

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: June 24, 2013

Time: 4:00 PM

Place: Whitney Hall Meeting Room

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 4:03 PM. The minutes of the May 28th meeting were accepted as printed with a motion by Shirley and a second from Phil.

2. Reports

Treasurer's Report

Shirley reports all accounts are balanced.

Director's Report

Mrs. Carr reported that 15 tables have been ordered for the book sale and will be delivered to Whitney Hall on Wednesday morning, July 10th. The book sale is scheduled for July 13th.

The summer reading program began on June 17th.

Circulation for the month of May was 2943 with 178 people using the public computers and wireless connection. 174 items were downloaded from Overdrive which is an increase over April.

Fundraising Report

The committee has several meetings scheduled. They will meet with graphic designer Betsey Child on June 29th to work on the mass mailing and handout for the Launch Party on July 27th. On Friday June 28th there will be a meeting with the architects to update them on the project.

3. Old Business

Launch Party

Shirley spoke with Mickey and he is happy to get ice cream for us, at his cost. The town's PA system is available for our use. Francine will check with Ken Hill on the availability of the Lions tent. Mrs. Carr feels that it will not be a problem to keep the library open an extra hour on July 27th, so that the library will be open during the Launch Party.

Phil met with the Selectmen to update them on the new library project and progress on fundraising.

4. New Business

Phil made a motion to spend money, not to exceed \$10,000, of undesignated funds from the general purpose trust income for the design, printing and mailing of publicity materials and handouts for the capital campaign. Francine seconded the motion. It passed unanimously.

The Billings Farm and Museum pass has been renewed and the VINS pass has been purchased. The Shaker Museum has also donated passes for our patrons.

Shirley made a motion to accept a gift of \$100 from the Enfield PTA and Francine seconded the motion. The gift will help with the cost of summer programming.

4. Next Meeting

The trustees next regular meeting will be held on July 22, 2013 at 4 PM.

5. Adjournment

Phil made a motion to adjourn the meeting at 4:48 PM and it was seconded by Francine.

Submitted by Francine Lozeau