

Ms. Marchetti called the meeting to order at 6:40 pm.

Present: Chairperson Lynne Marchetti, Clerk Marlene Sanders and Agent Elaine Wozny.

Not Present: Member Dr. David Driscoll.

Appointments

7:00 James Witham, Re: Building Permit Application, 23 Belcher Street. Mr. Witham in attendance to explain to the Board the proposed building permit application. See Building Permit Application below.

Bills Payable

Bills payable #323, \$34.33: Ms. Sanders made a motion for the Board to approve bills payable #323, in the amount of \$34.33. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

Bills payable #324, \$1,256.34: Ms. Sanders made a motion for the Board to approve bills payable #324, in the amount of \$1,256.34. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

Board of Health Minutes

Minutes for 9/11/08: Ms. Sanders made a motion for the Board to approve, as written, the minutes for 9/11/08. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

Septic System Plan Reviews

Turtleback Road, Dwelling “A”, VanWyck, Map 9, Lot 11W: Ms. Sanders made a motion for the Board to disapprove Apple Associates septic system design plan for VanWyck, Turtleback Road, Dwelling “A”, Map 9 Lot 11W dated 4/4/08 with a revision date of 8/25/08 for the reasons stated in the Administrator’s report. Ms. Marchetti so moved. **Vote: All in Favor.**

Turtleback Road, Dwelling “A”, VanWyck, Map 9, Lot 11W: Ms. Sanders made a motion for the Board to approve Apple Associates septic system design plan for VanWyck, Turtleback Road, Dwelling “A”, Map 9 Lot 11W dated 4/4/08 with a most recently revised date of 9/25/08. Ms. Marchetti so moved. **Vote: All in Favor.**

Turtleback Road, Dwelling “B”, VanWyck, Map 9, Lot 11W: Ms. Sanders made a motion for the Board to disapprove Apple Associates septic system design plan for VanWyck, Turtleback Road, Dwelling “B”, Map 9, Lot 11W with a design date of 4/4/08 and a revision date of 8/25/08 for the reasons stated in the Administrator’s report. Ms. Marchetti so moved. **Vote: All in Favor.**

Turtleback Road, Dwelling “B”, VanWyck, Map 9, Lot 11W: Ms. Sanders made a motion for the Board to approve Apple Associates septic system design plan for VanWyck, Turtleback Road, Dwelling “B”, Map 9, Lot 11W with a design date of 4/4/08 and a most recently revised date of 9/25/08. Ms. Marchetti so moved. **Vote: All in Favor.**

Building Permit Application

23 Belcher Street, Witham, Map 13, Lot 9: Ms. Marchetti entertained a motion for the Board to have Ms. Wozny endorse Witham’s building permit application to demo an existing one story 18’ X 32’ garage/shop and replace it with a 24’ X 40’ post & beam 1 ½ story, no water, woodstove/gas heat (hot air), foundation to frost, 16’ X 10’ lean-to with slab foundation at 23 Belcher Street, Map 13, Lot 9. The finished room above is to be used as a craft/hobby room. The garage will be connected to the existing house via a small unheated hall/breezeway. Ms. Sanders so moved. **Vote: All in Favor.**

2 Scots Way, Holden Essex LLC, Map 8, Lots 31 C & D: Ms. Marchetti entertained a motion for the Board to have Ms. Wozny endorse Holden Essex LLC’s undated building permit application to construct a 30’ X 45” garage building and a 24’ X 30’ canopy area including installation of utilities at 2 Scots Way, Map 8, Lots 31 C & D. Sanders so moved. **Vote: All in Favor.**

Other

Health Fair Discussion: Update Board on current participant list for the Health Fair.

Revolving Account TM Article: Discussion and revision of revolving account article for submission to the BOS, by 10/2/08, for the Special Town Meeting. Ms. Marchetti entertained a motion for the Board to submit to the BOS the amended article that was drafted at tonight’s BOH meeting, pending email approval by Board members. Ms. Sanders so moved. **All in Favor.**

Power Point Class: Ms. Sanders made a motion for the Board to approve Ms. Wozny attendance at a Power Point Class at NECC on October 16, 2008 at a cost of \$131.00. Ms. Marchetti seconded the motion. **All in Favor.**

Tracking of Housing, Food Service and Other Miscellaneous Board Issues

Essex Elementary School: Ms. Marchetti entertained a motion for the Board to retroactively approve a pesticide emergency waiver, dated 9/23/08, as requested by Rob Page of the Essex Elementary School. Ms. Sanders so moved. **All in Favor.**

Meeting Adjourned: 8:15 pm

Next BOH meeting: 10/9/08

Prepared by _____
Ann White

Attested by _____
Marlene Sanders, Board of Health Clerk