

Enfield Budget Committee (EBC) MINUTES

THURSDAY, JANUARY 19, 2012

DPW BUILDING 6:00PM

Members Present: Doug Pettibone (Chair), Shirley Green, Janet Shepard, Gayle Hulva, Annabelle Bamforth, Sam Eaton (Vice Chair), Lori Saladino, Gail Malz, Fred Cummings (Ex-Officio)

Others: Steve Schneider (Town Manager)

Excused: Paul Mirski

Administrative: A motion to approve the January 5, 2012 minutes was made by Gayle Hulva and seconded by Shirley Green. There were no corrections and the minutes were approved with Janet Shepard abstaining since she was not present at the meeting.

New Business:

Finalization of 2012 Draft Budget: Steve presented the members with the most recent copy of the Town of Enfield 2012 Draft Budget. The numbers are 95% up-to-date and anticipated to finalize 2011 by the end of the week.

It was requested at the last meeting that Steve work with the department heads and find adjustments that would bring the budget inline with the targeted 2.5% tax rate increase over last year. One third of that is to fund the CIP plan and the remainder is due largely to increased costs and inflation.

Steve presented the committee with a detailed memo showing adjustments made that totaled \$325,191. He explained the line items in the memo in each cost center that were reduced. Generally speaking there were several common reasons these were targeted:

- There were items on the 2012 budget that are being purchased with money left from 2011.
- Adjustments were made to several line items to more accurately reflect current spending. Two examples would be the reduction in lighting since the installation of LED's: Another is Planning since there is not that much building activity due to the economy, and he is recommending that the Town continue with contracted services versus filling an open slot for a full time planner.
- Solid waste collection and disposal were adjusted to reflect reduced costs experienced over the past couple of years that are expected to continue into 2012.
- Items, such as tree work at the Shaker Museum were eliminated from the budget.

Below are the itemized adjustments

Cost Center	Old(29Dec)	New	Difference
4130-Exec. Office	\$190,128	\$189,128	\$1,000
4140-Elec/Reg.	\$77,853	\$77,553	\$300
4150-Fin. Admin.	\$192,136	\$191,386	\$750
4152-Reval.	\$40,200	\$30,000	\$10,200
4153- Legal	\$13,500	\$8,000	\$5,500
4155- Personnel Admin.	\$1,026,263	\$901,010	\$125,253
4191-Planning	\$70,827	\$41,789	\$29,038
4194-Gen. Govt. Bldg.	\$155,850	\$150,850	\$5,000
4195-Cemeteries.	\$6,150	\$2,500	\$3,650
4210- Police	\$644,425	\$620,516	\$23,909
4215- Ambulance	\$88,900	\$83,900	\$5,000
4220- Fire	\$94,490	\$84,490	\$10,000
4299- Dispatch	\$66,300	\$65,000	\$1,300
4311- Hwy. Admin.	\$540,786	\$539,286	\$1,500

4316- Street Lighting	\$20,000	\$18,000	\$2,000
4321- San. Admin.	\$81,941	\$79,441	\$2,500
4323- Solid Waste Col.	\$190,000	\$160,500	\$30,000
4324- Solid Waste Dis.	\$200,000	\$160,000	\$40,000
4520- Parks/Rec.	\$56,050	\$45,700	\$10,350
4550- Library	\$162,033	\$156,092	\$5,941
4902- Capital Outlay	\$70,100	\$58,100	\$12,000

Total: \$325,191

The Committee thanked Steve and the department heads for their diligence and cooperation to achieve the targeted tax rate (\$6.10/\$1000 property valuation) in the proposed budget.

The meeting adjourned at 7:38. The next meeting will be January 26, 2012 at 6:00pm at the DPW building to discuss warrant articles for the TIF, CIP, budget and Ambulance proposal.