

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

D R A F T

Date: October 10, 2016

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Melissa Hutson, Librarian, Jennifer Seiler-Clough, alternate

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 6:01 PM. There were two corrections to the September minutes: the spelling of Hana Masecar's name was corrected and Jason LaCombe's workplace was changed to SMP Architecture. The motion to accept the minutes, as corrected, was made by Shirley and seconded by Phil. The motion carried.

2. Correspondence

There was no correspondence.

3. Reports

Librarian's Report

Melissa reported that another session of the Homeschool Book Group has started. The preliminary budget is due and the meeting to discuss it with the Town Budget Committee is on October 20 at 6 PM at the DPW building. Nora from Whaleback has contacted the library to talk about a partnership for a ski-read program. Melissa is waiting for more details. There have been some issues with the Shaker Bridge Theater play rehearsals. Melissa has given them a schedule of EVS class visits to the library and has asked that they be mindful of noise and language during those times. Melissa has an application for the Coop Food Stores charitable giving program called Pennies for Change.

Statistics for September:

circulation-2,686

audio books -121

ebooks-86

public computers-49

wifi-5

visitors-1,065

coyote program-36

Treasurer's Report

Shirley reported on finances, noting all accounts are in order.

Fundraising Committee

We are waiting for a response from Timken on our grant application. Molly Finger submitted two other grant proposals that were denied.

4. Old Business

New Library-no updates

5. New Business

A Library Equipment Capital Reserve Fund was established in 1997 to be used to replace equipment. No money was ever put into the fund so it remains empty. To remove the account we will need a warrant article which Alisa Bonnette will prepare. Phil made the following motion: The library trustees vote to disestablish a library equipment fund which was established in 1997. The motions was seconded by Shirley and passed unanimously.

6. Announcements

Francine and Shirley will represent the library and read Halloween stories at the Recreation Department's party on October 31.

7. Next Meeting

The next regular meeting will be held on November 14th at 6 PM.

8. Adjournment

A motion to adjourn the meeting was made at 6:48 PM by Francine and seconded by Shirley.

Submitted by Francine Lozeau