

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Acting Chair, as motioned by Ms. Mazzarino and seconded reluctantly by Ms. Sanders, until the arrival of Dr. Driscoll, Medical Director and Chair, at 7:30 pm, Ms. Mazzarino, Member and Ms. Wozny, Health Agent present.

7:10 p.m. Ms. Sanders opened the meeting and announced that the meeting is being recorded.

- **Appointments: None**

Mr. Burnham in attendance. The Board informed Mr. Burnham that since he did not have an appointment, he couldn't be heard and since the case against Mr. Allen is in court litigation, the Board of Health couldn't address his concerns regarding the Allen property on Main Street. These points did not sway him from further comment.

Other Business:

- **Minutes**

10/13/11, 8/25/11 & 8/11/11: Ms. Sanders made a motion for the Board to approve minutes as written for 10/13/11, 8/25/11 & 8/11/11. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or on line at www.essexma.org.

- **Bills Payable**

#413, \$602.60: Ms. Mazzarino made a motion for the Board to approve bills payable #413 in the amount of \$602.60. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Bills payable are available for review in the Accountant's office.

- **Title 5 Reviews**

40 Spring Street, Hayward, Map 14, Lot 1-1B: Dr. Driscoll entertained a motion for the Board to send a letter to the owner of the property at 40 Spring Street, Map 14, Lot 1-1B stating that the Board is in agreement with inspector David Clark, that the system passed the Title 5 inspection performed on 9/17/11. Ms. Sanders so moved. **Vote: All in Favor.**

193 John Wise Ave., Assets Recovery, Map 22, Lot 2A: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner of the property at 193 John Wise Ave., Map 22, Lot 2A stating that the Board is in agreement with the determination of inspector George Norris, that the system passed the Title 5 inspection performed on 9/28/11, with the notation that the property has been unoccupied since August 2011 and the system was not receiving normal flow at the time of inspection. Ms. Sanders so moved. **Vote: All in Favor.**

67R Pond Street, Collinson, Map 5, Lot 29C: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owners of the property at 67R Pond Street, Map 5, Lot 29C stating that the Board is in agreement of the determination of inspector David Clark that the system passed the Title 5 inspection performed on 10/3/11. Ms. Sanders so moved. **Vote: All in Favor.**

- **Septic System Design Plan Reviews**

99 John Wise Ave., Stavros, Map 17, Lot17: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Stavros, 99 John Wise Ave., Map 17, Lot 17, dated 8/26/11 with a revision date of 10/3/11, for the 5 reasons noted in the Agent's report. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Building Permit Application**

132 Southern Ave., Rusnak, Map 10, Lot 11B: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for Rusnak, 132 Southern Ave., Map 10, Lot 11B to build an 8' X 13' mudroom. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Other Issues**

TFE Permit #43, Essex Fire Department Spaghetti Supper, 11/19/11: Ms. Sanders made a motion for the Board to approve Temporary Food Permit #43, for the Essex Fire Department to have a Spaghetti Supper on 11/19/11. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

TFE Permit #44, retroactive Essex Shipbuilding Museum Wine Reception & Silent Auction, 10/14/11: Ms. Sanders made a motion for the Board to retroactively approve Temporary Food Permit #44, for the Essex Shipbuilding Museum Wine Reception & Silent Auction which took place on 10/14/11. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

2011 Essex Clam Festival, Retroactive Approval (endorsed by Ms. Wozny)

Ms. Mazzarino made a motion for the Board to retroactively approve the permits listed below.

- TFE Permit #36, DownRiver Ice Cream, (Vendor)
- TFE Permit #37, Nicholas Seafood & Grille (Participant)
- TFE Permit #39, Christo's Coffee Cup, (Participant)
- TFE Permit #41, Lions Club, (Vendor)
- TFE Permit #42, Shea's Restaurant (Participant)

Ms. Sanders seconded the motion. **Vote: All in Favor.**

Ms. Sanders made a motion for the Board to retroactively approve disposal works installers permit for Joe Flak, of the Fraser Co, a previously permitted installer, who did not renew in 2012, for a retest with permit being only good until the end of the year. Ms. Wozny will sign permit after he takes & passes disposal works installers exam. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to deny the request from Cape Ann Chamber of Commerce for BOH to refund Captain Dusty's Essex Clam Festival Vendor Permit fee as the CACC disinvited Captain Dusty's from the Clam Festival without notice. The BOH food inspector made every effort to find and inspect this Vendor at the Clam Fest. Ms. Mazzarino so moved. **Vote: All in Favor.**

Permit & Applications are available for review in the BOH office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**
Northeast Hospital Grant Letter: Waiting for invitation to apply
Update on Health Fair & Flu Clinic: Review
Warrant for Special Town Meeting: Copies given to the Board
Ms. Wozny, MAHB Certification Program Registration: Board gave permission to attend
Nail Salon Regulations: Copies given to the Board with discussion at the next BOH meeting

Dr. Driscoll closed the meeting at 8:12 pm.

Next BOH meeting: 11/17/11

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Clerk