

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: August 18, 2014

Time: 4:00 PM

Place: Whitney Hall Meeting Room

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 4:04 PM. The minutes of the July meeting were accepted as printed. Shirley made the motion to accept the minutes and it was seconded by Phil. The motion carried.

2. Reports

Treasurer's Report

Shirley presented the Financial Report. All accounts are in order.

Fundraising Committee

The committee is focusing on smaller foundations right now. The next project will be to rewrite the Timken proposal.

Director's Report

Mrs. Carr reported that the annual book sale made \$464.00. She thanked the trustees for their help in organizing volunteers to help with the set up.

Mrs. Carr attended the LUV Coop meeting in Wilmot on July 21st. Bobbi Slossar from the State Library spoke on good customer service.

Circulation for the month of July was 2, 808. 81 e-books and 88 audio books were borrowed from NH Overdrive. 185 people used the public computers and wireless connection.

3. Old Business

Personnel

The trustees received two letters of resignation. Mrs. Carr submitted her letter of intent to retire on October 2. She will continue to help as needed until a new director is named. Nancy Tiedemann will retire on October 1, but has offered to work part-time and help with the staff transition. In addition, part-time staffer Linda MacVicar is planning to retire in September. Phil will talk with library staff to update them about the personnel changes.

An advertisement for a new Library Director will be sent out in a few days, as soon as a press release is sent out. The position will be advertised on several library sites and will be open until September 19th.

4. New Business

A retirement party for Marjorie will be planned! We will get available dates for the use of the Shaker Museum.

5. Next Meeting

The next regular meeting will be held on September 15, 2014 at 6 PM.

6. Adjournment

A motion to adjourn the meeting was made at 4:53 PM by Francine and seconded by Shirley.

Submitted by Francine Lozeau