



Town of Enfield

Planning Board Minutes

DRAFT
Oct 22, 2014

Present: Dan Kiley - Vice Chairman, David Saladino, Paul Withrow
Kurt Gotthardt- Secretary, Paula Rowe – tonight’s Alternate and Minute Taker, Scott Osgood -
Town Planner

Regrets: John Kluge- Selectman Ex-officio, Tim Taylor-Chairman. Suzanne Laliberte is no longer
a member as she has died.

Guests: Jim Bonner, Marcia Herrin, Deborah McTigue, Joanne Clarke, David Frack.

I. CALL MEETING TO ORDER at 7 p.m.

- a. Paula Stone was named as an alternate voting member for the meeting.

APPROVAL OF MINUTES – Sept 24, 2014

- a. Paula Stone made a motion to approve the minutes of September 24, 2014 with a second from
Dan Kiley. Minute approved.

II. SELECTMEN'S REPORT

- a. No report given as John Kluge was not available this evening.

III. CITIZENS FORUM There was none.

IV. PUBLIC HEARING -None scheduled

V. BUSINESS DISCUSSIONS

- a. Dog Park - Conceptual discussion –

Marcia Herrin, President of the Mascoma Valley Dog Park, Deborah McTigue, David Frack,
and Joanne Clarke- Vice President presented an updated conceptual plan.

President Herrin spoke while providing an illustration of the park to the board members, as well
as a Letter of Intent: PetSafe Shaker Field Dog Park dated October 20, 2014. They are now
registered with the State of NH and are a 501 © (3) nonprofit organization. The illustration is
their site plan. They have received the State approval for their road cut to Route 4-A. This will
be the entrance and exit to the park. They are looking towards having solar lighting for the
park-which will have timers, being open until approximately 8 p.m. in the summer time.
Parking will hard pack gravel. The parking will be along Route 4A inside the park. There will
be approximately 20 spaces for parking. There will be a pavilion between the small dog area
and the large dog area. The third area is designated as a training area. This area may serve
trainers in the upper valley to hold training sessions here in Enfield. For safety reasons, young
children will not be allowed in the small or large dog areas. Should the training area be free, the

young children with accompanying adult(s) may use. Children under 12 cannot be there without an adult. This is not a place for teenagers to bring their dogs. There will be a sign for the park. Vice Chairman Kiley advised there will not be a sign issue as the property is owned by the Town of Enfield. President Herrin said that they will be looking at a dug well with a hand pump, befitting the Shaker theme of the area. An architect will not be needed. The wetlands have already been surveyed. The list of the abutters has been provided. They will be notified. A small tunnel (culvert) is being constructed for the dogs. Natural pieces, such as boulders will also be used. There will be a lease enacted with the town of Enfield for the park. Kurt Gotthardt advised them to receive a letter from the town informing that they would not be taxed on this property. The fencing will be 5 feet high. A path around the perimeters of the three areas between the fence and wetlands will be marked. The park will be sustained by membership. Brochures will be forthcoming. You do not need to be a member to use the park. There may be a donation box at the park. The walk to and from the ball fields are uneven and muddy. Rules and regulations have been drawn up and provided to the board members for their view. President Herrin felt that they would start construction in the Spring if they receive all approvals. PetSafe is providing \$25,000 for this park. The board is happy with the site plan map provided this evening. Storage shed will be moved. The sign will be out of the State right-of-way. Maps should be provided to the board members 11 x 17 for the public hearing in November of the 12th, 2014.

- b. Master Plan Update – Planner Osgood distributes a draft Community Opinion Survey for Board review. This survey is an updated and expanded version of the survey of 2005. This will be on Survey Monkey on the internet. It will be advertised on where it can be obtained on the town website, signs, etc. Another edit will be provided to the board members at the next meeting.
- c. Discussion on Housing and Space Guidelines for Livestock – Kurt Gotthardt noted concerns on how well the Zoning Regulation ensures the requirement to provide a proper environment for farm animals. He introduced a publication that outlines the use of livestock and their needs. This often refers to horses. The pasture suggestions are part of this outline. Kurt proposes a warrant article that will incorporate guidelines to protect the welfare of animals and the neighbors. The board will give thought to further this for town meeting and table it for this evening.
- d. Voluntary Merger ~ this is in the Eastman development. Diagram was provided.

Motion came forward from Dan Kiley to approve the voluntary merger of Map 51 lot 16 & 17. Second came from David Saladino. Motion carried unanimously.

VI. COMMUNICATION

- 1) Planning Board member Suzanne Laliberte has died. She was our current member of the CIP.
- 2) David Saladino made a motion to nominate Dan Kiley to the CIP from the Planning Board. Paul Withrow seconded this. Motion passed unanimously.
- 3) A question was raised as to whether the Greeley House Handicap Parking Space meets the requirements of the Handicap Code. This will be looked into.
- 4) There is an opening on the Board for one full time member and two alternates. Paula wants to remain as an alternate. Nancy Scovner has expressed an interest. Dan Kiley is going to give Mrs. Scovner a call.
- 5) Planning books – Have been ordered for all members. This will also be available on the town website.

- 6) Flood Plain – A home on Algonquin Road was notified the site will not be required to obtain flood insurance as newly provided information indicated it is not at high risk for flooding.

VII. INFORMATIONAL ITEMS

- a. CDBG Grant – RFQ for Consultant is under development. Shelley Hadfield will manage this.
- b. Greely House Tax Credit Grant – Training provided. Doug Smith is overseeing this.
- c. Transportation Alternatives Program – The application for sidewalk from Town Hall down Main to US Route 4 to Mickey's is in for scoring.
- d. Plan NH Charrette for Lot 44-46 – Scheduled for January 23 & 24 at the community center. This will be all day Friday and half of Saturday. The site is the old hotel site by the underpass at the lake on Main Street.

VIII. NEXT MEETING

- a. Regular Planning Board Meeting – November 12, 2014.

IX. ADJOURNMENT

Paul Withrow made a motion to adjourn at 8:45 p.m. with a second from Kurt Gotthardt. Motion carried.