

Budget Committee

Public Hearing followed by a Public Meeting

February 7, 2005

Chairman Carrier convened a Public Hearing of the Budget Committee in the Ilene P. Reed Training Room at the Department of Public Works located at 74 Lockehaven Road on Monday, February 7, 2005 at 6:00 PM.

Present:

Lee Carrier - Chairman, Gayle Hulva - Vice Chairman, Michael Dudley, Eric Crate, David Stewart, Shirley Green, Dominic Albanese - Selectman, Lori Hill, Richard Martin, April Whittaker – Town Manager, Wendy Huntley – Recorder

Excused: Chris Christopoulos

Guests: Nancy Scovner, Keith Oppeneer, Richard Crate, Jr., Marjorie Carr, Phil Neily, Ken Daniels, Lori & David Saladino, Sharon Carr, Roger & Sandra Billings, Joe Cote, Kurt Gotthardt, Gene Talsky

Lee Carrier made introductions of board members.

Lee Carrier summarized the budget process and highlighted certain items during an overhead presentation.

Overhead titles:

- Budget fiscal year 2005 compared to fiscal year 2004
- General Operating Budget (01) Police, Fire, DPW, Admin, Library, Etc.
- Major New Items ~ General Operating Budget (01)
- Capital Reserves (01)
- Capital Outlay (01)
- Feature & benefits of a 7 yard truck versus a 10 yard truck

David Saladino – Has the Town approached Upper Valley Lake Sunapee Regional Association in assisting with the GPS?

April Whittaker – Yes. The Town had considered UVLSRA but that they weren't able to fulfill the Town's specific needs.

Kurt Gotthardt – Is the Town retiring vehicles as new ones are purchased or was the Town's inventory of vehicles being increased?

Lee Carrier - The new vehicles in the budget are replacement vehicles. There are no new additions to the fleet.

David Saladino - Is curbside rubbish removal funded thru general taxation?

Lee Carrier - Yes. The Board of Selectmen has formed a committee to look into options regarding solid waste.

Dominic Albanese - The solid waste committee would have a report in this year's Town Report and hopes to have answers for next year's Town Meeting.

Lee Carrier stated that the Budget Committee would be sending a letter to the Board of Selectmen with recommendations on cost savings for down the road.

Kurt Gotthardt - when the budget committee reviews the budget and any requests of additional new equipment; do you look at the purchase price and operation budget for future years?

Lee Carrier – This was not an issue this year.

Keith Oppeneer – The Life Cycle concept is thru the capital program.

Roger Billings is concerned about the new assessments and tax rate. Concerned that recent changes will drive people out of Enfield.

General discussion regarding assessments and tax rate followed.

Motion to close the public hearing came forward at 6:55 PM from Michael Dudley with a second from Dominic Albanese. Motion carried.

Chairman Carrier convened a Public Meeting of the Budget Committee in the Ilene P. Reed Training Room at the Department of Public Works located at 74 Lockhaven Road on Monday, February 7, 2005 at 7:07 PM.

- **2005 Budget Worksheet Review & Recommendations**

General Government

Executive (4130): Shirley Green moved to approve \$160,604.00 seconded by Gayle Hulva. All in favor.

Election & Registration (4140): Dominic Albanese moved to approve \$61,446.00 seconded by Lori Bliss Hill. All in favor.

Financial Administration (4150): Lori Bliss Hill moved to approve \$150,299.00 seconded by Dominic Albanese. All in favor.

Revaluation (4152): Lori Bliss Hill moved to approve \$25,000.00 seconded by Richard Martin. All in favor.

Legal (4153): Lori Bliss Hill moved to approve \$20,000.00 seconded by Richard Martin. All in favor.

Personnel Administration (4155): Dominic Albanese moved to approve \$547,356.00 seconded by Lori Bliss Hill. All in favor.

Planning & Zoning

Planning (4191): Shirley Green moved to approve \$69,480.00 seconded by Lori Bliss Hill. All in favor.

Zoning (4192): Lori Bliss Hill moved to approve \$1,900.00 seconded by Richard Martin. All in favor.

General Government Buildings (4194): Lori Bliss Hill moved to approve \$122,958.00 seconded by Shirley Green. All in favor.

Cemeteries (4195): Lori Bliss Hill moved to approve \$9,220.00 seconded by Dominic Albanese. All in favor.

Insurance (4196): Lori Bliss Hill moved to approve \$53,000.00 seconded by Shirley Green. All in favor.

Regional Associations (4197): Lori Bliss Hill moved to approve \$48,300.00 seconded by Richard Martin. Eight members in favor. One against.

Other General Government (4199): Richard Martin moved to approve \$18,500.00 seconded by Lori Bliss Hill. All in favor.

Public Safety

Police Department (4210): Dominic Albanese moved to approve \$568,204.00 seconded by Shirley Green. All in favor.

Police Reimbursible Projects (4212): Lori Bliss Hill moved to approve \$8,000.00 seconded by David Stewart. All in favor.

Ambulance (4215): Richard Martin moved to approve \$42,750.00 seconded by Lori Bliss Hill. All in favor.

Fire Department (4220): David Stewart moved to approve \$95,318.00 seconded by Lori Bliss Hill. All in favor.

Building Inspection (4240): Shirley Green moved to approve \$51,527.00 seconded by Lori Bliss Hill. All in favor.

Emergency Management (4290): Lori Bliss Hill moved to approve \$5,100.00 seconded by Eric Crate. All in favor.

Dispatch Services (4299): Lori Bliss Hill moved to approve \$18,500.00 seconded by Eric Crate. All in favor.

Highways & Grounds

Highway Administration (4311): Lori Bliss Hill moved to approve \$451,999.00 seconded by Gayle Hulva. All in favor.

Highways and Streets (4312): Dominic Albanese moved to approve \$383,950.00 seconded by Eric Crate. All in favor.

Street Lighting (4316): Lori Bliss Hill moved to approve \$23,400.00 seconded by Shirley Green. All in favor.

Sanitation

Sanitation Administration (4321): Lori Bliss Hill moved to approve \$66,319.00 seconded by Gayle Hulva. All in favor.

Solid Waste Collection (4323): Lori Bliss Hill moved to approve \$130,701.00 seconded by Shirley Green. All in favor.

Solid Waste Disposal (4324): Lori Bliss Hill moved to approve \$147,500.00 seconded by Eric Crate. All in favor.

Health & Human Services

Health Department (4411): Lori Bliss Hill moved to approve \$500.00 seconded by Dominic Albanese. All in favor.

Animal Control (4414): Michael Dudley moved to approve \$500.00 seconded by Shirley Green. All in favor.

Welfare Administration (4441): Lori Bliss Hill moved to approve \$12,823.00 seconded by Shirley Green. All in favor.

Welfare Direct Assistance (4442): Lori Bliss Hill moved to approve \$15,950.00 seconded by David Stewart. All in favor.

Culture, Recreation & Conservation

Parks & Recreation (4520): Lori Bliss Hill moved to approve \$32,835.00 seconded by Shirley Green. All in favor.

Library (4550): Lori Bliss Hill moved to approve \$157,386.00 seconded by Richard Martin. All in favor.

Patriotic Purposes (4583): Shirley Green moved to approve \$1,000.00 seconded by Lori Bliss Hill. All in favor.

Heritage Commission (4588): Dominic Albanese moved to approve \$500.00 seconded by Lori Bliss Hill. All in favor.

Historical Records (4589): Lori Bliss Hill moved to approve \$897.00 seconded by Shirley Green. All in favor.

Conservation Commission (4611): Lori Bliss Hill moved to approve \$2,485.00 seconded by Richard Marin. All in favor.

Economic Development (4651): Lori Bliss Hill moved to approve \$1,000.00 seconded by Gayle Hulva. All in favor.

Debt Service

Principal – Long Term Bonds and Notes (4711): Dominic Albanese moved to approve \$165,511.00 seconded by Richard Martin. All in favor.

Interest – Long Term Bonds and Notes (4721): Lori Bliss Hill moved to approve \$36,547.00 seconded by Richard Martin. All in favor.

Capital Outlay & Capital Reserve & Trust Funds

Land and Improvements (4901): Dominic Albanese moved to approve \$80,000.00 seconded by Lori Bliss Hill. All in favor.

Machinery, Vehicles and Equipment (4902): Lori Bliss Hill moved to approve \$294,000.00 seconded by Gayle Hulva. All in favor.

Improvements: Other (4909): Shirley Green moved to approve \$88,000.00 seconded by Lori Bliss Hill. All in favor.

Transfers to Capital Reserve Funds (4915): Lori Bliss Hill moved to approve \$148,000.00 seconded by Shirley Green. All in favor.

Transfers to Trust and Agency Funds (4916): Lori Bliss Hill moved to approve \$900.00 seconded by Richard Martin. All in favor.

Water Department (02 Fund) Lori Bliss Hill moved to approve \$173,371.00 seconded by Eric Crate. All in favor.

Sewer Department (03 Fund) Lori Bliss Hill moved to approve \$230,982.00 seconded by Michael Dudley. All in favor.

- **Review ~ Recommendations of the Warrant:**

Dominic Albanese moved, and Lori Bliss Hill seconded, to approve **Article 9:** To see if the town will vote to raise and appropriate forty thousand dollars (**\$40,000**) for conceptual infrastructure engineering plans for the “Enfield Tax Increment Finance District dated February 9th, 2005.” This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the conceptual plans are completed or by December 31st, 2007, whichever is sooner. (Estimated tax impact 10 cents per \$1000 valuation.) All in favor.

Dominic Albanese moved, and David Stewart seconded, to approve **Article 10:** To see if the Town will vote to (i) raise and appropriate the Budget Committee’s and Board of Selectmen’s recommended sum of four million, eighty-seven thousand, three hundred and eighteen dollars , (**\$4,087,318**), which represents the operating budget, and (ii) authorize the use of **\$12,000** from the public works/equipment capital reserve, and **\$10,000** from the Police Equipment Reserve to defray operating budget request. The balance to be raised through general taxation. This article does not include appropriations voted in other warrant articles. (Estimated tax impact \$5.77 per \$1,000 valuation) All in favor.

Lori Bliss Hill moved, and Gayle Hulva seconded, to approve **Article 11:** To see if the Town will vote to raise and appropriate the following sums for Regional Association requests:

Regional Association	Appropriation
Advance Transit	\$ 3,000
Community Action Program (LISTEN)	2,900
Headrest	3,000
Visiting Nurse Association	16,850
Senior Citizens Council	4,750
WISE	2,300
Museum at Lower Shaker Village	4,500
West Central Behavioral Health	1,000
Enfield Village Association	10,000
Total	\$ 48,300

(Estimated tax impact 12 cents per \$1,000 valuation)
Seven budget committee members in favor. Two against.

Dominic Albanese moved, and Lori Bliss Hill seconded, to approve **Article 12:** To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (**\$40,000**) for the Community Building site construction. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the site construction is completed or by December 31st, 2008, whichever is sooner. (Estimated tax impact 10 cents per \$1000 valuation.) All in favor.

Dominic Albanese moved, and Lori Bliss Hill seconded, to approve **Article 13:** To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (**\$40,000**) for reconstruction of the so-called Whaleback Mountain Road Bridge. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the bridge is completed or by December 31st, 2006, whichever is sooner. (Estimated tax impact 10 cents per \$1000 valuation.)

All in favor.

Gayle Hulva moved, and Lori Bliss Hill seconded, to approve **Article 14:** To see if the Town will vote (i) to raise and appropriate the sum of two hundred and seventy four thousand dollars (**\$274,000**) (ii) to purchase the following Public Works vehicles, (iii) to authorize the amount of fifty-nine thousand dollars (**\$59,000**) to be withdrawn from the Public Works Vehicle/Equipment Capital Reserve fund established for this purpose, and (iv) to authorize the use/transfer of fifty thousand dollars (**\$50,000**) of the December 31st, 2004 fund balance for this purpose. (Estimated tax impact 40 cents per \$1000 valuation.)

12 yard Dump Truck with plow, wing and spreader	\$146,000
7 yard Dump Truck with plow, wing, and spreader	\$128,000

All in favor.

Michael Dudley moved, and Lori Bliss Hill seconded, to approve **Article 15:** To see if the Town will vote to (i) raise and appropriate forty-eight thousand dollars (**\$48,000**) for aerial photography, planimetric mapping and digitization of the town's tax maps and (ii) authorize withdrawal of thirty-eight thousand dollars (**\$38,000**) from the Technology Capital Reserve Fund established for this purpose. (Estimated tax impact 2.5 cents per \$1000 valuation.)

All in favor.

Shirley Green moved, and Lori Bliss Hill seconded, to approve **Article 16:** To see if the Town will vote to (i) raise and appropriate the sum of twenty thousand dollars (**\$20,000**) for the acquisition of a GPS unit, and (ii) authorize withdrawal of ten thousand dollars (**\$10,000**) from the Technology Capital Reserve Fund established for this purpose. (Estimated tax impact 2.5 cents per \$1000 valuation.)

All in favor.

Michael Dudley moved, and Lori Bliss Hill seconded, to approve **Article 17:** To see if the Town will vote to raise and appropriate the sum of one hundred and thirty-eight thousand dollars (**\$138,000**) to be placed in previously established Capital Reserve Funds, as follows:

Capital Reserve Account	Appropriation	Estimated Tax Impact Per \$1,000 Valuation
Technology Services ⁽²⁾	30,000	7 cents

Ambulance ⁽²⁾	10,000	2.5 cents
Fire Vehicle/Equipment ⁽¹⁾	40,000	10 cents
Public Works Vehicle/Equipment ⁽²⁾	50,000	17 cents
Sidewalk Construction ⁽²⁾	8,000	2 cents
Total	\$138,000	33 cents

Authorization to expend: ⁽¹⁾ Town Meeting, ⁽²⁾ Board of Selectmen, ⁽³⁾ Water & Sewer Commissioners (Board of Selectmen), ⁽⁴⁾ Cemetery Board of Trustees, ⁽⁵⁾ Library Board of Trustees.

All in favor.

Lori Bliss Hill moved, and Dominic Albanese seconded, to approve **Article 18**: To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of bridge construction, (ii) to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in this fund, and (iii) name the Board of Selectmen as "Agents to Expend." (Estimated tax impact is 1 cent per \$1,000 valuation.)

All in favor.

Lori Bliss Hill moved, and Richard Martin seconded, to approve **Article 19**: To see if the Town will vote (i) to establish a Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of a Library Technology Fund, (ii) to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in this fund, and (iii) name the Library Trustees as "Agents to Expend." (Estimated tax impact is 1 cent per \$1,000.)

All in favor.

Lori Bliss Hill moved, and Richard Martin seconded, to approve **Article 20**: Shall the Town raise and appropriate the sum of nine hundred dollars (\$900) from the undesignated fund balance, for deposit into the Cemetery Maintenance Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2004 revenue from the sale of cemetery lots in 2004 and is available to offset the appropriation. (This article has no impact to the proposed 2005 Tax Rate.)

- **Action Items**
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- **Next Meeting: Town Meeting, Saturday – March 12, 2005 9:00AM at the Enfield Elementary School, Route 4 Enfield.**
- **Adjournment**

Motion to adjourn came forward at 7:50 PM from Michael Dudley with a second from Lori Bliss Hill. Motion carried.