

# Enfield Budget Committee (EBC)

## *Minutes of a meeting held*

6:00 PM on Thursday, August 6 2015 at the  
DPW Building, Lockehaven Road

### Members Present

Annabelle Bamforth, James Buffington, Fred Cummings (Ex-officio), Mike Diehn, Samuel Eaton (Chair), Shirley Green (Vice Chair), Janet Shepard, David L. Stewart, Holly West

### Others Present

Steve Schneider (Town Manager)

### Excused

Mark Eisener

## **Opening**

The meeting was called to order at 6:09 PM

## **Setting of Meeting Dates**

Discussion among members to set the following schedule of meetings, all at 6:00 PM in the DPW Building unless otherwise noted.

9/24

10/1 skip

10/8

10/15 (It's David's birthday!)

10/22

10/29

11/5 skip

11/7 9am – 11am DPW Saturday meeting for Public Works, FAST squad, Fire Dept, etc.

11/12

11/19

12/10 meet only if needed

12/17 meet only if needed

12/24 skip (Christmas)

12/31 skip (New Years)

Thursdays in January, but only if needed (7,14,21,28)

2/3 budget hearing, will start no earlier than 6:30.

2/4 budget hearing snow date

## **Assignment of Department Liaisons**

Steve explained we'll want EBC members to liaise with each department about the budget requests and to represent those departments' needs to the EBC as a whole during deliberations. Sam led the discussion with this list of assignments as the result:

Admin – Shirley (town manager, clerk, finance, tax, planning, zoning)  
Police – Sam  
Public Works – David  
Library –Annabelle  
Recreation – Jamie  
Human Services –Janet  
Fire - Mike  
FAST -Holly  
Cemetery- Mark  
EVA - Mike

Committees – goes in with Admin (Shirley)  
heritage  
energy  
old home  
conservation

No need for a CIP liaison here because we have sam and fred there already.

Steve and Fred noted that the Lovejoy Brook culvert will probably appear in the CIP budget.

## **Update on Budget Schedule**

Steve says everything is on track.

## **Discussion to help New Members**

Discussion to help new members understand how the committee and the budget process works.

Mike asked how do we know what the budget goals are? Who sets them?

Steve talked about what goals and objectives might mean here. Levels of Service for the departments, like, we have seven police officers - is that OK? PWD can plow town in 1.5 hours – is that OK? Reduce and accept a longer clearing time? The EBC should discuss matters like that.

Mike's summary of the general process, which he read out to the group and which they said is about right:

Town (steve) gives us the budget,  
EBC members meet with their departments and learn why the departments asked for what they did.

EBC comes back together to discuss what we've learned. Liaisons act as advocates for their departments.

EBC works out a budget to present at town meeting for a vote. We present it and if they want, the select board may propose an amendment – very rare.

### **Accept Minutes of Previous Meeting**

7:24 motion from Shirley to accept the minutes as amended to include Mark's attendance.

Seconded by Jaimie

Sam called for a vote on the motion.

David and Mike weren't present at the meeting, so they abstained.

Motion passed unanimously otherwise.

### **Public Session**

7:28 Meeting opened to the public

No members of the public were present.

7:29 public session closed

### **Meeting Adjourned**

7:35 motion to adjourn by Fred, seconded by Holly, passed