

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: October 28, 2013

Time: 6:00 PM

Place: Whitney Hall Meeting Room

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 6:04 PM. The minutes of the September meeting were accepted as printed. The motion to accept was made by Shirley and seconded by Phil.

2. Reports

Treasurer's Report

Shirley presented the financial report for September and October.

Fundraising Committee

Phil reported that "green envelopes" from the mailing campaign continue to be returned to the library. The committee is currently working on a letter to be mailed to Enfield business owners.

Director's Report

Mrs. Carr reported that assistant librarian Nancy Tiedemann attend the LUV Coop meeting where disaster planning was the topic. Circulation for the month of September was 3,111. 156 e-books from NH Overdrive were checked out. Public computers and the wireless connection were used by 150 people.

3. New business

Mrs. Carr presented budget figures for discussion. At the conclusion of the discussion Shirley moved to accept the 2014 library budget. The motion was seconded by Francine. The motion carried.

Mrs. Carr was contacted by Karen Peterson of Peterborough. She would like to talk with someone about the process of fundraising and building construction. Phil will contact her.

Mrs. Carr has some unused vacation time. The trustees voted to have the Director carry over an excess of 200 hours into 2014.

4. Old Business

The hp printer was not working well, but with hp color cartridges there is an improvement. We will continue to use it for as long as we can.

Mrs. Carr has had a discussion with Allan from Twin Bridges and he gave her an equipment replacement proposal. By replacing three computers this year our service contract may be less money because of newer equipment. After discussing our options Shirley made a motion to authorize the Director to purchase three computers (one for Director and two for circulation). We will seek to use \$1,200 from our money in the town's technology fund and the remainder of the cost from our own technology account. Francine seconded the motion and the motion carried.

5. Announcements

Michael York, State Librarian, called a meeting of some Upper Valley libraries to explain a broadband grant for target towns who are underserved. The UNH grant will help schools and libraries to make use of some unused band. The grant money will put in equipment for a four month trial with hope that it would be eventually funded by someone. Steve Schneider is interested.

6. Next Meeting

The trustees next regular meeting will be held on November 25th at 6:00PM.

7. Adjournment

A motion to adjourn the meeting was made at 7:18 PM by Shirley and seconded by Phil.

Submitted by Francine Lozeau