

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

MINUTES

Date: January 8, 2018

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Francine Lozeau, Shirley Green, Jennifer Seiler-Clough, Melissa Hutson, Librarian, Andi Diehn, alternate, Mark Johnson, public

1. Call to Order

The meeting was called to order at 6:08 PM. Shirley moved to accept the December minutes with corrections, Francine seconded.

2. Correspondence

Received a holiday card and nice gift.

3. Public Comment

None

4. Reports

Librarian Report

Review of year end statistics. Pretty steady from last year. Total circulations: 30,138. New patron cards issued: 147. Really successful programs - 342 programs with 4,113 participants – Enfield Village School program, story times, Make it Take it Mondays, summer reading. Program highlights include Mount Washington Observatory program: 62 participants; ScienceTellers: 41; Hampstead Stage: 24.

Melissa attended ReCoDe meeting at Kilton Library. Agreed to NY Times subscription that will save EPL 468/year. Looking into a variety of museum and activity passes.

Melissa attended the December Budget Committee meeting - annual budget is consistent.

Jerusha started as new clerk. Nancy is now a fulltime volunteer.

Enfield Public Library statistics for December:

circulation-2,110

audio books-156

ebooks-201

public computers-456

wifi-27

visitors-825

programs – 26 (22 kid; 3 adult; 1 open); 314 participants (232 kids; 64 adults; 18 all ages)

Financial Report

Shirley reports all accounts are in order. New gifts of \$1,950 for building fund; \$500 for Evelyn Crate fund, multiple gifts for building fund, some for “where it’s needed most.”

Fundraising

Several gifts coming in.

5. Old Business

New library – no new information. Looking at Keene Public Library Renovation Project “A New Chapter.”

Senior services update – Shirley updated, meeting with Delores Struckhoff rescheduled to continue the Senior services discussion.

Library newsletter update – Possible due date around the March 13th voting day, town meeting March 17th.

6. New Business

Patron Appreciation in March 13th voting day

Enfield Village Association Coffee – February, coffee and pastries
Francine away Feb. 14-19th – will not be here for the EVA coffee

Trustee Annual Report review and edits – report due Jan. 12th.

7. Announcements

Filing dates for public office-January 24-February 2

NHLTA Spring Conference and Annual Meeting-May 14 – Radisson in Manchester.

NHLTA conference sessions that have been videotaped are available for trustees. Submit request for a few video conferences.

8. Next Meeting

February 12, 2018 at 6pm

9. Adjournment - Jen moved that we adjourn, Shirley seconded, meeting concluded at 7:22pm.

Notice: The Trustees may vote to enter into a non-public session under provisions of RSA 91-A:3.