

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Dr. Driscoll, Medical Director and Chair, Ms. Sanders, Member,
Ms. Mazzarino, Clerk, and Ms. Wozny, Health Agent present.**

7:03 p.m. Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:30 pm: Rebecca Davis, 11 Lowland Farm Rd., canceled.

8:00 pm: Kim Drake, 110 Cogswell Court, Map 38, Lot 69, in attendance.

Other Business:

- **Minutes**

Dr. Driscoll entertained a motion for the Board to approve the minutes for 10/14/10, 11/4/10, and 12/16/10. Ms. Sanders so moved. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or on line at www.essexma.org.

- **Bills Payable**

Dr. Driscoll entertained a motion for the Board to approve bills payable #415, \$47.73. Ms. Sanders so moved. **Vote: All in Favor.**

Bills payable are available for review in the Accountant's office.

- **Title 5 Reviews**

Dr. Driscoll entertained a motion for the Board to send a letter to the owner of 47 Choate St., Main House, that the Board is in agreement with inspector George Norris that the main house at 47 Choate St., Map 16, Lot 14 system passed the Title 5 inspection on 10/14/11, however the house has not been occupied since 5/2011 and has a garbage grinder, for which the system has not been designed. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to send a letter to the owner of 47 Choate St., Cottage, that the Board is in agreement with inspector George Norris that the cottage at 47 Choate St., Map 16, Lot 14 system passed the Title 5 inspection on 10/14/11, however the house has not been occupied since 5/2011. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to send a letter to the owner of 47 Choate St., Barn / Apartment, that the Board is in agreement with inspector George Norris that the barn / apartment at 47 Choate St., Map 16, Lot 14 system passed the Title 5 inspection on 10/14/11, however the house has not been occupied since 5/2011. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion that Ms. Wozny can sign the Title 5 letters listed above when they are ready for mailing. Ms. Sanders so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the BOH office.

- **Building Permit Applications**

Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for Drake, 10 Cogswell Ct., Map 38, Lot 69, on receipt of an approved Title 5 inspection report for the existing system, for the following renovations: “kitchen addition w/1/2 bath first floor, bedroom second floor, 18 X 24 ft. addition – 2 story”. This property is in the sewer district, but not connected to public sewer. We have no file of the existing septic system, except for the sketch included in 1996 Title 5 Inspection report, listing the property as 2 bedrooms, as does the Assessor’s records. The existing bedroom is listed on the proposed floor plan as a “study”. The owner has measured the area with a minimum 7’ ceiling height as 62.5 square feet (due to the sloped ceilings). Title 5 defines a bedroom as having a minimum of 70 sq. ft. with a minimum of 7’ ceiling height, so this room doesn’t meet the Title 5 definition of “bedroom”, making the existing house as a 1 bedroom house per Title 5. With the addition of the proposed new bedroom, this house will still be 2 bedrooms. When the sewer connection is made to the sewer, the property is allowed a 3 bedroom sewer flow. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 2/24/11, for Howard Lane, 143R Eastern Ave., Map 15, Lot 49, to extend the interior dining area of Essex Seafood by doing the following: “cement pad floor, build three walls out from existing building by 8 feet, extend roof out 8 ft. and reroof existing roofing”. There will be no increase in total seating capacity of the property and they are on town sewer. Ms. Mazzarino so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector’s office.

- **Other Issues**

Ms. Mazzarino made a motion for the Board to approve Disposal Works Installers Permit for Joseph Flak. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

36 Story Street, Verga, Discussion

2012 Youth Triathlon Discussion: Dr. Driscoll entertained a motion of the Board to set the date for this years Essex Youth Triathlon for Saturday, August 11, 2012. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Nail & Hair Services at the Senior Center Discussion

Mosquito Control Discussion

Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny’s leave notification for 12/22-12/23/11, 12/27-12/28/11 for a total of 28 hours vacation time. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave notification for 11/18/11, 4 hours of vacation. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to set the date for the 2012 Essex Youth Triathlon to August 11. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:44 pm.

Next BOH meeting: 1/12/12

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk