

Budget Committee

Public Meeting

December 16, 2006

Chairman Carrier convened a business meeting of the Budget Committee in the Ilene P. Reed training room, located at 74 Lockhaven Road, Enfield, NH, at 8:37 am.

PRESENT: Lee Carrier - Chairman, Gayle Hulva-Vice Chairman, Dominic Albanese-Selectmen Representative, Eric Crate, Richard Martin, Bob Cusick, Shirley Green, Judy Finsterbusch, Lori Bliss Hill, David L. Stewart

EXCUSED:

GUESTS: Ken Daniels-DPW Director, Dave Crate-Fire Chief, Jeff Densmore-FAST Squad member

ADMINISTRATIVE STAFF: Steven Schneider, Town Manager, Wendy Huntley - Recorder

- **Administrative**

Motion to approve minutes of October 28, 2006, by Lori Bliss Hill and a second from Lee Carrier. All in favor. David Stewart abstained.

Motion to approve minutes of November 9, 2006, Lori Bliss Hill and a second from Lee Carrier. All in favor. David Stewart abstained.

Motion to approve minutes of November 16, 2006, by Lori Bliss Hill and a second from Lee Carrier. All in favor. Richard Martin and Bob Cusick abstained.

Motion to approve minutes of December 5, 2006, by Lori Bliss Hill and a second from Lee Carrier. All in favor. Gayle Hulva, Dominic Albanese, Eric Crate and Richard Martin abstained.

Motion to approve minutes of December 12, 2006, by Lori Bliss Hill and a second from Lee Carrier. All in favor. Judy Finsterbusch abstained.

01-4215-### (Ambulance)

Lee Carrier commented that the whole increase is in the mutual aide line 01-4215-830. It is the cost of the service agreement with the City of Lebanon.

Lori Bliss Hill reminded that committee that last year, Chris Christopolous warned the committee about the charges from Lebanon. General discussion followed regarding the billing of mutual aide

Lee Carrier commented that the Depot Street building is maintained very well. The ambulance is ten years old, but it looks great! Understands that the Fast Squad will want a new ambulance soon. If you look at Lebanon, Hanover, Canaan there are a lot of Towns that charge for ambulance calls. The money doesn't come out of the citizens, but out of their insurance co.

Steve Schneider added that what happens is the insurer doesn't pay the Town for what it actually cost for a transport. The Town will then have to decide to bill or not to bill the balance to the patient.

Dominic Albanese added that some of the ambulance personnel are against billing patients and so is the Board of Selectmen. The Board of Selectmen believes it sends the wrong message. Very soon, there

needs to be a long range discussion of emergency services and the billing of patients for ambulance transports can be a part of that discussion.

Bob Cusick questioned how many calls a year does Enfield respond to?

Jeff Densmore responded, over 300 calls annually.

Bob Cusick commented that it costs roughly \$80,000 to provide this service to the community on a volunteer basis. It's very economical.

Judy Finsterbusch added that if you need to call the ambulance, you don't stop to think about if your going to get charged or not.

Shirley Green asked, why would the Town have to bill everyone? Why can't the Town only bill the ones who have insurance?

Steve Schneider responded that once the Town begins to bill, the Town would have to bill everyone.

Lee Carrier asked Jeff Densmore what he thinks about billing.

Jeff Densmore responded that someone would need to do the paperwork. But it works well in other Towns.

Lee Carrier wondered whether the fast squad members could just ask the patient if they have insurance, and if they do, charge, if they don't, don't charge.

Eric Crate commented that when Lebanon does the runs, they bill the town and the client for the service. If Enfield came, I wouldn't have had to pay.

Bob Cusick questioned what is the Town of Enfield paying Lebanon for?

Jeff Densmore responded, we're paying for their coverage.

David Stewart commented that he knows one old man that won't call if he needs to be picked up and would be charged.

Lori Bliss Hill asked Jeff Densmore, you modeled off of Canaan a few years ago. The company that they serviced out to, do they charge the patient?

Dominic Albanese commented that Canaan has an independent ambulance service.

Lori Bliss Hill asked, whose budget would the revenue go into?

Dominic Albanese responded that it would depend how the Town set it up.

Lori Bliss Hill commented that she thinks the Town could benefit, however she is uneasy as to what the decisions should be as to who gets charged and who doesn't. The Town should look at it seriously.

Gayle Hulva responded that she agrees that charging for ambulance services should not be the first thing the Town should seek to charge the residents for.

Judy Finsterbush recommended that a study be done because there is revenue that the Town is missing out on.

Shirley Green added that if it could be as simple as asking “do you have insurance or not” to charge, then yes.

Bob Cusick stated this is no different than the Regional Associations. There is some type of methodology except this time it would be The Towns.

Jeff Densmore responded that the Ambulance Personnel do not ask a patient about their insurance status when they transport.

Dominic Albanese spoke to the Town having to have the resident come in and demonstrate how they can't pay, just like applying for aide.

Bob Cusick recommended that someone should check with Canaan and Lebanon to see what is done about people that cannot pay.

David Stewart believes that there are other things that could be charged for.

Eric Crate commented that the Ambulance budget looks good.

Lee Carrier agreed with Eric Crate that the Ambulance budget looks.

Jeff Densmore commented that there is one item not in the budget. The FAST Squad is looking for ten grand for an electric stretcher. The cost of a regular stretcher is forty-five hundred. If it saves one back injury, it's worth the cost. It would go under the **New Equipment (01-4215-740)**.

Bob Cusick questioned whether you could get it into a house?

Jeff Densmore answered, yes. It's only thirty-five more pounds than a regular stretcher.

Lee Carrier recommended that in January, the Budget Committee could look at it when we have a better idea as to where the overall budget sits.

Dominic Albanese would like Steve Schneider to talk to the Police Chief about what happened with the grant.

01-4220-### (Fire Department)

Lee Carrier commented that Fire Chief Dave Crate did a good job on his budget. Only up fifteen hundred dollars.

Dave Crate commented that the price of outfits have gone up.

Lee Carrier questioned the SCBAs at \$4,100 each under **new equipment (01-4220-740)**.

Dave Crate responded that those have gone up. I had in this year budget (2005) to buy some SCBAs but then after the ISO grading came back, there were some hoses and nozzles we had to buy so I couldn't buy all the SCBAs.

Lee Carrier asked if the Fire Department is ISO certified now?

Steve Schnieder answered that it is not the ISO 9000.

Lee Carrier questioned what the washing machine for 8,000. is for.

Dave Crate responded that there was a cleaning company in Ashland that cleaned all the gear. Bergeron Protective Clothing was picking up our dirty laundry and taking it to be cleaned and repaired. The company in Ashland went out of business.

Lee Carrier asked how is the Fire Department is cleaning their gear now?

Dave Crate we haven't had to send any out.

Lee Carrier questioned if the \$8,000. includes the wiring, plumbing and install?

Dave Crate answered, no.

Dominic Albanese asked if a \$1,000. should be added for the install?

Steve Schneider responded that any additional costs to install would be put in the Union Street Station building line **(01-4194-436)**.

Dave Crate added that \$7,300 is for the machine and which left \$700 for the incidentals.

Lori Bliss Hill asked about the detergents and chemicals used for washing.

Dave Crate answered that it's in the supply line.

Lee Carrier commented that at last year's meeting, Lebanon said Enfield's Fire Department could send their uniforms there for cleaning.

Eric Crate asked at what cost were you having the gear send away for last year?

Dave Crate answered, \$70. a piece.

Eric Crate questioned what is the life span on this machine is?

Dave Crate responded, 20 years.

Bob Cusick asked; how do you dry the suits?

Dave Crate responded that they hang dry. That was part of the idea behind having two suits per fire fighter. The machine is called an extractor because it does spin more water out of the suits.

David Stewart commented that when he met with Dave Crate, they spoke about the problems with the computer at the fire station.

Dave Crate answered that he had spoken with Steve Schneider yesterday and we may take that out of Technology Fund.

Dave Crate informed that Budget Committee that the Fire Department has started an explorer program.

Richard Martin added that we have nine or ten kids enrolled.

Dave Crate described it as being similar to the PD cadet program.

Bob Cusick questioned whether all the 911 address problems are straightened out now?

Steve Schneider answered that the Town now has a different dispatcher now. Things are getting better.

David Stewart asked if the Fire Department has clothing for the cadets?

Dave Crate answered, yes. The cadet clothing is different from regular Fire Fighters. We would like to get the cadets some helmets.

Lee Carrier asked how does the Town's insurance company feel about this?

Dave Crate answered; the explorers are part of the boy scouts.

Lee Carr questioned; does the Town's Insurance Company know we have this program?

Dave Crate answered; I don't know.

Dominic Albanese recommended that it be checked.

Gayle Hulva asked how many people did the Fire Department train?

Dave Crate responded that the training was done a little bit this year. I can't tell one year from the next as to who will be taking what class.

Dominic Albanese questioned; do we need to push on it this year? We're not slipping on the training are we?

Dave Crate responded that some people just didn't have the time this year.

General discussion of training levels and activities.

Lori Bliss Hill commented that the Fire Department budget looks great!

Dominic Albanese questioned the rescue truck at the Enfield Center Station. Is the Department is going to get rid of it?

Steve Schneider answered that it's up to us for getting bid requests out.

Dominic Albanese commented regarding the salaries. The Town budgets a flat amount every year. We may want to look at salaries again in January. Regarding the future of emergency services, "out of the blue we got hit about the fire/safety building at the library/town hall renovation meeting. There is consensus that this is a 5-year conversation because it deals with Full Time personnel, fire wards, long term equipment purchases and this is all very highly charged and political. Richard Martin and Dave Crate agreed that they are happy with the current machinery and think the 5-year plan is good. Richard Martin added that he believes the Town is more like 10 years away from a safety complex. Dave Crate also believes that the Town is not ready for a safety complex, yet.

Dave Crate commented that the Fire Department just had a new furnace put in to the station on Union Street. We thought we should put a suspended ceiling in the meeting room for acoustics. Then it would be a quieter room, less of an echo and help hide the sound of the furnace when it kicks on. At some point we would also like to finish the ceiling in the garage.

Dave Crate commented that there is the day going to come when we have to go to some fulltime employment in the Fire Department.

Richard Martin added that before we do, we need the population to afford the change in the department.

Dave Crate commented that the Shedd Street property is the ideal property for a safety building. It could be designed on element at a time. Police Department first, then expand for the Fire Department later etc...

Eric Crate questioned whether the roof ever got fixed at the Union Street Station?

Dave Crate answered; yes.

David Stewart asked; what does the Town have set aside for the Union Street Station?

Steve Schneider answered, \$6,000.

Break 9:50-10:02

Steve Schneider passed out Ken Daniel's budget package for the DPW stating that there are changes to the numbers that were passed out a while ago.

01-4194-### (General Government Buildings)

Lee Carrier asked if all the lines in 01-4194-### are Ken's department?

Steve Schneider responded, no.

Bob Cusick questioned if the Town is going to change the cleaning contracted services?

Steve Schneider answered, yes.

Bob Cusick questioned if the Town is planning on making a change with the current cleaners, how do you know this budgeted figure will work?

Ken Daniels responded; it is a quote.

Gayle Hulva asked how often do they clean?

Ken Daniels answered that it depends how often the buildings are being used; Usually three times per week.

Dominic Albanese commented on the oil, electric and gas lines stating that the expenses aren't matching the budget because it's been a mild winter so far. We may be able to adjust again come January, right?

Ken Daniels responded, yes.

Steve Schneider noted that the **01-4194-410 (Utilities-Electric)** should read \$33,000. and the **01-4194-411 (Heating oil)** should read \$42,000.

Lee Carrier question if Ken went out and lock these prices in?

Ken Daniels answered, yes - all but the bio-diesel, unleaded and low sulfur diesel.

Lee Carrier stated that people, who have locked in, are paying a lot higher prices.

Dominic Albanese asked Ken Daniels how much for propane?

Ken Daniels answered, \$1.63.

Dominic Albanese stated that Board of Selectmen would like these contracts to be available to Enfield citizens.

Steve Schneider responded that he is doing some work on that.

Lori Bliss Hill questioned if the Budget Committee is still tabling Center Hall painting?

Lee Carrier explained that he couldn't get into the building but the outside needs painting.

David Stewart commented that \$10,000 isn't enough to paint the building. The windows really need the putty replaced that hold in the panes.

Lee Carrier recommended that the Budget Committee look again at this in January with other new items.

David Stewart asked if the stage curtain in the Enfield Center Hall had ever been appraised?

Steve Schneider answered, not yet.

01-4194-711 (Miscellaneous Property Expense)

Lee Carrier questioned if a quote had been obtained for painting the flagpole downtown?

Ken Daniels answered, yes that is a quote.

Eric Crate recommended that EVA give them a grant for having the pole painted.

Lee Carrier added that that we take this out of the Budget and see if EVA can get volunteers to paint the pole.

Lee Carrier made a motion to remove the \$2900 in line 01-4194-711 requested for painting the flagpole downtown. Second by Judy Finsterbusch. All in favor. Motion passed.

01-4194-734 (DPW Garages Special Projects)

Eric Crate believes that the Town should pave the driveway for the DPW building. With the potential use coming down the road, it will be very expense to maintain it as dirt.

David Stewart asked, does the 25,000 include the work needed prior to paving?

Ken Daniels responded; yes. It needs only three inches more of base and reshaping.

David Stewart questioned Ken if he recommends paving the driveway?

Steve Schneider and Ken Daniels both responded, yes.

Dominic Albanese stated that it was the Board of Selectmen who asked for this to be in the budget.

Bob Cusick stated that he doesn't see the road ever being in that bad of shape that the Town needs to put \$25,000 into it. I image we would only need \$5,000 for hard pack and reshaping once in a while. There is no asphalt around the transfer station and it's good. Are we putting money in just to make it look pretty? Will the hot summer sun and heavy trucks wreak havoc on the asphalt?

Shirley Green believes hard pack will be easier to maintain over the years.

Judy Finsterbusch stated that she agrees with Bob and Shirley.

Richard Martin also agrees with the hardpack and asked Ken what he thought.

Ken Daniels responded that he has to take into account the frequency of treatment. If you go to asphalt it's a onetime thing except for maybe crack sealing once in 5 years.

Dominic Albanese added that the Board of Selectmen asked Ken to do it because of all the meetings and it's bad in the spring.

Richard Martin recommended that the Budget Committee revisit this in January.

Lee Carrier commented that the paving might be the right thing to do, but this may not be the right time.

Lee Carrier reminded the Budget Committee that the Town's valuation is \$428,000,000 and for every \$4,280 we spend we add one cent to our tax rate.

01-4194-743 (depot Street Special Projects)

Lee Carrier asked how many quotes did you get on the asbestos abatement?

Ken Daniels responded, five or six.

Lee Carrier asked if the Town could put a standing seam roof over the asbestos instead of removal?

Ken Daniels answered, no, because of the ice cleats.

Dominic Albanese asked if the \$27,000 is for removal and a new roof?

Ken Daniels answered, yes, for a 30year roof.

Lee Carrier how much is for removal and how much is for new?

Ken Daniels responded, \$14,000 is for removal and \$12,000 is for new.

Lee Carrier commented that the place was neat and in it is well maintained. The roof is definitely in tough shape. The ambulance is 10 years in and still in excellent shape. Lets put this in the list for holding off on making a decision until January.

Dominic Albanese expressed his disagreement with waiting on this.

Ken Daniels explained that the roof leaks into the computer equipment.

Eric Crate asked if the \$27,000 now the final number?

Ken Daniels responded, yes.

Steve Schneider added that it might end up being even less.

Bob Cusick commented that he thinks if the Town does not do this now, it is going to have to go out in a sweat to get it done later and it'll cost more in a hurry. The Town should not have leaky roofs in the town buildings. The Depot Street building is a valuable building.

Lee Carrier made a motion to approve the Town's approval to replace the Depot Street Building roof. Second by Lori Bliss Hill. All in Favor. Motion passed.

The Budget Committee recommends that the Board of Selectmen create a warrant article to change the Capital Reserve Fund "Municipal Building" to read "Municipal Buildings" and refer to all municipal buildings, not just Town Hall.

Dominic Albanese suggested that the change also be for the purpose and the spender.

01-4311-### (Highway Administration)

Dominic Albanese questioned the **-680 line (Uniforms and Safety Gear)**, is there something new or are you just catching it up to reality?

Ken Daniels answered that the Department is trying to catch up to reality.

Lee Carrier questioned the request for an additional fulltime position **01-4311-110 (Personnel: Full Time.)**

Dominic Albanese clarified that they would be adding a half of a position because there is already a part-time position now.

Lee Carrier recommended that position be filled by hiring part-time employees. Hire two people for 40 hours so we don't pay benefits.

Discussion of the costs of benefits.

Lee Carrier recommended that the Town look into bringing in part-time people or temps. as the Town grows.

Steve Schneider responded that the availability of people isn't there. No one is out there waiting to work. I'm not saying that part-time is a bad idea. We can try it.

Bob Cusick questioned why don't you budget for the FT? the floater/grounds/laborer position not a really highly skilled position and suggested that the Budget Committee budget the money and see what is available for part-time and if there is no availability then Ken can still get the full time employee.

Dominic Albanese reminded the committee that there has got to be direct overtime cost savings. Contracting someone might be cheaper than hiring fulltime.

Bob Cusick cautioned that the Town could have lots of trouble with contracting people.

Ken Daniels commented that the Town has taken on the maintenance of the Veteran's park, Country side Cemetery and the watering of the plants downtown. The last four to five years we haven't been able to find someone to hire on a seasonal basis.

Eric Crate stated that there are companies that do just that: Mowing, watering etc. So maybe the Town could look into that?

Lee Carrier stated that the Town does have options: temp services, part-timers, contracting.

01-4312-### (Highways and Streets)

01-4312-612 (Aggregate and Fill Materials)

Dominic Albanese questioned why this line went up?

Ken Daniels explained that the stockpile of material is gone.

01-4132-613 (Pavement Maintenance)

Dominic Albanese explained that the project amount cost of asphalt is going up. Understands that the Town is planning on paving the same amount of road.

Ken Daniels replied, yes.

01-4312-632 (Equipment Rental)

Lori Bliss Hill question if the extra amount requested is for the roller?

Ken Daniels replied, yes. Rental cost for two months.

Eric Crate commented that he and Ken had discussed two different types of rollers. The one going to be rented is not the one that was originally requested for purchase.

Ken Daniels explained that the rental includes both a tandem steel drum, to do the shimming and the other is vibratory, to do the gravel roads. The one that was taken out of the capital request was the vibratory roller.

01-4321-140 (Sanitation Administration Overtime)

Dominic Albanese stated, this is the reason why he is pushing for the fulltime floater/grounds/laborer, because the overtime kills.

Lee Carrier commented that the Town could always remove a day [of service at the transfer station] as an option.

Dominic Albanese responded that it is a matter of service level.

Ken Daniels to give the Budget Committee the traffic counter numbers for the transfer station.

01-4323-### (Solid Waste Collection)

01-4323-490 (MSW contracts)

Dominic Albanese informed the Committee that in 2007 the Town would have to renegotiate the MSW contract.

Ken Daniels confirmed that the contract ends July 2007.

Gayle Hulva questioned, what about the study that was done by the solid waste committee?

Ken Daniels explained that the people on the backside of Moose Mountain, in Hanover, had to go all the way around to get to Hanover's dump. The Town of Enfield bought bags that we can sell to non-Enfield residents to pay as they throw, to see how it works.

Dominic Albanese commented that the Board of Selectmen feel that the residents should not have to pay as they throw.

General discussion of pay as you throw program.

Dominic Albanese commented that the Town is paying a premium because residents don't recycle enough.

David Stewart questioned, does the MSW contract cover the transfer station rubbish?

Ken Daniels responded that it covers the roadside pickup and the compactor at the transfer station.

Eric Crate questioned the repairs to dumpsters. Why does the Town own the dumpsters instead of having them supplied by the contractor?

Ken Daniels responded that the Town could address that in the next contract coming up in July.

Eric Crate recommended that everyone go and talk to Andy MacDonald (transfer station attendant) about how he is sorting and selling aluminum and such for revenue.

01-4321-110 (Sanitation Personnel)

Steve Schneider explained that this line includes an increase for Andy MacDonald.

Shirley Green questioned if there is a way to estimate how it would decrease costs if people were to recycle more? If we could get that out to the residents, maybe more people would recycle.

01-4323-492 (Recycling Contracts)

Lori Bliss Hill noted that the whole budget for Solid Waste Collection 01-4323-### went up \$2300 and questioned what request for \$650. is for under -492?

Ken Daniels answered, that is a quote for freon removal for air conditioners and refrigerators.

01-4324-490 (Landfill Costs)

Dominic Albanese questioned if is this an estimate or solid price for tipping fees?

01-4901-717 (Lockehaven Road)

Lee Carrier asked if this is a quoted price?

Ken Daniels responded, yes. I still have permitting fees and etc.

01-4901-710 (Community Building Property)

Dominic Albanese would like to add \$5,000. and to revisit this line in January, for stone facing of the ramp.

Lori Bliss Hill commented that the verbiage should be removed for the lighting.

Bob Cusick commented that if the Town does not have proper lighting in those lots, it could suffer some very stringent liability issues if something happens.

Dominic Albanese recommended that the Budget Committee have Ken to come back in January about putting in 3 lights like downtown in the back of the Community building, on the side of the church.

Eric Crate asked if the Town didn't already have money aside to do the lights from a previous year and couldn't a voter come and say that your asking for money to do what you said you were going to do with money already spent?

Ken Daniels responded that the Town needs lighting else where around the building. The Town really needs a plan for all the lighting needed.

Dominic Albanese stated that the Board of Selectmen would visit that at the Selectmen's meeting on Tuesday.

01-4901-719

Lee Carrier question if the \$20,000. requested of for closing and reopening the stump dump?

Steve Schneider responded, yes.

Lee Carrier asked what is the timing? Will residents lose a stump dump for a period?

Ken Daniels answered that the Town will have two stump dumps for a period.

Lee Carrier asked where is the Town was in the permitting process?

Ken Daniels responded the Town does not need a permit for putting the stump dump at 74 Lockehaven Road.

Lori Bliss Hill asked if the Town would need any money for additional signage?

Ken Daniels answered, no.

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Dominic Albanese asked if the Town would be chipping, grinding or burning stumps?

Ken Daniels responded that the plan is to stock pile the stumps till sufficient quantity to grind.

Dominic Albanese questioned if the Town going to take stumps commercially?

Ken Daniels answered, no.

Lori Bliss Hill asked what to commercial people do?

Ken Daniels answered, they bury stumps.

Richard Martin asked if the Town would be charging to dump stumps?

Dominic Albanese responded, no.

Lori Bliss Hill commented that the total budget for **01-4901-### (Land and Improvements)** is \$50,000.

Steve Schneider answered, yes.

01-4902-748 (DPW Vehicles)

Lee Carrier commented about the funding of the mechanic's truck. The request is for \$20,000 from the General Fund with 10,500 each from the Water and Sewer funds.

Ken Daniels responded that this funding gets a truck but not the truck we speced.

Eric Crate questioned if the revised mechanic's truck would it do what you want it to do?

Ken Daniels answered, no. Not for water & sewer. The requested truck is a utility service vehicle with internal hydraulics. We're looking at responses to water main breaks for example.

Eric Crate asked how often would this equipment be used?

Ken Daniels answered that they could have used it half dozen different times plus daily use.

Dominic Albanese asked if the Town bought a truck for \$40,000. could the "arm" be added later?

Ken Daniels responded that he didn't think so because it's built right into the chassis with the pumps and stuff underneath and then the body is like frosting on the cake.

Bob Cusick questioned if the Town can't charge the Water and Sewer departments for the need of the service truck for that purpose.

Dominic Albanese stated that the Board of Selectmen felt that \$80,000 was too much money.

Bob Cusick asked how long would the truck last.

Ken Daniels answered, twenty years.

David Stewart asked if this truck would this replace any other truck?

Ken Daniels responded, yes the green dodge.

Lee Carrier asked, why spend \$40,000? If this isn't the truck he needs, why buy it? Let's revisit this in January at the original requested \$82,000.

Gayle Hulva commented that she can see getting the thing that Ken wants might save a person's back with lifting and etc.

Dominic Albanese requested that Ken Daniels get a firm quote on the truck he wants.

Steve Schneider added that he thinks the Town can roll fixed charges onto the water and sewer budgets and lessen the cost to the general budget.

General discussion of water and sewer rates, charges and how it effects the users.

Ken Daniels explained that for every \$10,000 you adjust the utility budget it impacts the consumption charges 50 cents per thousand.

Eric Crate questioned if the Town could do the \$40,000 truck and have a tow behind compressor that would work for the six times a year you need it for?

Ken Daniels explained that the Department is trying to retire the old air compressor and not have to buy a new one.

Eric Crate commented that previously the Budget Committee had requested an updated list for what it has for a current vehicle inventory, what the Town wants now and what the Town may need to get in the future.

Steve Schneider responded that the Town has sold three trucks this year.

Eric Crate commented that the public was told that the Town was going to get rid of a tractor and now it's over at the transfer station. We need it in writing that a piece of equipment is going to be removed and not used for something else.

Dominic Albanese responded that it is true that we said we were going to get rid of the tractor and then we decided it would be a better resource for the old tractor to stay permanently at the transfer station. And will not be replaced by another tractor but buy a glass crusher.

Bob Cusick asked if as the Town adds people to the water and sewer systems does it save money or does it increase the cost of the water and sewer charges? Does the Town generate more revenues?

Ken Daniels answered that the Town has the capacity to cover what we have now and expansion in the future. The Town does have upfront capital costs for the infrastructure but after that it's all in the usage charge.

Dominic Albanese stated that Town has huge challenges coming down the road with water and sewer when the Shaker Bridge is replaced due to old sewer pipes etc.

Shirley Green asked if there is a sizable hook up fee to cover costs.

Steve Schneider responded that the numbers had been crunched this week and talked about the hook up fees and the Town pretty much is giving it away. It was recommended that we increase the hook up fee. Currently it costs \$1,650. to hook up if line goes by your house now. There is an opportunity there to increase revenues.

Eric Crate asked if it is mandatory to hook up?

Steve Schneider responded, yes.

General discussion for sewer and hook up and charges.

01-4909-313 (Tax Mapping)

Ken Daniels explained that this for beginning the process of building the GIS system for the Town. Ken has received a quote to proceed in to the next phase and it costs.

Lee Carrier questioned how many more phases are there?

Ken Daninels responded, two.

Lee Carrier questioned, going forward, what's left, total?

Ken Daniels answered, roughly \$60,000. When this phase is complete, He will not have to go to the Town Offices to get abutters list by going thru al the files. It'll be automated.

Dominic Albanese asked if this is something the public, real estate people, Police and Fire Departments could also use?

Ken Daniels answered, yes.

Steve Schneider added that it is a big service for anyone in the building or real estate service.

Dominic Albanese questioned if this phase will help with locating water leaks?

Ken Daniels answered, no the next phase will.

Lee Carrier commented that the Town spent \$48,000 in 2005, \$11,600 in 2006, add \$54,000 that comes to 113,000 roughly and then the Town is looking at \$50,000 more?

Ken Daniels responded, yes based on a quote done previously. Will check for changes.

Eric Crate asked if the Town has to do it this year?

Richard Martin commented that if we started it, we should finish it.

Ken Daniels stated that he would call and talk to Sewalls and find out the increments.

Lee Carrier commented that it might be better, for example, to budget \$25,000 each year. The Budget Committee can look at it again in January after Ken gets the numbers.

Lori Bliss Hill stated that the total capital outlay budget is now \$123,900.

Break 11:50 –12:05

01-4199-413 (Hydrant Maintenance)

Dominic Albanese made a motion to increase this line to \$19,500. Second by Lori Bliss Hill. All in favor. Motion passed.

01-4915-724 (Sand/Salt Facility)

Ken Daniels described a 150' x 100' footprint for the proposed sand/salt facility. It would have a gavanized trussed system on barrier walls with a semi-transparent cover. The cost should be around \$150,000. An example of it is in White River Jct., VT in the rail-yard.

02-433#-### (Water Department)

02-4331-110 (Salaries and Wage)

Dominic Albanese questioned why the increase in salary?

Steve Schneider explained the increase is due to the addition of the floater position and regular salary changes. The same holds true for the **Sewer Budget salary and wage line (03-4321-110)**.

02-4915-730 (Water Capital Reserve)

Dominic Albanese stated that the \$20,000. requested is something the Board of Selectmen want to start building a reserve.

03-4321-### (Sewer Department)

03-4321-### (Sanitation Administration)

Dominic Albanese questioned why the Sewer budget went up \$100,000.

Steve Schneider responded that the increase is mostly due to the City of Lebanon contract increase.

Dominic Albanese added that Lebanon has gone up \$2.00 per 1,000 gallon. Enfield is now an owner/user of the plant.

Steve Schneider stated that Enfield owns a capacity of that facility.

General discussion of the contract with Lebanon and the sewer rates.

Lee Carrier commented that after seeing this increase it would be tough adding the new truck on this.

Steve Schneider informed the Budget Committee that he had researched Roberts Rules regarding the voting that took place on 12/12/2006. There is no bylaw for the Budget Committee saying a majority of the board has to vote, so that the 5/4 votes that were made were valid. If people recuse themselves, they should leave the room and not even be in discussion. If they were not receiving any monetary from the association, they would not have to recuse themselves.

General discussions of Roberts Rules and bylaws.

Lee Carrier stated that several people have made the suggestion that EVA should probably be under economic development.

Lee Carrier made a motion that EVA be moved from 01-4197-013 to 01-4651-###. Second from Bob Cusick. Votes were ten in favor and one against. Motion passed.

Action Items

Adjournment

Motion to adjourn came forward at 12:35 PM from Lori Bliss Hill with a second from Judy Finsterbusch. Motion carried.