

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: February 8, 2016

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Melissa Hutson, Librarian, Jennifer Seiler-Clough, alternate

Absent: none

Public Present: Mark Johnson

1. Call to Order

The meeting was called to order at 6:03 PM. The minutes of the January regular meeting were accepted as printed. A spelling error in the minutes from the January Public Hearing was corrected. Shirley moved to accept the minutes of the Public Hearing and the regular January meeting. The motion was seconded by Phil. The motion carried.

2. Correspondence

A memorial donation was received and the money will used to buy a book as requested by the donor.

3. Reports

Librarian's Report

Melissa reported that she has attended several local meetings. The LUV meeting featured a discussion of the TOR project at Lebanon Public Libraries. Melissa also attended the Regional Collection Development meeting and the Canaan Library's long range planning meeting.

Circulation for the month of January was 2382. A total of 252 audio and ebooks were borrowed from NH Overdrive. 72 people used the public computers and 10 patrons used wifi. There were 887 patrons visiting the library during the month.

Treasurer's Report

Shirley reported on finances and all accounts are in order. \$1,284.73 has been received from trust funds.

Fundraising Committee

Phil reported the committee is preparing a mailer to notify Enfield residents about the bond vote and to encourage them to attend town meeting.

Melissa informed the trustees that Paige Dauphinais is interested in doing some fundraising. She will be contacted to help!

4. Old Business

New Library

The library bond article is on the warrant for Town Meeting but without the recommendation of the Selectboard or Budget Committee. The Selectmen and budget committee members, who were at the budget hearing, indicated that we should raise more money before asking the town for a bond. Without the support of the Selectmen and the Budget Committee it does not seem likely that the bond would receive the two thirds majority vote that we would need for its passage. After much discussion Phil moved to ask Town Meeting to table article 3. Shirley seconded the motion. The motion carried. Phil will notify the architects and Mark will contact Brayshaw about printing.

Benefit Concert

Melissa received a contract from Shaker Museum to reserve the Mary Keane Chapel for the summer concert. Phil signed the contract and Shirley will send the deposit.

Materials Selection Policy

Melissa will work on this for the next meeting.

5. New Business

Patron Appreciation Day

The library will hold a Patron Appreciation Day on February 16<sup>th</sup>. Light refreshments will be served throughout the day.

EVA Coffee

On Friday, February 26 the librarian and the trustees will host a coffee hour for Enfield Business owners. We will plan to set up at 7:30AM. Melissa will speak about new programming at the library. Phil will update everyone on fundraising and the status of the new library.

6. Next Meeting

The next regular meeting will be held on March 14<sup>th</sup> at 6 PM.

7. Adjournment

A motion to adjourn the meeting was made at 7:15 PM by Jen and seconded by Francine.

Submitted by Francine Lozeau