

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Ms. Sanders, Acting Chair until the arrival of Dr. Driscoll, Medical Director and Chair, at 7:09 pm, Ms. Mazzarino, Member and Ms. Wozny, Health Agent present.**

7:03 p.m. Ms. Sanders opened the meeting and announced that the meeting was being recorded.

Dr. Driscoll entertained a motion for the Board to appoint Ms. Mazzarino as BOH Clerk. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to cancel the meeting of 12/22/11. Ms. Mazzarino so moved. **Vote: All in Favor.**

Other Business:

- **Appointments**

7:20-7:30 pm Francis Burnham, in attendance, in regards to Bill Allen's Southern Ave. property. The Board heard out Mr. Burnham's complaints that the ongoing legal actions were inappropriate.

- **Minutes**

9/22/11: Ms. Mazzarino made a motion for the Board to approve the minutes for 9/22/11, as written. Ms. Sanders so moved. **Vote: All in Favor.**

*Approved minutes are available for review in the BOH office or online.*

- **Bills Payable**

#412, \$2,100.91: Ms. Mazzarino made a motion for the Board to approve bills payable #412 in the amount of \$2,100.91. Ms. Sanders so moved. **Vote: All in Favor.**

*Bills payable are available for review in the Accountant's office.*

- **Septic System Design Plan Reviews**

99 John Wise Ave., Cape Ann Golf Course, Map 17, Lot 17: Dr. Driscoll entertained a motion for the Board to, as requested by the owner and septic designer, rescind the septic system design plan dated 8/26/11, for the property at 99 John Wise Ave., Map 17, Lot 17, which had been tabled at the BOH meeting of 9/22/11. Ms. Mazzarino so moved. **Vote: All in Favor.**

*Septic System Design Plans are available for review in the BOH office.*

- **Building Permit Applications**

23 Belcher Street, Witham, Map 13, Lot 9: Update on the building permit application, dated 9/21/11, for Witham, 23 Belcher St., Map 13, Lot 9 to demo an existing one story 12' x 24' addition on rear of main house and replace with 13' x 26' 1.5 story addition, foundation to frost with crawl space. Ms. Wozny indicated that she had, as moved by the Board at the 9/22/11 BOH meeting, endorsed said building permit application. Discussion & acceptance of endorsement.

*Building Permit Applications are available for review in the Building Inspector's office.*

- **Hazard Abatement Orders**

Conomo Point Outdoor Shower Follow Up: Dr. Driscoll entertained a motion that the Board have Ms. Wozny send letters of compliance to those properties listed in her Report dated 10/13/11, with the exclusion of 23 Middle St. A Memo will be sent to the Plumbing & Gas Inspector indicating that the latter property still needs a mixing valve. Ms. Sanders so moved. **Vote: All in Favor.**

*Hazard Abatement Orders are available for review in the BOH office.*

- **Other Issues**

**2011 Essex Clam Festival**

Dr. Driscoll entertained a motion for the Board to approve Essex Clam Festival TFE permits as listed below. Ms. Mazzarino so moved. **Vote: All in Favor.**

TFE Permit #19, Nana's Fried Dough, (Vendor)

TFE Permit #20, Ipswich Clambake Co., (Participant)

TFE Permit #21, Friends of Essex COA, (Vendor)

TFE Permit #22, LaRosa's Pizzeria, (Participant)

TFE Permit #23, Essex Cub Scouts Pack 100, (Vendor), waive fee

Dr. Driscoll entertained a motion for the Board to waive the fee for Essex Cub Scouts Pack 100 that will be selling pre-wrapped baked goods. Ms. Sanders so moved. **Vote: All in Favor.**

TFE Permit #24, Woodman's, (Participant)

TFE Permit #25, The Meat House, (Vendor)

TFE Permit #26, Captain Dusty's, (Vendor)

TFE Permit #27, The Farm Bar & Grille, (Participant)

TFE Permit #28, The Landing at 7 Central, (Participant)

TFE Permit #29, Windward Grille, (Participant)

TFE Permit #30, J. T. Farnham's, (Participant)

TFE Permit #31, Cape Ann Chamber of Commerce, (Coordinator)

TFE Permit #32, Periwinkles, (Participant)

TFE Permit #33, Anthony's Italian Deli, (Participant)

TFE Permit #34, Anthony's Italian Deli, (Vendor)

TFE Permit #35, Ipswich Ale, (Vendor)

Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse any late Essex Clam Festival TFE Permits with retroactive approval at the next BOH meeting. Further all permits have an understood rain date of 10/23/11. Mr. Sanders so moved. **Vote: All in Favor.**

*Permit & Applications are available for review in the BOH office.*

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Verga/Jentzen Enforcement Order, agreement to connect to municipal sanitary sewer dated 9/6/07: Dr. Driscoll entertained a motion for the Board to sign and send an enforcement order to Verga, 36 Story St., Map 35, Lot 30A, giving Mr. Verga 45 days to comply with his Agreement, originally to connected to public sewer by 9/20/07, to connect to public sewer. Ms. Mazzarino so moved. **Vote: All in Favor.**

*Enforcement Orders are available for review in the BOH office.*

Health Fair: Discussion and Update.

Mosquito Control: Update. The Board indicated they would like to invite Jack Card of Northeast Massachusetts Mosquito Control to speak with the Board regarding Mosquito Control. Potential dates of 10/28 at 8:30 or 11/4 at 11:00 were suggested by the Board.

Definitive Subdivision Plan for a Southern Conomo Point Zoning District: Dr. Driscoll entertained a motion for the Board to find the definitive subdivision plan, for a southern Conomo Point zoning district, dated 9/19/11, acceptable with the recommendation that all dwellings have BOH approved potable water and sewerage treatment systems in compliance with BOH and state regulations. Ms. Mazzarino so moved. **Vote: All in Favor.**

Proposed 2012 BOH meeting calendar: Discussion and decision to have one meeting each for the months of November and December 2012.

E. Wozny, Leave Use Notification: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave use notification for 4 hours on 10/8/11. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:27 pm.

**Next BOH meeting: 10/27/11**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk