

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Dr. Driscoll, Medical Director and Chair, Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present.**

7:10 pm. Dr. Driscoll opened the meeting and announced that it was being recorded.

- **Minutes**

February 9, 2012: Dr. Driscoll entertained a motion for the Board to accept the minutes for 2/9/12, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

#422, \$40.85: Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable #422 in the amount of \$40.85 previously signed for payment by Ms. Wozny. Ms. Sanders so moved. **Vote: All in Favor.**

#423, \$933.45: Dr. Driscoll entertained a motion for the Board to sign bills payable #423 in the amount of \$933.45. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Bills payable are available for review in the Accountant's office.***

- **Septic System Design Plan**

164 John Wise Avenue, aka Lot B, 160 John Wise Avenue, Map 21, Lot 17: Dr. Driscoll entertained a motion for the Board to disapprove the septic system redesign plan for 164 John Wise Avenue, aka Lot B, 160 John Wise Ave, Map 21, dated 3/28/06 with a final revision date of 2/27/12, Lot 17 for the seven reasons listed in the Agent's report. Ms. Sanders so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the BOH office.***

- **Building Permit Applications**

2 Shea's Court, Norwood, Map 8, Lot 10A: Dr. Driscoll entertained a motion for the Board to retroactively approve Ms. Wozny's endorsement of the undated building permit application for Norwood, 2 Shea's Court, Map 8, Lot 10A to add 10' onto the existing structure off the rear bump out in same footprint as rear deck (100sf). Ms. Sanders so moved. **Vote: All in Favor.**

72 Belcher Street, Schilling, Map 17, Lot 1: Dr. Driscoll entertained a motion for the Board to retroactively approve Ms. Wozny's endorsement of the undated building permit application for Schilling, 72 Belcher Street, Map 17, Lot 1 to rebuild master bedroom and bath due to fire damage and to build second story over 4 season porch for use as master bedroom closets. There is no increase in building footprint. Ms. Mazzarino so moved. **Vote: All in Favor.**

73 Choate Street, Steeves, Map 16, Lot 9I: Dr. Driscoll entertained a motion for the Board to retroactively approve Ms. Wozny's endorsement of the building permit application dated 2/12/12 for Steeves, 73 Choate St., Map 16, Lot 9I to build out basement area as per proposed plan; 1 bedroom, 1 bathroom and 1 sitting area. Ms. Sanders so moved. **Vote: All in Favor.**

25R Apple Street, Moody, Map 9, Lot 7A: Dr. Driscoll entertained a motion for the Board to retroactively approve Ms. Wozny's endorsement of the building permit application dated 2/18/12 for Moody, 25R Apple St., Map 9, Lot 7A to remodel upstairs bath, replace fixtures and windows, install hardwood flooring and re-work miscellaneous non load bearing partitions. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Keeping of Stable Animals, Permit #29, Juanita LLC: Ms. Mazzarino made a motion for the Board to approve the Keeping of Stable Animals Permit as listed above. Ms. Sanders seconded the motion. **Vote: All in Favor.**

***Copies of signed permits are available for review in the BOH office.***

- **Other Issues**

Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting:

- 1) "This Old House" contacted Ms. Wozny for soil testing on a property at 125 Apple Street for which a Building Permit Application and Septic System Design Plan will be submitted. Ms. Wozny requested Board approval to sign them, following her review, with retroactive Board approval, as necessary, given the tight time line of this project. The Board agreed.
- 2) Ms. White will check the Senior Center availability for the next scheduled BOH meeting as the library is unavailable on the evening of 3/22/12. The Board agreed.
- 3) Ms. Wozny asked for Board permission to attend the MHOA Community Sanitation Program Annual Spring Seminar on April 12, 2012 and the MHOA Massachusetts Housing Inspector Training Program May 8, 9, and 15/2012. The Board agreed.
- 4) Triathlon Update Timing Co.: Mike Page who managed timing for last year's youth triathlon will be on vacation and not available on this years scheduled date. Options are to either change the date or to find a new timing company. The Board asked Ms. Wozny to contact an alternate timing company.
- 5) Triathlon Update Brochure & Fundraising Letters: Review of both. The Board made editing suggestions for Ms. Wozny to implement. The Board each agreed to stop by the office to sign the individual fundraising letters during the week.
- 6) Public Information on Mosquito Control: The Board suggested Ms. Wozny schedule a public information on mosquito control night sometime prior to voting in May. Dr. Driscoll also suggested writing an informational letter regarding mosquito control to be submitted to the local newspapers.

Leave Use Authorization, Ms. Wozny: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave use authorization for 4 hours on 3/16/12. Ms. Sanders so moved. **Vote: All in Favor.**

7:30 pm, Hearing: Keeping of Animals Regulations. Pam Stone, Animal Inspector, in attendance at this hearing. Dr. Driscoll opened the hearing at 7:30 pm. Following discussion, Dr. Driscoll entertained a motion for the Board to approve and sign the amended Keeping of Animals Regulations to reflect the revisions of 3/8/12, effective upon public notification of said changes in the newspaper. Ms. Mazzarino so moved and the hearing closed. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:25 pm.

**Next BOH meeting: 3/22/12**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk