

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: September 17, 2012

Time: 6:05 PM

Place: Department of Public Works Building

Type of Meeting: Regular

Present: Bart Thurber, Shirley Green, Francine Lozeau, Marjorie Carr, Library Director

Absent: none

Public Present: none

1. Call to Order

The meeting was called to order at 6:05 PM. The minutes of the July meeting were accepted as printed. The motion to accept was made by Bart and seconded by Francine.

2. Reports

Treasurer's Report

Shirley presented the written copies of the July and September financial reports. We discussed the need to open a new account for all of the donations for the new library building.

Fundraising Committee

The committee will meet again on Friday, September 21, 2012.

Director's Report

The town has contracted with a firm to create a new town website. The library will now have its own page for the one-time cost of \$300. The library will be able to update and post notices on this page.

Interviews for the part time library clerk position have been taking place for several weeks. Mrs. Carr has interviewed about nine candidates with Francine sitting in for most of them. A decision will be made soon.

Staff evaluations have been completed and will be signed by the trustees.

3 New business

At 6:30 PM a Public Hearing was held to accept a gift in excess of \$5,000.00. During the regular meeting a discussion of the gift ensued. It was decided to put the gift of \$10,000.00 into the building fund with the proviso that if it is not expended by calendar year 2015 the money will be used to create a new trust fund to be named the Mildred L. Nixon Trust Fund. The motion was made by Bart and seconded by Francine.

A motion was made by Bart and seconded by Francine to accept \$232.00 of miscellaneous gifts. Another motion was made by Bart and seconded by Shirley to accept \$2,600.00 for the building fund.

Mrs. Carr reported that a new router is needed. We will take \$1,130.00 from the library technology fund for this purpose. The motion to expend this money was made by Bart and seconded by Shirley.

We discussed the possibility of purchasing a laptop computer for patron use. Mrs. Carr will talk to Allan Treadwell from Twin Bridge Services about this.

1. Announcements

A retirement tea will be held for library clerk Bonnie McAlister on Tuesday, September 25th. Bonnie has been a dedicated worker. Staff and patrons have benefitted from her friendly help, her work with the children's summer reading program, her creative bulletin boards and attractive displays, her leadership of the adult book group and her willingness to do whatever was needed.

2. Next meeting

The next meeting is scheduled for October 8, 2012 at Whitney Hall.

3. Adjournment

The meeting was adjourned at 6:55 PM.

Submitted by Francine Lozeau