction, found with an on site inspection following an anonymous complaint regarding the property at 23 Pickering Street, Martin/Cameron, Map 40, Lot 37. Ms. Mazzarino so moved. **Vote: All in Favor.**

Enforcement Orders are available for review in the BOH office.

- **Other Issues**

Building Demolition Regulations: Dr. Driscoll entertained a motion that the Board adopt the Building Demolition Regulations as amended. Ms. Mazzarino so moved. **Vote: All in Favor.**

Triathlon Update & Donation Letter: Newly dated donation letter signed

TFE Permit #2, Essex Historical Society & Shipbuilding Museum: Ms. Mazzarino made a motion for the Board to sign the TFE Permit, #2, for Essex Historical Society & Shipbuilding Museum event to be held on 5/19/12. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

E. Wozny leave notification: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave authorization notification as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Items that Could Not Be Reasonably Anticipated by the Chairman within 48 Hours of the Meeting**
None

Dr. Driscoll closed the meeting at 7:43 pm.

Next BOH meeting: 5/24/12

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk