

Town of Enfield  
**BUDGET COMMITTEE**  
Public Meeting Minutes ~~~ July 13, 2004

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Mr. Michael Dudley, Chairman convened an organizational meeting of the Enfield Budget Committee beginning at 6:30 p.m. on July 13, 2004 in the Ilene P. Reed Training Room of the Department of Public Works facility on Lockhaven Road, in Enfield, NH.

PRESENT: Mike Dudley-Chairman  
Dominic Albanese-Selectmen's Rep  
Richard Martin  
Lee Carrier  
Lori Hill  
Eric Crate  
Chris Christopolous  
David Stewart  
Shirley Green  
Gayle Hulva  
Paula Rowe-Recorder.

Guest: Dan Kiley.

Motion to put the Minutes of February 9<sup>th</sup>, 2004 on the table came forward from Lee Carrier, for discussion, second from Mike Dudley. This discussion opened with the notations of corrections to be administered to the February 9<sup>th</sup> meeting.

Motion to accept the Minutes with the notations of corrections carried unanimously.

- **Town Manager**

TM Whittaker, though absent this evening, submitted a Town Manager Report to the Budget Committee. The committee diligently reviewed the report with the assistance of Selectman Albanese. Resting first to do the election of officers.

- **Election of Officers**

Motion to nominate Lee Carrier as chairman came forward from Mike Dudley, second from Lori Hill. This nomination carried a unanimous vote.

Motion to nominate Gayle Hulva as Vice Chairman, came forward from Lee Carrier with a second from Shirley Green. Again, this nomination carried unanimous favor.

- **Business procedures**

Lee Carrier resumed the meeting at the head of the helm. Mr. Carrier thanked everyone for the vote and reviewed the expected protocol and procedures for a Budget Committee. Mr. Carrier informed that if four meetings are missed the individual is no longer on the committee this is a State Statute under the guidelines for Municipal Budget Committees.

- **Town Manager's Report**

Selectmen Albanese proceeded with going over the Town Manager's Report addressing Taxes and Cash Flow. A new sheet will be provided, as there are errors in the indication of 2003 on the unaudited figures spreadsheet. Bidding out for Auditors will be put on hold in attempt to learn the new requirements of GASB34 along with the current auditor. Chairman Carrier felt that this should be bid out, Vice Chairman Hulva asked what is involved with GASB34 and Selectmen Albanese explained the new formula's that will be phased in. Eric Crate felt that would be an expense along with David Stewart's thoughts. Is this an unfounded federal mandate? Selectman Albanese informed the committee that he will have TM Whittaker explain this process and cost at a later date. Revaluation – billing for services has not come in

Some of the expenses are coming in higher e.g. DPW Maintenance – Gas pumps installed professionally rather than by our own department due to safety reasons. Enfield Center Fire Dept Maintenance – Tanker sank into the septic system this was an unexpected expense that included towing. Supplies and Office Supplies for the Police Department – New Equipment for the police department – will provide a breakdown in the future. Fire Department – Fire Hydrants snow removal and wages for firefighters.

The Selectmen are meeting on July 19 for a meeting on Best Business Practices and have invited the Fire Wards to this meeting. Mike Dudley asked Selectman Albanese to have the agenda of the Selectmen's meetings on the Web Site. Richard Martin asked if the Minutes of the Selectmen's Meetings could be posted sooner on the Web Site.

Solid Waste Disposal – monthly statistical report was provided for all to see the difference in changing the days and hours of when the transfer site is open. This report shows tonnage comparisons.

Economic Development – new account. Capital Expenditures – Moving the pavilion was put out to bid with no takers. The old pavilion will be recycled. Parking Lot Construction - due to the Lions Club turning the community building over to the town, the cost of the paving was not budgeted. Selectman Albanese informed the Budget Committee

Chairman Carrier reiterated that Capital Outlay items will require three Bids/quotes, and reports need to be brought forward to committee members before the actual meeting, so that members can do their homework and be prepared at the meeting.

Selectman Albanese explained the Select board has discussed using revenue from the sale of town-owned land to either offset taxes in 2005 or to help fund Capital Reserves.

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Chairman Carrier raised the question of whether bids had been requested for the Community Building paving.

Dave Stewart questioned why funds had not been placed in Capital Reserves to pay for the paving of the Community Building parking lot. Dudley responded that the Town had been putting the cost of work on the Community Building into the operating budget and that this money would have been included in the proposed 2004 budget if the Budget Committee had not been informed that the Lion's Club would not be able to turn the building over this year.

Selectman Albanese informed the committee that a meeting regarding the implementation of a TIF district was being planned. Details of the format for this meeting have not been finalized. Also being planned is a town-wide brainstorming session regarding a TIF district, with hopes of getting as much public input as possible.

Gayle Hulva commented that, in the past, the budget committee has driven more of the town planning than is appropriate. Selectman Albanese felt that the situation is improving through efforts of the Selectboard, Town Manager and Planning Board.

Motion to adjourn came at 8:40 PM from chairman Carrier second from Mike Dudley

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