

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: September 14, 2015

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Melissa Hutson, Librarian

Absent: Jennifer Seiler-Clough, alternate

Public Present: Mark Johnson

1. Call to Order

The meeting was called to order at 6:06 PM. The minutes of the August meeting were accepted as printed. The motion to accept the minutes was made by Shirley and seconded by Phil. The motion carried.

2. Correspondence

A donation check was received.

3. Reports

Librarian's Report

Melissa reported that the library hours have changed. The library will open at 9 AM on Tuesdays and Wednesdays and close at 5 PM. Monday and Thursday hours will stay the same. An "OPEN" flag for the front porch will help patrons with the new schedule.

Circulation for the month of August was 2463. 119 audio books and 106 ebooks were borrowed from NH Overdrive. 71 people used the public computers and 29 patrons used wifi. 1062 people visited the library during the month of August.

37 children finished the summer reading program out of the 63 who signed up. There were 12 summer programs with 291 participants.

The weeding process continues! The knitting group continues to be a popular activity and Patti is considering starting a knitting group for children.

Nicole Lovejoy has been hired as a library substitute.

Melissa will be on vacation from September 28-October 2.

Treasurer's Report

Melissa has been collecting money, mostly change, that is donated when patrons pay fines and tell the library to keep the change. Shirley will deposit the money.

Shirley reported that all accounts are in order.

4. Old Business

Technology

There are minor issues with the copier. Melissa will continue to research a new machine. The Follett transfer to host our online data has happened without any complications.

Fundraising

Our summer fundraising events went well, though we wish more people could have joined us.

5. New Business

Library Hours

The new hours are working well. Magnets with the new hours are available for patrons. The OPEN flag is being used.

New Library

Phil will contact SMP and Bauen to meet with them to talk about updating the cost of the new library. He has spoken to Steve Schneider about retaining the rights to one of the town vaults.

The trustees will vote to ask the Selectmen for a warrant article to borrow 2.5 million dollars for library construction. Originally two of the CIP members felt that we could not put the project on their list but they are reconsidering. Phil has asked to talk to the whole committee at their next meeting on September 28th. The trustees are on the agenda for the October 19th Selectboard meeting to discuss the bond issue. A presentation will be made to the TIF committee concerning the \$150,000 that we have requested.

Shirley made the following motion:

I move that the trustees proceed with a discussion with our architects, SMP, and our construction management company, Bauen, and authorize them to spend up to \$50,000 to cover this expense. The motion was seconded by Francine. The motion passed unanimously.

Tent

Shirley reported that Keith Nicholson plans to sell his 20x20 tent that we borrow each summer. Francine made a motion that we ask Keith if he would consider selling it to the trustees for up to \$350. Phil seconded the motion. The motion carried.

Budget

The budget discussion began! There is a new line for Programming and some money will be taken from the book account to add it to programming. It was also noted that many foundations give grant money to help with programming expenses. Melissa asked to have more money added to the profession development account.

6. Next Meeting

The next regular meeting will be held on October 12, 2015 at 6 PM.

7. Adjournment

A motion to adjourn the meeting was made at 7:00 PM by Shirley and seconded by Phil.

Submitted by Francine Lozeau