

Cemetery Trustees Meeting - May 12, 2011

Meeting was held at the DPW Facility at 6:00 P.M.

Meeting was called to order by Henderson and partial minutes of previous meeting was read and approved.

First order of business was to select a chair person for the Trustees. Henderson asked Mary Quintana if she would except this position and with the approval of David Stewart was chosen as the new chairperson. Mary was chosen as she has the most experience due to her being a Trustee for many years in the past.

Mary then took charge of the meeting. It was decided that all future meetings will be held at the DPW Facility and will commence at 6:00 P.M. and will provide the agenda for the meetings.

Mary asked Sexton Shoemaker the status of the metal cemetery markers that were to be installed at Countryside Cemetery and was told that they were all in place. Markers are a means to positively locate graves at Countryside and prevent any errors in laying out gravesites. Original rule that corner markers be placed at individual gravesites has been eliminated and will no longer be required.

Sexton Shoemaker brought up the suggestion that a 15 by 20 tent or shelter be purchased for the purpose of providing a place for funeral attendees to stand during a funeral and be sheltered from the elements during inclement weather. The cost would be approximately \$2300 and which was approved by the trustees. Funding to come from the Lockehaven Trust Fund.

Sexton Shoemaker also requested the purchase of four ornamental Crabapple trees and Rhododendron plants to be placed at Countryside Cemetery which was also approved by the Trustees.

It was noted by Derek Corbin that the wooden grave maker at the Burnham cemetery had finally disintegrated after over 100 years and should be replaced. This was discussed by the Trustees and a decision to install a permanent granite marker with the name and dates of the Burnham burial to be installed. Mary will obtain Burnham information to be placed on a new marker.

It was voted to hire Chris Rollins lay out new metal marker pins for grave locations at Countryside in order to reduce any chance of errors when laying

out individual graves.

A discussion of the Gibbons wooden grave marker at Countryside Cemetery which has been in place for several years and must be replaced with a permanent marker. This was a cremation burial and a simple in ground stone with family name and dates will be acceptable. Secretary Henderson to contact grave owner and submit a letter requesting that this be done during 2011.

Also discussed was a revision of all future cemetery deeds which are to provide additional information so as to be able to contact a person or persons who will be responsible in case the original purchaser becomes unavailable. Mary will submit revised deed for approval by the Trustees.

Two new deeds for lot # 184 are to be made to cover errors as to correct graves for Coutermarsh and Newton families which were noted in wrong sites on original deeds.

The meeting was closed at 7:00 Pm.

Richard M. Henderson, Secretary