

**Ms. Marchetti called the meeting to order at 6:35 pm.**

**Present: Chairperson Lynne Marchetti, Clerk Marlene Sanders, and Agent Elaine Wozny. Member Dr. Driscoll arrived at 8:00 pm.**

**Appointments**

**Kim Paskalis, RN, interview BOH Nurse:** The Board interviewed Ms. Paskalis for the position of Public Health Nurse in Essex. Ms. Marchetti entertained a motion for the Board to have Ms. Wozny draft a letter to Ms. Paskalis, offering her the position, with the Chair to sign. Ms. Sanders so moved. **Vote: All in Favor.**

**Loyd Waites, Food Service Permit, Hornets Concession Stand:** Discussion on the use of the concession stand at the Field of Dreams by the Manchester/Essex Jr. Hornets Sports Club. See Food Service Permits below.

**Bills Payable**

**Bills Payable # 317, \$495.94:** Ms. Marchetti entertained a motion for the Board to approve bills payable #317 in the amount of \$495.94. Ms. Sanders so moved. **Vote: All in Favor.**

**Bills Payable to Close FY'08:** Ms. Marchetti entertained a motion for the Board to approve the Chair signing any outstanding bills payable for FY '08 prior to final warrant due 7/15/08. Ms. Sanders so moved. **Vote: All in Favor.**

**Board of Health Minutes**

**Minutes for 6/5/08:** Ms. Sanders made a motion for the Board to approve, as written, the minutes for 6/5/08. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

**Minutes for 6/19/08:** Dr. Driscoll made a motion for the Board to approve, as written, the minutes for 6/19/08. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

**2008 Permits**

**Food Service Permit:** Mr. Waite in attendance. Ms. Marchetti entertained a motion for the Board to approve food service permit # 32 for Manchester Essex Jr. Hornets Sports Club at the Field of Dreams conditional upon their meeting the requirements as stated in the Agent's Report, upon receipt of the required written waiver request and an acceptable pre-opening inspection. Ms. Sanders so moved. **Vote: All in Favor.**

**Building Permit Application**

**3 Evans Way, Migliaccio, Map 36, Lot 79:** Ms. Sanders made a motion for the Board to have Ms. Wozny endorse Migliaccio's building permit application for a gambrel roof style 12' x 16' garden shed. The proposed location of the shed doesn't interfere with any of the existing septic system components and there is no increase in sewage design flow. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

**Other**

**Elaine Wozny, Leave Notification:** Ms. Marchetti entertained a motion for the Board to approve Ms. Wozny's leave notification form for 7/3/08, (V) (8). Ms. Sanders so moved. **Vote: All in Favor.**

**20 Coral Hill Road, Mahoney, Map 4, Lot 90:** Ms. Marchetti entertained a motion for the Board to sign and send a letter to Mahoney, 20 Coral Hill Road, Map 4, Lot 90, stating that the Board is in agreement with inspector Lance Demond that the system passes Title 5 criteria. Ms. Sanders so moved. **Vote: All in Favor.**

**Meeting Adjourned: 8:30 pm**

**Next BOH meeting: 7/17/08**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Marlene Sanders, Board of Health Clerk