

Town of Enfield

Planning Board Minutes

February 22, 2017



APPROVED March 22, 2017

Present: Dan Kiley - Chairman, John Kluge-Selectman, Kurt Gotthardt, Rita Seto, Paula Rowe Stone-Recorder & Alternate, Jim Bonner- Alternate & videographer, and Scott Osgood-Town Planner.

Regrets: Tim Taylor- Vice Chair, David Fracht-Secretary.

Guests: Tim and Debbie Shinlinger and Gary Searles.

- I. CALL MEETING TO ORDER
- II. APPROVAL OF MINUTES
 1. Minutes of January 25, 2017 –
John Kluge made a motion to approve the minutes of January 25, 2017, with a second from Nancy Scovner. No discussion. Nancy abstained from the vote. Motion carried.
- III. SELECTMEN'S REPORT
John Kluge, Chairman of the Board of Selectmen was present and reported.
Received a report from Dominic Albanese regarding the Town Manager Search. Deadline of applications has passed and they received 53 applicants. MRI continues to assist and will be going through the applications. They will dwindle this list down to 3 or 4 to move forward with.
- IV. CITIZENS FORUM
- V. CONCEPTUAL HEARING
 1. Operation of a Food Truck in the Commercial Zones – Debbie Shinlinger is thinking of a coffee food truck. She had no materials and she is just expressing her thoughts at this time. She was looking for advise and the feelings of the board. She would like to capture the morning traffic on Route 4. She has spoken with the owner of the Movie Market and the Pharmacy. She will be stationed in Canaan, Enfield and Lebanon. She is looking at 7 a.m. to 10 a.m. daily. 5 days a week. She will also be at the Farmer's Markets. Her next step will be an application and a public hearing.
 2. Reclassification of Lot 31 Map 50 – Gary Searles who has property of one acre on Spectacle Pond. The lot was non buildable – it does not support a septic system. He has investigated for a septic system and has learned that there may be a way. The soils map shows this is in the flood plain. Further advised him to talk to DES about getting permit to move forward with this.
- VI. PUBLIC HEARINGS - None Scheduled
- VII. BUSINESS DISCUSSIONS
 1. Signoff on Conditional Approval for a Home Based Business at Lakeview Condominium – conditionals have been met; Chairman Dan Kiley signed the document.
 2. Update of Conditional Approval for Eastern Propane Fuel Storage – The town building Inspector Phil Neily has written correspondence approving with 2 additional conditions.
 3. Master Plan – Planner Osgood has made strides in this task. He is promoting a more interesting, colorful, and approachable read of the Master Plan.

VIII. COMMUNICATION

1. Family Dollar drainage – Of note that there is an obvious drainage problem on this date. Half of the Family Dollar driveway is on the abutting land (SAU 62). This is part of a problem with the State of NH Dept of Transportation moving the driveway over 5 feet.
2. Foley Case – Crystal Lake. This case has a hearing date in April, in the Grafton County Court.
3. Adams Road nonconforming use- Running a business in an R1 district. This was not in the original approvals. The house is up for sale as he has bought a place in Canaan for his business. There is a lot of product of his business on the property and it is occupying and spilling over onto abutting problems. There is actually 2 lots owned by this business.
4. TIF Committee activity- this is generating income that increases yearly. They are looking for idea's for this district. The 5 person committee will be meeting with others in moving forward.
5. Lakefront Lots Status – This is the new Lakeside Park where the old hotel was. The assessor is preparing a full report with appraisal amounts of the two lots.
6. Current Legislative Session – Planner Osgood provided for the board members a list of current HB's.
7. Brownfields grant - Planner Osgood provided a brochure on the Brownfields Assessment Program for the boards view.

IX. NEW BUSINESS

1. Municipal Assistance Grant re: Housing Grant -
2. Volkswagen Settlement- \$29M for Nitrous Oxide – clean up the environment.
3. Floodplain Management – Planning meeting in Claremont.
4. Communications of the Board – Nancy Scovner suggested moving forward with communications between Planner Osgood and the Board be by e-mail and not the United States mail. Others agreed.
5. Site Plan reviews – Chairman Kiley asked to discuss this at the next meeting. Public Hearing.
6. Agenda – Kurt Gotthardt asked if the Planning Board AGENDA could be posted on the town website.

Nancy Scovner made a motion to adjourn the meeting at 7:50 p.m. John Kluge second this and the motion carried.