

Senior Center, 16 Pickering Street, Essex, MA

**Ms. Sanders, Member & Acting Chair, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present. Dr. Driscoll, Medical Director and Chair, arrived at 7:10 pm.**

7:00 p.m. Ms. Sanders opened the meeting and announced that it was being recorded.

- **Appointments**

7:30 pm, John Donovan, 134 Southern Avenue, Building Permit Application

7:45 pm, Ed Edgerly, 42 Lakeshore Drive, Building Permit Application

- **Minutes**

January 12, 2012 & March 8, 2012: Dr. Driscoll entertained a motion for the Board to approve the minutes for January 12, 2012 & March 8, 2012 as written. Ms. Sanders so moved. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

#424, \$100.00: Ms. Sanders made a motion for the Board to retroactively approve bills payable #424, in the amount of \$100.00. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

#425, \$198.95: Ms. Sanders made a motion for the Board to approve bills payable #425, in the amount of \$198.95. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Bills payable are available for review in the Accountant's office.***

- **Septic System Design Plan**

99 John Wise Avenue, Cape Ann Golf Course, Map 17, Lot 17: Dr. Driscoll entertained a motion for the Board to approve the revised septic system design plan (originally approved 1/12/12), with a 4" diameter force main rather than the approved 3" main, the change was made on the advice of the pump manufacturer. The plan for 99 John Wise Ave, Cape Ann Golf Course, Map 17, Lot 17 was dated 8/26/11 with a final revision date of 3/5/12. Ms. Sanders so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the BOH office.***

- **Building Permit Applications**

42 Lakeshore Drive, DuLac, Map 4, Lot 54: Mr. Edgerly in attendance. Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 3/7/12, for DuLac, 42 Lakeshore Drive, Map 4, Lot 54, to turn loft, over garage, into home office, with the notation that there be no water service to the building. Ms. Mazzarino so moved. **Vote: All in Favor.**

125 Apple Street, JJCE Trust, Map 10, Lot 9: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 3/20/12, for JJCE Trust, 125 Apple Street, Map 10, Lot 9 for a full gut renovation of existing 3 bedroom home,

kitchen addition, new HVAC, electrical and plumbing. Ms. Mazzarino so moved. **Vote: All in Favor.**

Centennial Grove Road, Town of Essex, Map 4, Lot 78, construction of new changing facility: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 3/14/12, for the Town of Essex to construct a new changing facility to match the existing facility for the YMCA summer camp program at Centennial Grove. Ms. Sanders so moved. **Vote: All in Favor.**

134 Southern Avenue, Bothways Farm R. T., Map 10, Lot 11: John Donovan present. Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for 134 Southern Avenue, Bothways Farm R. T., Map 10, Lot 11, for the construction of a post and beam barn to be built on an existing foundation/garage. Ms. Sanders so moved. **Vote: All in Favor.**

Lot A, 160 John Wise Avenue, Sturgis Realty, Map 22, Lot 7: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 2/7/12, to construct a 70' x 70' x 35' prefabricated steel building with 4' foundation walls and slab (no bathrooms or heat) on the property at Lot A, 160 John Wise Avenue, Map 22, Lot 7 with the notation that the building is to be used for storage only, must comply with floor drain requirements and there will be no water service to the building other than for fire protection. Further, the owner will supply the Health Agent with a floor drain plan to comply with Essex Floor Drain Regulations. Any proposed changes must receive BOH approval prior to alteration. Ms. Mazzarino so moved. **Vote: All in Favor.**

Lot B, 164 John Wise Avenue, Sturgis Realty Map 22, Lot 7A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application to construct a 70' x 70' x 35' prefabricated steel building with 4' foundation walls and slab (no bathrooms or heat) on the property at Lot B, 164 John Wise Avenue, Map 22, Lot 7A with the notation that the building is to be used for storage only, must comply with floor drain requirements and there will be no water service to the building other than for fire protection. Further, the owner will supply the Health Agent with a floor drain plan to comply with the Essex Floor Drain Regulations. Any proposed changes must receive BOH approval prior to alteration. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

26 Pond Street, DeWitt, Map 9, Lot 2D: Dr. Driscoll entertained a motion for the Board to request that the owners of the property at 26 Pond Street, Map 9, Lot 2D attempt soil testing, to meet new construction criteria for a 4 bedroom septic system, as required by Title 5, rather than the 4 bedroom septic system repair as submitted. The property has a failed 3 bedroom septic system and 4 bedrooms in the house. If they are unable to comply with Title 5 following soil testing, they will need to resubmit the current plan for consideration. Ms. Mazzarino so moved. **Vote: All in Favor.**

TFE Permit #1, Essex Shipbuilding Museum, Schooner Adventure, 3/28/12, 7-9:30 pm: Ms. Sanders made a motion for the Board to approve TFE Permit #1 for the Essex Shipbuilding Museum event Schooner Adventure, for 3/28/12, and waive the fee. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Food Service Permit #33, Captain Dusty's Ice Cream, 121 Eastern Avenue: Ms. Sanders made a motion for the Board to approve Food Service Permit #33 for Captain Dusty's Ice Cream. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Milk Permit #10, Captain Dusty's Ice Cream, 121 Eastern Avenue: Ms. Sanders made a motion for the Board to approve milk permit #10 for Captain Dusty's Ice Cream. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Manufacture Frozen Desserts or Ice Cream Mix License #2, Captain Dusty's Ice Cream: Ms. Sanders made a motion for the Board to approve the manufacture of frozen desserts or ice cream mix license #2 for Captain Dusty's Ice Cream. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

***Copies of signed permits are available for review in the BOH office.***

- **Other Issues**

Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting:

1) Building Permit Application, 112 Main Street, Xue Gao, Map 37, Lot 26: Harry Wieman and Bing Xue Gao present, for review of building permit application, dated 3/21/12. Ms. Mazzarino made a motion for the Board to have Ms. Wozny endorse the building permit application for Xue Gao for general repairs, exterior and dining area work only, more information is needed on kitchen design. Ms. Sanders seconded the motion. **Vote: All in Favor.**

2) Dr. Driscoll signed the Donation Request Letters, previously approved.

3) Tick prevention discussion.

Triathlon Update

Active.com Youth Triathlon Contract: Board accepted and Dr. Driscoll signed the contract.

Town Meeting / Mosquito Control Update: The BOS met with the Finance Committee and decided not to proceed with presenting the BOH submitted article to join the Mosquito Control District due to the tight budget this year.

Dr. Driscoll closed the meeting at 8:25 pm.

**Next BOH meeting: 4/12/12**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk