

Minutes
Enfield Public Library Board of Trustees
June 11, 2018
6:00pm, Enfield Public Library (NOTE: Change in location)

- Attendance: Dominic Albanese, Shirley Green, Jen Seiler-Clough, Andi Diehn, Melissa Hutson, Francine Lozeau, Mark Johnson
- Call to Order – the meeting was called to order at 6:03pm
 - Minutes of April 9, 2018 meetings – Minutes were reviewed, Shirley moved to accept, Dom seconded, minutes were approved
- Strategic Governance - Dom lead into the strategic document. Melissa and Dom updated the trustees on their progress. Trustees agreed to review plan and meet in a week or so to review. The doc was shared with the trustees for notes and updates.
- Correspondence and Public Comment – Francine’s thank you note was shared. Received another donation in honor of Phil.
- Reports
 - Librarian – NY Times subscription well received and used; Noyes Academy presentation at the Community Building; Strategic planning process begun in April, ramped up in May; ReCoDe meeting at Kilton – discussed movie screening options, NY Times statistics, and fees charged for non-resident library cards; attended LUV meeting in Lyme with a presentation from NY Children’s Trust.
April stats:
Circulation: 2,597, Downloadable: 344, Computers: 73, WiFi: 26, People: 1,159, Programs 33 (26 kids, 5 adult, 2 all ages), Participants: 501 (316 kids, 87 adults, 97 all ages)
May stats:
Circulation: 2,481, Downloadable: 306, Computers: 72, WiFi: 28, People: 1,253, Programs 35 (28 kid, 6 adult, 1 all ages), Participants: 550 (427 kids, 111 adults, 12 all ages)
 - Financial – Trustees reviewed the financial report and Jen moved to accept, Dom seconded and all agreed.
 - Fundraising – Next meeting is June 25th
- New Business
 - Library Functions Worksheet for Trustees – hoping to schedule a half day meeting for trustees for training
 - Dom asked that Melissa work with the Asst. Librarian to post a series of social media “did you know you can do X at the Enfield Public Library” over the next several weeks/months – whatever they determine is appropriate.
 - Strategic Governance update – Dom emphasized that the trustees need to make time to think about space issues and recommendations, staffing, and volunteer efforts. Scheduled meetings to review in depth work that Melissa has done.
 - Tabled Librarian performance review and head of Library staff reviews and Budget and Library Account review
 - Dom reported back on Conversations with individual Selectman regarding new building

Notice: The Trustees may vote to enter into a non-public session under provisions of RSA 91-A:3.

- Old Business
 - Senior services update – Dolores has a rough draft of logo for book bags
 - Need to find a way for senior citizens to sign up for library services
 - Need to advertise ice cream social
 - Friends Group planning, ongoing
- Next Meeting
 - Monday, July 9, 2018; 6:00pm, Selectman’s Conference Room, Whitney Hall
 - Adjournment - Jen moved to close meeting, Dom seconded, all voted and meeting closed at 7:34pm

Respectfully submitted, Jen Seiler-Clough, EPL Trustee Secretary