

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Medical Director, and Chair, Ms. Mazzarino, Clerk and Ms. Sanders, Member, all present. Ms. Wozny, Health Agent, present.

7:15 p.m. Open the meeting and announce that the meeting is being recorded.

- **Appointments**

None

- **Minutes**

Dr. Driscoll entertained a motion for the Board to approve the minutes for April 12, 2012.

Ms. Sanders so moved. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

See Other Issues

- **Inspection Report Reviews**

18 Lufkin Street, Wilt, Map 39, Lot 8: Dr. Driscoll entertained a motion for the Board to send a letter to the property owner stating that the Board is in agreement with inspector Jared Clark, that the septic system serving this 2 bedroom house located at 18 Lufkin Street, Map 39, Lot 8 passed the March 29, 2012 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

Title 5 Reports are available for review in the Building Inspector's office.

- **Septic System Design Plan**

191 John Wise Avenue, Bancroft, Map 22, Lot 3B: Dr. Driscoll entertained a motion for the Board to approve of the septic system design plan for Bancroft, 191 John Wise Avenue, Map 22, Lot 3B dated 4/16/2012. Ms. Sander so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the BOH office.

- **Building Permit Applications**

112 Main Street, Bing Xue Gau, Map 37, Lot 26: Dr. Driscoll entertained a motion for the Board to, at her suggestion, have Ms. Wozny work with Bing Xue Gau next week to clarify the remaining questions regarding the kitchen and bar area design plan for the restaurant at 112 Main Street, Map 37, Lot 26. Further, she will give the Building Inspector the OK, once everything is in order as per BOH requirements. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Mobile Food, Food Establishment Permit #35, P and G Cookout, 91 Main Street: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny approve and sign mobile food permit #35 for P & G Cookout once the food cart has passed inspection. Ms. Sanders so moved. **Vote: All in Favor.**

Camp, H/Motel, B & B Permit #2, Essex River House, 132 Main Street: Ms. Mazzarino made a motion for the Board to approve Camp, H/Motel, B & B Permit #2, Essex River House, 132 Main Street. Ms. Sanders so moved. **Vote: All in Favor.**

Approved Permits are available for review in the Board of Health office.

- **Other Issues**

Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting:

1. Bills Payable: Dr. Driscoll entertained a motion for the Board to approve bills payable #427 in the amount of \$207.78. Ms. Sanders so moved. **Vote: All in Favor.**
2. Town Meeting: Confirmation that Dr. Driscoll will be reading the BOH articles at the upcoming town meeting on May 7, 2012.

Tobacco Regulations: Review and discussion, old regulations vs. proposed. Board is interested in having an in depth discussion with the Tobacco Coalition Coordinator for more detail.

Shingles Vaccinations: Discussion regarding letter of intent for a grant to offer shingles vaccinations through local Boards of Health. The intent discussed amongst Cape Ann Nurses is to apply for this grant to be used regionally on Cape Ann. The application and vaccine administration was supported by the Board.

Compliance Check, Schooners, sales to minors: Dr. Driscoll entertained a motion for Ms. Wozny to send a letter, with \$100 fine stated, to the owner of Schooners Market following a failed tobacco compliance check on April 18, 2012. Ms. Sanders so moved. **Vote: All in Favor.**

Drug Take Back Day: Update. Will occur this Sat., April 28 as a joint BOH/Police effort.

Triathlon: Update

Building Demolition Regulations: Review and discussion. Public hearing is scheduled for next meeting, May 10.

Dr. Driscoll closed the meeting at 8:03 pm.

Next BOH meeting: 5/10/12

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk