

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: November 20, 2012

Time: 7:00 PM

Place: Enfield Community Building

Type of Meeting: Regular

Present: Bart Thurber, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: Phil Cronenwett

1. Call to Order

The meeting was called to order at 7:10 PM. The minutes of the October meeting were accepted as printed. The motion to accept was made by Bart and seconded by Shirley.

2. Reports

Treasurer's Report

Shirley reported all accounts are balanced. She has established a new account for the Building Fund donations.

Fundraising Committee

The information session on the new library that was planned for November 25, 2012 has been cancelled.

Director's Report

Mrs. Carr attended the budget committee meeting on November 15th. She presented the operational budget which is a little lower than last year. The committee seemed to accept the proposal as well as the explanations/justifications that went along with it.

As reported last month Bonnie McAlister has retired and Julie Blain joined the staff as her replacement.

The new router has been installed and is working well.

3. New business

After a discussion about an aging computer Bart made a motion to give permission to Mrs. Carr to purchase a replacement computer when it is needed. Shirley seconded this motion. The motion passed.

The question of increasing the size of the Board of Trustees was raised and discussed. It was agreed that a larger board would be helpful, especially with the extra work that will be part of the new library construction and operation. We will request the help of Town Manager Steve

Schneider to construct a Warrant Article to offer to voters at the March Town Meeting. The article will request permission to increase the size of the board from three to five members.

The library has received \$2,255.00 in gifts. Donations totaling \$2,000.00 have been given to the new building fund and \$255.00 of miscellaneous gifts have also been received. Francine made a motion to accept these gifts and the motion was seconded by Shirley. The motion passed.

Mrs. Carr has not had the opportunity to use all of her vacation time, due to staffing needs at the library. Shirley made a motion that the library director carry over an excess of 200 hours into 2013. Francine seconded the motion. The motion passed.

4. Announcements

Bart will be out of town for the next meeting, but will participate remotely. All documents will be sent to him prior to the meeting.

The library will participate in Hometown Holidays by once again sponsoring the story time activity. Francine and Shirley will coordinate this event and supply the readers and holiday library books.

Circulation for the month of October was 3036 with 292 people using the public computers and wireless connection. 158 audios or books were downloaded from Overdrive.

5. Next meeting

The next meeting will be held on December 10, 2012.

6. Adjournment

The meeting was adjourned at 7:45 PM.

Submitted by Francine Lozeau