

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: May 11, 2015

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Jennifer Seiler-Clough, alternate, Melissa Hutson, Librarian

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 6:06 PM. The minutes of the April meeting were accepted as printed. The motion to accept the minutes was made by Shirley and seconded by Jennifer. The motion carried.

2. Correspondence

The trustees received a notice from the state about training sessions to assist with trust fund administration. These sessions will be held on May 19th and June 22nd.

3. Reports

Librarian's Report

Melissa reported that the Humane Society program went well. The program leader did a nice job. Melissa finished interviewing candidates for the Assistant Librarian position. There are two very strong candidates. One of the library substitutes is no longer working at the library. There were no participants for the first week of Pub Trivia.

Circulation for the month of April was 2,145. 88 audio books and 110 ebooks were borrowed from NH Overdrive. 119 people used the public computers and 8 patrons used wifi.

Treasurer's Report

Shirley reported that all accounts are balanced.

Fundraising Committee

Phil reported that the committee would like to hold a brunch in July for all Crystal Lake area residents. The purpose will be to introduce and/or update everyone on the status of the new library.

4. Old Business

Tech Upgrades

Melissa will talk with Follett again about hosting our library software. She plans to meet with Amy Thurber, the Canaan Librarian, to learn more about using Follett to produce reports.

Shirley has a picture of the Cat's Meow that she will send to Melissa to post on the website.

Performance Review

We will defer this discussion until next month.

Book Sale

Books are being donated for the annual summer book sale. The sale will be held on July 11th. Set up will be Thursday, July 9th.

Old Home Days

Shirley reported that Mascoma Preschool, Little Folks Daycare and Friends of the Mascoma Schools will also join us on Saturday when we host the ice cream social.

Summer Programming

Norman Ng, a magician, will perform on the last Wednesday in July. The performance will be held in the Community Building at 6:30 PM.

5. New Business

Melissa talked about creating a new line item, in a future budget, for programming. For this year she may be able to use money from another account.

6. Announcements

The NHLTA conference will be held on May 18th. Shirley and Francine will attend.

7. Next Meeting

The next regular meeting will be held on June 8th at 6 PM.

8. Adjournment

A motion to adjourn the meeting was made at 6:50 PM by Francine and seconded by Shirley. The motion passed.

Submitted by Francine Lozeau