

Enfield Budget Committee (EBC) MINUTES (Draft) Thursday, October 6, 2016 DPW Building 6:00PM

Members present: Sam Eaton, Steve Schneider (town manager), Holly West, Annabelle Bamforth, Shirley Green, James Buffington, Mark Eisener, Janet Shepard

Excused: Fred Cummings

Absent: Mike Diehn, Nancy Smith

Others present: none

Administrative:

Sam called the meeting to order at 6:05 p.m.

New Business:

Department Liaisons:

The committee discussed designating members to serve as liaisons for the town's major departments. Shirley agreed to meet as a liaison for administration; James agreed to meet the recreation and fire departments; Janet agreed to meet with the human services department; Mark is currently undecided; Sam agreed to meet with the police department; Holly agreed to meet with the library department; Annabelle agreed to meet with DPW. Mike was assigned to the planning and zoning department, and Nancy was assigned the ambulance department.

Regional Services Subcommittee:

Shirley, Annabelle, and Janet agreed to meet as a subcommittee with Diane Heed, the human services director, to review and discuss this year's requests for town funding from various organizations. The meeting date is to be determined.

Meeting Schedule:

The committee discussed assigning departments to make their presentations on specific nights. Steve noted that there was a budget committee meeting scheduled on 11/3, just before the annual Saturday meeting 11/5, where the heads of the DPW, fire department and ambulance department will make their presentations. The committee agreed to cancel that 11/3 meeting.

Most budgets have been submitted, except for the fire and ambulance departments. Some department heads with smaller or less complicated budgets might be able to come as early as next week.

The committee tentatively planned to have the recreation department present on Thursday, Oct. 13th. Additional tentatively planned presentations include: Oct. 20th, library; Oct. 27th, police department, human services & EVA; and CIP, Nov. 10th.

Approval of minutes:

Shirley made a motion to discuss, and James seconded. There were no changes proposed, and the minutes were approved with Janet abstaining.

Budget review:

The committee was given the most recent budget sheets. Steve noted that there is a 2% starting point across the board for raises, plus longevity payments in some departments.

Police Department: This budget has risen higher but the committee had anticipated this rise with last year's discussion about new hires.

There was discussion regarding finished projects and projects to be completed. Steve told the committee that the Lovejoy Brook culvert project is set to go for next year using TIF funds. Crystal Lake Road is also expected to see some repairs. A Crystal Lake Road resident has offered to complete engineering at no cost to the town, which saves some money out of the estimated \$200,000 or so to fix the problem areas of the road.

The Boys Camp Rd. Bridge is completed; there was an additional \$12,000 spent on crash-proof guardrails.

Two truck bodies recently arrived and are ready to be installed.

Steve clarified that overage spending on capital projects come out of the CIP fund. The selectmen are authorized to expend those funds, but there will be a public hearing regarding those extra costs.

Engineering/design/permits have been completed for Lakeview/sewer extension project. It is delayed but still moving along, and the project will be going out to bid in winter. Steve noted that bid prices are generally better in winter than in summer/fall when companies are busier. Work will be concentrated at the complex as well as on 4-A. Shaker Landing has been included in the project as well and will connect to that system. Shaker Landing residents will be billed just like at Lakeview.

Main Street: the state will fix parts of that area near Sargent Street and at the underpass toward the bridge. That project is expected to begin next spring.

Other:

The tax rate is expected to be set in a couple of weeks.

November 19th is the date of the town's auction of some properties. Steve added that the town is already ahead on the revenue line representing sale of municipal property. When a taxpayer pays up delinquent tax to get their home back, it counts as a land sale.

Public comment: none.

Other business: none.

The meeting was adjourned at 7:11.p.m.

Budget Committee minutes taken and submitted by Annabelle Bamforth.