

Essex Finance Committee
February 1, 2016
Essex Elementary School
6:45 pm

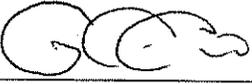
Members Present: Justin Bourgette, David Gabor, Ken Riehl and Richard Ross

1. Transfers FY16: The finance committee had three line item transfers to consider at the meeting. The first was a transfer for \$1,000 of police labor between two different classifications of over time expense, which was approved. The next two transfers were not approved; one from the police and another from the town treasurer. The police request for trailer maintenance was not approved, as the finance committee wanted added information into this request. In the fall the police need to repair water damage to the police trailer and the finance committee wanted to confirm if this was in relation to the existing work or something new and unforeseen. The transfer for the treasurer was also not approved as the finance committee wanted more information as to the cause and responsibility of the payroll errors during the transfer process to the new vendor. The finance committee chair agreed to reach out to the police chief and town treasurer and will report back to the committee at the next meeting.
2. Articles 1 and 2 for Special Town Meeting: The finance committee discussed funding sources for the two articles for the town meeting later in the evening. The committee voted to and approved the additional funding source including the nine alternative bids for the town hall project. The finance committee had a discussion on the additional funding sources in excess of water enterprise reserve funds for the water filtration repairs. The committee felt that free cash should be used instead of the Real Estate Sales funds as requested by the Town Administrator. After the discussion within the finance committee the committee attended the Board of Selectman meeting to inform them our proposed funding sources for town meeting. The Board of Selectman was in agreement.
3. FY17 Budget Planning – see below under “New Business”
4. Old Business - NA
5. New Business – Scheduled next finance committee meeting on 2/16/2016 at 6:30 pm to begin the budgeting review process. The committee agreed to reach out to department heads to schedule time to discuss budgets.
6. Public Comment - None
7. Attend Special Town Meeting – Both articles passed on the floor and funding was approved by the finance committee.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred. Please submit only one copy.

- To: Finance Committee – Town of Essex
- 1. Amount Requested: \$1000.00 1100.2.210.5133.00
Title: *Incidental OT*
- 2. To be transferred to Account: 1100.2.210. 5192.00
Title: *In service Training OT*
- 3. The specific purpose the amount requested will be used for:
Invoices
- 4. This expenditure is extraordinary and/or unforeseen for the following reasons:
Training expenses exceeded budgeted amount.

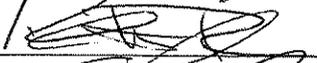
Date: 1/25/16 Signed: 

Date of meeting 2/1/2018 Vote: Yes No

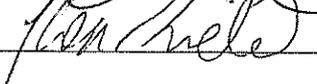
Transfer voted in the sum of \$ 1,000 Transfer disapproved

FINANCE COMMITTEE

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BJE 23
MST