

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Medical Director and Chair, Ms. Sanders, Member, present. Ms. Mazzarino, Clerk, not present. Ms. Wozny, Health Agent, present.

7:10 p.m. Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:30 Scott DeWitt (Junior & Senior) in attendance re: 26 Pond Street septic system

Not scheduled: Bing Xue Gao in attendance re: 112 Main Street Restaurant kitchen design plan

- **Minutes**

March 22, 2012, December 15, 2011, November 17, 2011 & October 27, 2011: Ms. Sanders made a motion for the Board to approve the above listed minutes as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

#426, \$394.03: Ms. Sanders made a motion for the Board to approve bills payable #426, in the amount of \$394.03. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Bills payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

86 Belcher Street, Wilk, Map 17, Lot 29: Dr. Driscoll entertained a motion for the Board to send a letter to the owner of the property at 86 Belcher Street, Map 17, Lot 29 stating that the Board is in agreement with the determination of inspector N. Timothy White, that the system passed the Title 5 inspection performed on 3/12/12. Ms. Sanders so moved. **Vote: All in Favor.**

32 Island Road, Richardson, Map 22, Lot 12: Dr. Driscoll entertained a motion for the Board to send a letter to the owner of the property at 32 Island Road, Map 22, Lot 12 stating that the Board is in agreement with the determination of inspector Dean Luscomb II, that the system passed the Title 5 inspection performed on 3/22/12. Ms. Sanders so moved. **Vote: All in Favor.**

22 Coral Hill Road, Blondin, Map 4, Lot 87: Dr. Driscoll entertained a motion for the Board to send a letter to the owner of the property at 22 Coral Hill Road, Map 4, Lot 87 stating that the Board is in agreement with the determination of inspector Ralph Hobbs, Jr., that the tight tank passed the Title 5 inspection performed on 3/23/12. Ms. Sanders so moved. **Vote: All in Favor.**

85 Choate Street, Juanita LLC, Map 16, Lot 9D: Dr. Driscoll entertained a motion for the Board to send a letter to the owner of the property at 85 Choate Street, Map 16, Lot 9D stating that the Board is in agreement with the determination of inspector Richard W. Clark, Jr., that the tight tank passed the Title 5 inspection performed on 2/14/12. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Septic System Design Plan**

99 John Wise Avenue, Cape Ann Golf Course, Map 17, Lot 17: stamp previously approved plans

26 Pond Street, DeWitt, Map 9, Lot 2D: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan, dated 9/15/11, for 26 Pond Street, Map 9, Lot 2D for the reasons listed in the Agents Report. Ms. Sanders so moved. **Vote: All in Favor.**

26 Pond Street, DeWitt, Map 9, Lot 2D: Dr. Driscoll entertained a motion for the Board to allow the septic system upgrade design from a 3 bedroom to a 4 bedroom for the house at 26 Pond Street, Map 9, Lot 2D based on the following facts particular to this application: relying on the written representation of a previous owner on file in our office, that according to the previous owner the existing dwelling was converted to a four-bedroom dwelling in 1993. Although the Board of Health cannot independently verify that assertion, the Board deems it reasonable given the simplified version of the State Environmental Code that was in effect at that time, and it is clear that the existing dwelling does contain four bedrooms according to the current version of Title 5 and, judging from style and age, said bedrooms do appear to have been completed many years ago and do not represent recent work. By this approval the Board of Health does not make any representation or approvals subject to the jurisdiction of any other Town boards or departments, including but not limited-to the Building Inspector. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the BOH office.

- **Building Permit Applications**

162 Main Street, Vennerbeck, Map 38, Lot 11: Dr. Driscoll entertained a motion to have Ms. Wozny endorse Vennerbeck's building permit application for a walk up food stand serving hot dogs and ice cream, there will be no seating, at 162 Main Street, Map 38, Lot 11. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Seasonal Food Establishment Permit #34, Essex River Dogs, 162 Main Street: Dr. Driscoll entertained a motion for the Board to approve and sign food establishment permit #34 for Essex River Dogs, 162 Main Street. Permit will be issued upon satisfactory pre-opening inspection. **Vote: All in Favor.**

Copies of signed permits are available for review in the BOH office.

- **Other Issues**

Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting Ms. Wozny, Leave Use Notification: Dr. Driscoll entertained a motion for the Board to approve the 2 leave use notifications for Ms. Wozny, as written. Ms. Sanders so moved.

Vote: All in Favor.

CAEPT Presentation: Update from Ms. Wozny

Drug Take Back Day: Scheduled for Saturday, April 28, 2012 at the Essex Police / Fire Station

Triathlon: Update

Building Demolition Regulations: Review & Public Hearing scheduled for 5/10/12.

Dr. Driscoll closed the meeting at 8:15 pm.

Next BOH meeting: 4/26/12

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk