

**ENFIELD BUDGET COMMITTEE (EBC)**  
**January 13, 2011**  
**DPW Building – 6:00 PM**

**Members present:** Fred Cummings (ex-Officio), Sam Eaton, Judy Finsterbusch, Shirley Green, Gayle Hulva, Doug Pettibone (Chair), Lori Saladino

**Administration:** Steve Schneider (Town Manager)

The meeting was called to order at 6:10 PM.

**ADMINISTRATIVE:**

1. Approval Draft Meeting Minutes

It was moved by Hulva, seconded by Green, to approve the minutes of December 16, 2010 as amended. The Committee voted unanimously in favor of the motion.

It was moved by Saladino, seconded by Green, to approve the minutes of January 8, 2011. The Committee voted unanimously in favor of the motion.

2. The next EBC meeting may be moved from Thursday, Jan. 20 to Wednesday Jan. 19. Members calendars will be checked.

**NEW BUSINESS:**

**1) Draft Budget Adjustments (Steve Schneider, Budget Committee)**

Regional Associations (Dept 4197): It was confirmed that the total amount appropriated to the Regional Associations that were approved for the Community Service Grant Program would be equal to up to 1% of the total General Fund(01) budget. Therefore, at the current estimate of the General Fund (01) budget of \$4,545,000 the amount appropriated to the RAs would be \$45,450. Funding for individual RAs will be adjusted proportionately to meet the 1% limit.

At the last EBC meeting, Steve Schneider was asked to come up with an additional \$29,000 in cuts in order to fund an asphalt reclaimer requested by Dept of Public Works (DPW):

Financial Administration (Dept 4150) \$1500: Tax Mapping (4150-313) was reduced \$1500 to \$4000.

Election and Registration (Dept 4140) \$500: New Equipment (4140-740) was reduced \$500 to \$500.

Government Buildings (Dept 4194) \$2500: Utilities-Electric (4194-410) was reduced \$1000 to \$29000. Heating Oil (4194-411) was reduced \$1000 to \$28000. Union Street Fire Station Maintenance (4194-436) was reduced \$500 to \$3000.

Highway Administration (Dept 4311) \$500: Professional Development (4311-810) was reduced \$500 to \$1000.

Highways and Streets (Dept 4312) \$30000: General Supplies (4312-610) was reduced \$5000 to \$15000. Winter Salt (4312-611) was reduced \$2500 to \$70000. Aggregate and Fill (4312-612) was reduced \$5000 to \$30000. Pavement Maintenance (4312-613) was reduced \$15000 to \$135000. Vegetation Management (4312-631) was reduced \$2500 to \$7500.

2) **DPW Capital Items:** It was tentatively agreed that \$40000 would be taken from the Undesignated Fund to fund a tractor/sidewalk plow to replace an aging Holder piece as requested by the DPW. The Undesignated Fund would then stand at \$714000 or about 5.8% retainage which is within State guidelines. The asphalt reclaimer (\$29000) funded by today's cuts will also be added to the Capital items list. The requested flatbed truck (\$70000) was not funded. A new mower (\$8000) that is more appropriate than the current piece for use in the tight areas of the cemeteries is still under discussion.

3) **Fire Department Equipment:** Approximately \$20000 in miscellaneous equipment requested has not been added yet to the draft budget. Steve Schneider will review with Chief Crate.

**PUBLIC COMMENT:** None

**OTHER BUSINESS:** None

**ADJOURN:** The meeting adjourned at 7:38 PM.