

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: June 9, 2014

Time: 5:45 PM

Place: Whitney Hall Meeting Room

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 5:54 PM. The minutes of the May meeting were accepted as printed. The motion to accept the minutes was made by Francine and seconded by Phil. The motion carried.

2. Correspondence

Linda MacVicar wrote a note to thank the trustees and director for a bouquet of flowers sent to her as an expression of sympathy.

3. Reports

Treasurer's Report

Shirley presented the Financial Report. All accounts are balanced.

Fundraising Committee

The challenge grant from the Kovacs family has been met. An Enfield couple has spoken with Phil and will talk with him in November about a gift for the new library.

Director's Report

Mrs. Carr reported she attended the NHLTA conference with Shirley and Francine on May 19<sup>th</sup>.

Francine will visit the Enfield Village School to talk to all classes about the summer reading program.

Circulation for the month of May was 2, 649. 90 e-books and 95 audio books were borrowed from NH Overdrive. 146 people used the public computers and wireless connection.

Mrs. Carr is concerned about the cost of the new telephone service. It is just about double the amount we have budgeted for phone service.

4. Old Business

The Ice Cream Social will take place from 1-3 PM on Saturday, July 26<sup>th</sup>. Shirley has one person lined up to help and knows others she will contact.

The annual book sale will start on July 12<sup>th</sup>. Phil and John will begin the set up. Francine will contact volunteers to sort books on July 10<sup>th</sup>. Breakdown will start at 1PM on Wednesday, July 16<sup>th</sup>.

The library bench has been ordered and will be installed by town workers.

5. New Business

A motion was made by Shirley to accept a gift of \$200.00 from the Lioness Club. The motion, seconded by Francine, was passed. The money will be used to purchase large print items.

The trustees intend to review job descriptions for the position of Librarian and Assistant Librarian as they are both ten years old and need to be updated. Phil will begin work on this project.

6. Next Meeting

The next regular meeting will be held on July 14, 2014 at 4 PM.

7. Adjournment

A motion to adjourn the meeting was made at 6:29 PM by Francine and seconded by Shirley.

Submitted by Francine Lozeau