

Chairperson Lynne Marchetti and Marlene Sanders, present.  
Health Agent Elaine Wozny present.

Ms. Marchetti called the meeting to order at 6:50 pm, January 3, 2008, at the TOHP Burnham Public Library, 30 Martin Street, Essex.

**Appointments**

**Symmes RE: 25 Centennial Grove Road Enforcement Order:** Gregg Corbo, Esquire, Donald Greenough, Attorney, Bill Sanborn, Essex Building Inspector, Keith & Faith Symmes, and Thayne & Karin Symmes in attendance. Discussion by the Board and parties present regarding the enforcement order for 25 Centennial Grove Road, Map 8, Lot 50. The accumulated debris includes demolition material, unused heavy equipment, and old box trucks owned by David Hidden. The Symmes' are aware that the clean up of said debris is their responsibility as it is on their property. Keith Symmes stated that to date, up to 30-40 vehicles, 20 large containers of trash, 15 large containers of scrap metal and over 2000 tires have already been removed from the property. Mr. Sanborn asked for copies of any receipts as proof of this. At the next BOH meeting, Symmes' will present to the Board an inventory and a schedule for the removal of remaining debris. Mr. Greenough suggested a sight visit when weather permits. Ms. Marchetti also requested copies of any correspondence with Mr. Hidden at that time.

**Board of Health Minutes**

**December 20, 2007:** Ms. Sanders made a motion for the Board to approve minutes, as written, for December 20, 2007. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Bills Payable**

**#302, \$29.50:** Ms. Marchetti entertained a motion for the Board to sign bills payable, #302, in the amount of \$29.50. Ms. Sanders so moved. **Vote: All in favor.**

**2008 Permit Renewals**

**Permit to Operate a Bodyworks Establishment:** Ms. Sanders made a motion for the Board to approve permit # 10 for Joy Ross to operate a bodywork establishment. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Permit to Operate a Bodyworks Establishment:** Ms. Sanders made a motion for the Board to approve permit # 11 for Kimberley Lufkin to operate a bodywork establishment. Permit will be held until Ms. Lufkin pays her outstanding excise tax bill. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Permit to Engage in the Practice of Bodyworks:** Ms. Sanders made a motion for the Board to approve permit # 10 for Joy Ross to engage in the practice of bodywork. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Permit to Engage in the Practice of Bodyworks:** Ms. Sanders made a motion for the Board to approve permit # 11 for Kimberley Lufkin to engage in the practice of bodywork. Permit will be held until Ms. Lufkin pays her outstanding excise tax bill. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Food Service Establishment Permit:** Ms. Sanders entertained a motion for the Board to approve permits to operate a food service establishment # 20 & 21, as listed on the agenda for 1/3/08. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Retail Food Establishment Permit:** Ms. Sanders made a motion for the Board to approve permits to operate a retail food establishment, # 4 & 5, as listed on the agenda for 1/3/08. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Septage Hauler Permit:** Ms. Sanders made a motion for the Board to approve septage hauler permits # 8 & 9, as listed on the agenda for 1/3/08. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Disposal Works Installer Permit:** Ms. Sanders made a motion for the Board to table the disposal works installers permit application for Randy Roberts, permit #25, until the name and signature are corrected on the application. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Disposal Works Installer Permit:** Ms. Sanders made a motion for the Board to approve disposal works installers permits, permit #26 - 28, as listed on the agenda for 1/3/08. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Stable / Keeping of Animals Permit:** Ms. Sanders made a motion for the Board to approve stable / keeping of animals permit #31 for Laurie Hunt. Ms. Marchetti seconded the motion. **Vote: All in favor.**

### **Inspection Report Reviews**

**8 Scott's Way, PMC Realty Trust, Map 8, Lot 15C:** Ms. Marchetti entertained a motion that the Board sign and send a letter to John Coughlin stating that the Board is in agreement with inspector, Robert Lynch, that the system at 8 Scott's Way, Map 8, Lot 15C passed this title 5 inspection done on 12/26/07. Ms. Sanders so moved. **Vote: All in favor.**

**Building Permit Applications & Occupancy Permits**

**65 Eastern Avenue, Matthews, Blue Marlin Grille:** Ms. Wozny has reviewed a building permit application for kitchen renovations on this property. Application tabled until the next BOH meeting on 1/7/08, waiting for more detailed information.

**Well Water Supply Certificates**

**Well Water Testing Report Review, 75R Wood Drive, Jones, Map 4, Lot 118:** Ms. Marchetti entertained a motion for the Board to sign and send a letter, dated 1/3/08 to Jones, at his Beverly address, in regards to his property at 75R Wood Drive, Map 4, Lot 118, stating the high lab test results and recommending that pretreatment be used on the well prior to consumption & for the Board to sign the water well certificate form for said property. Ms. Sanders so moved. **Vote: All in favor.**

**Other Issues**

**FY '09 BOH Budget:** FY '09 BOH Budget to be addressed at the BOH meeting scheduled for 1/7/08 at 8:30 am in the library. A copy of the FY '09 budget proposal was given to Board members for their review.

**Departmental Revenue Request:** Departmental Revenue Request from Town Accountant for projected FY '09 departmental income / fees to be addressed at the BOH meeting scheduled for 1/7/08 at 8:30 am in the library.

**Essex Breast Cancer Rates:** Board of Health discussion regarding an article on breast cancer rates in Essex that ran in the Gloucester Daily Times which was written by Ms. Wadia-Ellis, the premise being that estrogen from septic systems is leaching into town well water and contributing to high breast cancer rates in Essex. DEP doesn't test for estrogen in water. Ms. Wozny emailed Ms. Wadia-Ellis requesting a copy of the research she based her GDT article on. Ms. Sanders wondered if Ms. Wadia-Ellis might present her power point presentation to the Board.

**2008 Summer Intern:** Ms Wozny received the Board's permission to apply for a summer intern.

**Request for Line Item Transfer:** Ms. Sanders made a motion for the Board to approve the line item transfer of \$70.00 from Other Expenses, 1100.2.512.5580.00 to Membership & Dues, 1100.2.512.5730.00. Ms. Marchetti seconded the motion. **Vote: All in favor.**

**Possible Meeting Dates with BOS & Mike Costello RE: '08 Clam Fest:** The Board was offered 2/11/08 or 2/25/08 and agreed to a 2/11/08, 7:05 pm, meeting date with BOS & Mike Costello of the Cape Ann Chamber of Commerce regarding the 2008 Essex Clam Fest.

**BOARD OF HEALTH MINUTES**

**January 3, 2008**

**Town Meeting Articles Due Date:** Ms. Wozny informed the Board of the 3/10/08 due date for inclusion in the Town of Essex Warrant. Ms. Wozny will draft an article for town meeting for the department to adopt a dedicated account where plan reviews fees will be deposited, those monies available to the BOH to hire a third party to review plans should the need arise.

**Dog Feces:** Discussion on the fact Ms. Sanders brought to the Board's attention that dog feces on town sidewalks are increasingly become a health issue.

**Meeting Adjourned: 8:58 pm**

**Next BOH meeting: 1/7/08**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Marlene Sanders, Board of Health Clerk