

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of May26, 2017**

**Board of Selectmen:** B. Fred Cummings Chairman (by conference call); Meredith C. Smith;  
John W. Kluge

**Administrative Staff:** Alisa D. Bonnette, Interim Town Manager

**SPECIAL MEETING**

Mr. Cummings participated in this meeting by conference call.

Mr. Kluge called the meeting to order at 2:00 PM.

The purpose of this meeting was to discuss the signing of the contract with Kingsbury for construction of the NH Route 4A Sewer Extension.

Per the bid documents, Kingsbury must hold their bid price until June 2, 2017. The State of NH, Department of Environmental Services has authorized award of the contract, but the USDA – Rural Development has not provided concurrence. The Bond Transcript was overnighted to USDA for attorney review on Thursday, May 25, 2017 so it should be in their hands. Typically, review takes 2 to 3 weeks, which would bring the completion of review beyond the June 2<sup>nd</sup> deadline.

The Board of Selectmen are authorized to sign the contract with Kingsbury, however, the only financing that has been secured to date is \$2.4 million in SRF funding from the State. The funding from USDA is not secured until the review of the Bond Transcript is complete and concurrence is provided. The total project cost is just over \$3 million. If the Board of Selectmen were to sign the contract and USDA did not approve the project the secured funding would be nearly \$1 million short of the total project costs putting the Town at risk of being responsible for the shortfall.

It is highly unlikely that USDA will not concur, however the Selectmen were in unanimous agreement that they were not willing to take that risk.

Kingsbury will be asked to hold their bid price for 2-3 more weeks while the USDA completes their review. It was noted that if Kingsbury refuses to extend their bid price the project would probably be extended.

Mr. Cummings left the meeting at this time.

Mrs. Smith moved to adjourn at 2:06 PM, Mr. Kluge seconded, vote unanimous in favor of the motion.

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B. Fred Cummings

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Meredith C. Smith

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John W. Kluge  
Enfield Board of Selectmen