

DRAFT UNAPPROVED

Note: Please find the following **DRAFT** minutes of the Planning Board. These **DRAFT** minutes are subject to being amended, extended and approved by the Planning Board during it's next meeting.

Town of Enfield
Planning Board
Tim Taylor, Chairman
February 9, 2011- 7:00 PM

Present: Tim Taylor, Chairman, John Kluge-Selectmen's Representative, Kurt Gotthardt, Dan Kiley, Paula Rowe, and Nate Miller- Acting Town Planner.

Chairman Tim Taylor appointed Paula Rowe to sit for David Saladino.

Approval of Minutes:

Dan Kiley moved to approve the minutes of January 12, 2011 as submitted. Kurt Gotthardt seconded, and the motion passed unanimously. John Kluge abstained due to absence.

Selectmen's Report:

John Kluge, Selectmen's Representative, reported. The Budget Committee unanimously endorsed and presented a budget to the Selectmen for consideration. Under the proposed \$5.7 Million budget, the town's tax rate would remain level. The Selectmen are continuing discussions about a possible purchase of the Bill property at the end of the Shaker Bridge, and this question may ultimately be presented to the town's voters for consideration.

Citizens Forum:

Joe Tatreault – Conceptual Site Plan Hearing

Nate Miller reported that staff had been contacted by Joe Tatreault, who requested a conceptual site plan hearing to discuss the possibility of building a franchise sandwich shop along U.S. Route 4 on the site of the former Cantlin Store.

However, due to a scheduling conflict, Mr. Tatreault could not attend tonight's meeting. He hopes to discuss his concept with the Planning Board in March.

Business:

Nate Miller reported that the town received eight proposals for the Design Charrette and Land Use Regulation Review project. The Project Steering Committee has started the process of reviewing and evaluating the proposals.

Enfield Master Plan – Community Facilities and Services Chapter

Nate Miller presented the draft Community Facilities and Services Chapter to the Board, noting that he and Public Works Director Jim Taylor conducted considerable research to develop the document. John Kluge commended the staff on the thoroughness and readability of the chapter, and Kurt Gotthardt provided some minor edits for consideration. Nate Miller noted that staff remains on schedule to complete one chapter per month with the Board. Next month's chapter will cover Population and Housing.

Nate Miller reported that he met with the Enfield Energy Committee, which will be overseeing the development of the Energy Chapter of the Master Plan. The Upper Valley Lake Sunapee Regional Planning Commission will be providing professional planning assistance to the Energy Committee in developing the Energy Chapter at no cost to the town through the state's Energy Technical Assistance Program (ETAP).

Informational Items:

Timber Cuts

- John Brown and Sons- U.S. Route 4
 - o This cut is related to a small state maintenance project. The entire project is located in the state right-of-way.

Shoreland Permits

- North Village Lot Owners Association (Lower Shaker Village) via CLD Consulting Engineers.
 - o Minor impacts to construct stairs that will provide waterfront access to residents of Lower Shaker Village.
- Teresa M. Lynch Trust (Livingstone Lodge Road) via CLD Consulting Engineers.
 - o Temporary impact to 2,631 SF for the purpose of constructing a stone retaining wall to address slope stabilization issues.

New Hampshire DES

NHDES issued a Notice of Compliance and Release of Recordation to Cavicchi/Northern Timber, Inc. on January 26, 2011. The Notice of Compliance serves as the formal resolution of an ongoing excavating and dredging issue on NH Route 4A.

Other (Ten-Year Transportation Improvement Program)

Nate Miller noted that in his position at the Upper Valley Lake Sunapee Regional Planning Commission, he oversees the identification and prioritization of regional projects for the NHDOT Ten-Year Transportation Improvement Program. He provided the Board with a brief overview of projects in the Town of Enfield that are currently on the State program, including the Shaker Boulevard Bridge over the Knox River. The Board discussed other transportation needs in Enfield, including replacement of the Boys Camp Road Bridge and safety improvements along U.S. Route 4 between Main Street and the Lebanon City Line.

Next Meeting:

Wednesday – March 9, 2011

Adjournment:

John Kluge made a motion to adjourn the meeting at 7:55 PM. Dan Kiley seconded, and the motion passed unanimously.