



Town of Enfield

Planning Board Minutes

August 27, 2014

Approved Sept 22, 2014

Present: Dan Kiley - Vice Chairman, David Saladino, Paula Rowe - Minute Taker
Scott Osgood -Town Planner

Regrets: Tim Taylor – Chairman, John Kluge- Selectman Ex-officio, Kurt Gotthardt-
Secretary Paul Withrow Suzanne Laliberte,

Guests: None

I. CALL MEETING TO ORDER

Vice Chair Dan Kiley called the meeting to order at 7:09 p.m. He pointed out that we do not have a quorum this evening and will not be able to discuss certain topics or take any votes.

II. APPROVAL OF MINUTES – July 23, 2014

Approval of the Minutes of July 23, 2014 will be carried over to the next meeting, due to no quorum.

III. SELECTMEN'S REPORT

Selectmen's Representative John Kluge was not available this evening for this meeting.

IV. CITIZENS FORUM

There were no citizens present.

V. PUBLIC HEARING

There were no hearings this evening.

VI. BUSINESS DISCUSSIONS

a. Master Plan Update

Town Planner Scott Osgood has coordinated extensively with putting the Master Plan in perspective order. Land Use and Vision is being targeted, along with Energy. He will be implementing a survey.

VII. COMMUNICATION

VIII. INFORMATIONAL ITEMS

- a. Family Dollar Masonry Substitute – A substitute for the masonry on the west face of the building has been submitted. A sample was shown to the board members. Board members agreed the change did not constitute a change to the approved plan.
- b. CDBG Grant – Paperwork has been filled out and will be presented to G & C for final approval.
- c. Greely House CDBG Tax Credit Grant – The Enfield Village Association has formally been awarded the Credits and attended a training session on how to sell them.
- d. Transportation Alternatives Program – A new Grant program is being administered by NHDOT for sidewalk and other small scale improvements. An application letter has been sent, and accepted. A meeting next Wednesday in Plymouth will be attended by Scott Osgood Town Planner and the Town Manager Steve Schneider.
TIF Committee has committed to match those monies provided by this program.
- e. Plan NH Charrette for Lot 44-46 – Plan NH has requested an interview with the Town to get details on the potential project.
- f. Heritage Districts – Brochure from the State on guidelines for heritage districts was received. The Heritage Committee is reviewing the policy guidelines.
- g. Upper Valley Market Dynamics Demographic discussion – Scott Osgood discussed a meeting with the City and Regional Planners on economic development in Lebanon.
- h. Infrastructure Bond Discussion – Evenchance development. Discussed policy to assure property will not be able to be sold until the infrastructure has been documented.
- i. Horizon Contract – Consultant provided a contract to supervise and perform Quality Assurance on infrastructure work for the Evenchance Subdivision. Scott noted comments, board agreed informally to allow the Town to proceed with contracting this firm for the work.
- j. Haz Mit Plan Update – Update is underway. A set of guidelines was made available to the board for review.
- k. Flood Zone Insurance – Local resident inquiry was made as to the process for exclusion from the Flood Plain.
- l. Updated Ordinance – Ordinance has been updated and placed on the Town Website and emailed handed out to board members.
- m. Bill Warren Escrow – Scott noted a request to release remaining funds for the Webster Brook Subdivision has been received. Scott confirmed that Easy Street is

built to town standards and will forward the request to the Town Manager and Treasurer.

n. Intent to Cut – Map 16 Lot 47 (Choate Road) was received.

IX. NEXT MEETING

a. Regular Planning Board Meeting – The next meeting will probably be September 24, 2014. Scott Osgood will notify the board should something come in and be slated for a meeting on the second Wednesday of September.

X. ADJOURNMENT

The board members convened at 8 p.m.