

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Dr. Driscoll, Medical Director and Chair, Ms. Sanders, Clerk, and, Ms. Mazzarino, present.  
Ms. Wozny, Health Agent, not present.**

7:15 p.m. Open the meeting and announce that the meeting is being recorded.

Other Business:

- **Appointments**

7:15pm, Joyce Redford, Tobacco Grant, in attendance. Ms. Redford gave a Tobacco Grant presentation to the Board.

7:45pm, Myles Cambridge, 15 Turtleback Rd., building permit application, in attendance.

- **Minutes**

None

- **Bills Payable**

#394, in the amount of \$114.75: Dr. Driscoll entertained a motion for the Board to approve bills payable #394, in the amount of \$114.75. Ms. Sanders so moved. **Vote: All in Favor.**

*Bills payable are available for review in the Accountant's office.*

- **Title 5 Report Reviews**

15 Turtleback Road, Cambridge, Map 9, Lot 11V: Dr. Driscoll entertained a motion for the Board to send a letter to Mr. Cambridge stating that the Board is in agreement with inspector Daniel Johnson, that the septic system at 15 Turtleback Road, Map 9, Lot 11V passed the Title 5 inspection performed on 3/4/11. The Board recommends that the septic system effluent filter be cleaned annually. Ms. Mazzarino so moved. **Vote: All in Favor.**

*Title 5 Reports are available for review in the BOH office.*

- **Septic System Design Plan Reviews**

None

- **Building Permit Applications & Occupancy Permits**

1 Dodge Street, Deschene, Map 41, Lot 29: Dr. Driscoll entertained a motion for Ms. Sanders to endorse Deschene's building permit application to place a small shed on an existing concrete slab at 1 Dodge St., Map 41, Lot 29. Ms. Sanders so moved. **Vote: All in Favor.**

15 Turtleback Road, Cambridge, Map 9, Lot 11V: Dr. Driscoll entertained a motion for the Board to, contingent upon review by Ms. Wozny, and confirmation that the bedroom count at the Cambridge home at 15 Turtleback Rd., Map 9, Lot 11V is in compliance with Title 5, approve the building permit application to finish a portion of the basement as a family room with gas fireplace. Ms. Mazzarino so moved. **Vote: All in Favor.**

53-55 John Wise Avenue, Lane, Map 18 Lots 6 & 6A: Dr. Driscoll entertained a motion for the Board to, contingent upon review and approval by Ms. Wozny, approve Lane's building permit application to construct a 2.5 story barn with handicap accessible ½ bathroom on the property at 53-55 John Wise Avenue, Map 18, Lots 6 & 6A. Ms. Mazzarino so moved. An approved septic system design plan is already in place. **Vote: All in Favor.**

***Building permit applications are available for review in the Building Inspector's office.***

- **Other Issues**

Dr. Driscoll entertained a motion for the Board to approve Food Service Establishment Permits as listed below. Ms. Mazzarino so moved. **Vote: All in Favor.**

#26, Blue Marlin Grille

#29, DVR Corporation, Cape Ann Pizza

#30, Lake Fine Foods, LLC

Dr. Driscoll entertained a motion for the Board to approve Retail Food Establishment Permit #10, Marlin Market. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Milk & Cream Permit #9, Marlin Market. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Copies of signed permits are available for review in the BOH office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Chebacco Liquor Mart Inspection: Follow up on the inspection at Chebacco Mart.

Tobacco Grant: Discussion following the presentation by Ms. Redford. Dr. Driscoll entertained a motion for the Board to apply for the Tobacco Grant. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:20 pm.

**Next BOH meeting: 3/24/11**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Marlene Sanders, Board of Health Clerk