

DRAFT UNAPPROVED

Note: Please find the following **DRAFT** minutes of the Planning Board. These **DRAFT** minutes are subject to being amended, extended and approved by the Planning Board during it's next meeting.

Town of Enfield
Planning Board
Tim Taylor, Chairman
August 10, 2011 – 7:00 PM

Present: Tim Taylor- Chairman, John Kluge – Selectmen’s Representative, Paul Withrow, Dan Kiley, Kurt Gotthardt, David Saladino, Suzanne Laliberte, and Nathan Miller-Acting Town Planner.

Chairman Tim Taylor called the meeting to order at 7:00 PM.

Approval of Minutes:

Kurt Gotthardt reminded the Board of their discussion with Ben Frost in July. Kurt asked Mr. Frost about the differences between the Village Plan Alternative RSA and the model ordinance proposed by the Rockingham Planning Commission. Mr. Frost advised that the Board follow the stipulations outlined in the RSA, as this is state law.

Dave Saladino moved to approve the minutes of July 13, 2011. Kurt Gotthardt seconded and the motion passed with Tim Taylor and Suzanne Laliberte abstaining due to absence.

Selectmen’s Report:

John Kluge reported that the Selectmen have not yet received correspondence related to Planning Board volunteers for the Mascoma River Local Advisory Committee. Nate Miller advised that a memo to the Selectboard was sent to Whitney Hall on June 23, 2011 along with completed volunteer questionnaires for Kurt Gotthardt and Tim Taylor. Nate Miller advised that he will resend this information to the Selectboard.

John Kluge reported that the Selectboard is continuing to iron out the details of the proposed Route 4 Sewer/Water extension, and the Selectboard will begin the budget process in the coming weeks.

Dave Saladino asked about the financing of the sewer line relocation project

that was necessary as part of the Shaker Bridge replacement. John Kluge advised that these costs will be split amongst the town, sewer users, and potentially, capital reserve funds.

Conceptual Hearings:

Bob Lacroix – Boundary Line Adjustment

Bob Lacroix provided an overview of his proposed boundary line adjustment for lots 36-6 and 36-7. Mr. Lacroix proposes to annex approximately two-tenths of an acre from lot 36-6 to lot 36-7. Following the adjustment, both lots would continue to conform to the lot size requirements of the Community Business District. The Board reminded Mr. Lacroix that the proposed boundary line must respect the setbacks and other dimensional requirements of the Community Business district for structures on the property. Mr. Lacroix advised that one of the structures shown on his draft plan is indeed a movable storage trailer, not a permanent structure.

Mr. Lacroix thanked board members for their guidance and advised that he will be applying for a public hearing at the Planning Board's September 14th meeting.

Business:

NHDOS Replacement of Microwave Radio Dish on Moose Mountain

Nate Miller advised that the Planning Board has received correspondence from Skyline Property Advisors, LLC related to the replacement of a microwave radio dish on Moose Mountain. This work is part of a New Hampshire Department of Safety initiative to improve microwave radio infrastructure for emergency communications.

The proposed project is a governmental use per RSA 674:54, and if the Planning Board deems necessary, a hearing can be held with representatives of the New Hampshire Department of Safety to discuss the project. However, all comments from the Planning Board or town residents would be non-binding as the project is for a governmental use.

Kurt Gotthardt questioned the location of the microwave radio dish, noting that communications towers on Moose Mountain are actually located in the Town of Hanover. Kurt Gotthardt expressed interest in holding a public hearing to determine the specific location of the dish and discuss the project with NHDOS officials.

Kurt Gotthardt moved that the Planning Board hold a hearing, per RSA 674:54, to discuss the replacement of a microwave radio dish on Moose Mountain with NHDOS officials. There was no second to the motion.

David Saladino moved that the Planning Board not hold a public hearing to discuss this project, but authorize Nathan Miller to draft correspondence to Skyline on the Board's behalf. The correspondence will request a written response from Skyline detailing the specific location of the dish. Dan Kiley seconded, and the motion passed with Kurt Gotthardt voting no.

Future Land Use Map:

Nate Miller distributed a revised future land use map incorporating the minor revisions discussed at the Planning Board's June meeting. Nate Miller advised that the Future Land Use Working Group met to discuss the Board's comments and concurred on many of the Board's suggestions.

The Planning Board reached a consensus agreement on the Future Land Use map and directed Nathan Miller to draft the Future Land Use Chapter of the Master Plan using this map as a foundation.

Communications:

Nathan Miller advised that UVLSRPC will be holding a regional training conference for Planning and Zoning Boards on October 29, 2011. Mr. Miller distributed the draft agenda for the conference, noting that due to budget cuts, the New Hampshire Office of Energy and Planning will no longer be holding a fall training conference for Planning and Zoning Boards. UVLSRPC is filling this need within the region.

Nathan Miller advised that the New Hampshire Local Government Center will be holding their Annual Conference on November 16-17, 2011.

Next Meeting:

A joint informational session for Planning Board and TIF Committee members will be held on August 24, 2011 to continue to develop the Route 4 Corridor Plan.

The Planning Board confirmed that their next regular meeting would be held on September 14, 2011.

Adjournment:

David Saladino moved to adjourn the meeting at 8:30 PM. Suzanne Laliberte seconded and the motion passed unanimously.