

**Enfield Board of Selectmen
Whitney Hall Conference Room
Enfield, New Hampshire**

MINUTES of April 4, 2016

Board of Selectmen: Fred Cummings; John W. Kluge; Meredith C. Smith

Administrative Staff: Steven Schneider, Town Manager; Alisa Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Karol Hammer, Recording Secretary

Others: James Bonner (video); Doug Smith, Dan Kiley, David L. Stewart

BUSINESS MEETING

I. CALL TO ORDER

The Chairman called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Cummings made and Mrs. Smith seconded the motion to approve the March 21 Public and Non-Public Board meetings minutes as presented.

III. COMMUNICATIONS

Mr. Schneider shared the Tax Collector's report of collected taxes, showing 98% on first issue and 97% on second issue for a year to date yield of \$291,966.81.

He also shared the Town Clerk's report of revenues showing a strong March intake and a 2016 year to date total that was over \$91,000 higher than 2015 year to date.

IV. BOARD REPORTS

None

V. TOWN MANAGER'S REPORT

Mr. Schneider reported that the Boat Launch project would start on April 11, requiring closure of the launch and its parking lot for about one month. The contractor planned to focus on the lake side while the water level was still low from the draw down. Work should be complete in four weeks (around mid-May).

Mr. Cummings asked if the final paving still would wait until mid-May and was told it would.

Mr. Taylor added that striping and signage would be included in the project and were part of the bid.

Mr. Schneider said that the purchases of equipment were progressing nicely; the chassis and cruisers had been ordered and bids were coming in for other items that had been approved at Town Meeting.

He said the Board would be signing the loan documents for the (Boys Camp Road) bridge and boat launch projects at the end of the meeting.

Mr. Cummings asked when the bridge would be done and Mr. Taylor responded that the date had not yet been set. He anticipated that it would be just before or after mid-season.

Finally, Mr. Schneider let the Board know that Visions (off Kluge Road) would be attending the next meeting to request Town sponsorship of a feasibility study they would like to perform regarding septic and building issues on their site.

VII. PUBLIC COMMENTS

None

VIII. BUSINESS

Blacksmith Alley Trash:

Mr. Schneider said that there had been some dumpster issues on Town property. Mrs. Smith asked if he were talking about Mike Davidson's building and was told he was.

The building owner had requested permission to build an enclosure for the dumpster(s) to avoid recurrence of problems they'd been having with non-tenants using them.

Another option would be for the Town to say it didn't want dumpsters on that property any more. Mr. Cummings asked why the Town would do that, given the discussion at a previous meeting about encouraging more dumpsters for high occupancy buildings, to replace the many totes.

Mr. Kluge asked if the Town had any use for the land the dumpster is on. Mr. Schneider said it could possibly be used for parking.

Mrs. Smith said she had taken a walk with Mr. Davidson and learned that he specifically wanted to get rid of the dumpster because people had been dumping all kinds of stuff in it.

Mr. Kluge said that he agreed the Town should not want a bunch of totes there. He advocated tightening the Town regulations to require the use of dumpsters above a certain building population.

Mr. Schneider asked if it would make sense to require two (2) dumpsters, one for trash and one for recycling. Mr. Taylor said it would, but that the Town should require review of the plans for the enclosure before it is built.

Mr. Cummings said yes, we shouldn't go backward and have lots of totes there.

Lakeview Sewer Extension:

Mr. Schneider asked the Board to authorize Ms. Bonnette to sign documents in his absence during the following week. The Feds require the applicant to sign the funding documents for the extension project; given that he would be absent, formal Board action was needed to appoint an authorized signer.

Mr. Cummings made and Mr. Kluge seconded the motion to authorize Assistant Town Manager Alisa Bonnette to sign documents for the project on the Town's behalf during the Town Manager's absence during the week of April 9-16, 2016. The motion passed unanimously.

Mr. Cummings asked whether Ms. Bonnette would automatically be able to sign during Mr. Schneider's absence, given her role as Assistant Town Manager. Mr. Schneider said she would, but that he wanted to cover all the bases since this involved Federal funding.

Mr. Schneider said that at a project meeting the previous week, the question of ownership of the main service lines on Lakeview property was raised. If the Town accepted ownership of them for the duration of the project, the project would qualify for more funding than if Lakeview owned them. Ownership could be transferred to Lakeview after project completion.

Mr. Kluge asked whether there would be a signed agreement to that effect between the Lakeview Association and the Town.

Mr. Cummings observed that the Town does not know what is currently in the ground – what complications might come up.

Mr. Schneider said there would be an agreement and that responsibility for as-yet unknown complications could be covered in that agreement.

He said there were some pre-existing lines, but the focus for this discussion was the work to connect those existing lines to the main on Route 4A.

Mr. Taylor noted that a sketch of the portions that would be covered under the agreement was to be provided by Lakeview.

Mr. Schneider said that, if the Town did not assume ownership of the connections for the duration of the project, eligibility for \$300,000 in Federal funding would be lost.

Mr. Cummings said he'd favor the arrangement as long as it didn't cost the Town anything.

Mr. Schneider said the project qualified for intermediate 2.25% interest rate – a good rate, but something of a surprise; the homeowners' income survey results showed that the Lakeview residents were not low to moderate income. A larger census block group was used to qualify for the 45% grant (over \$900,000), dramatically reducing the loan amount over thirty (30) years.

Mr. Kluge asked if there were engineering drawings, or whether that was still up in the air.

Mr. Schneider then raised the possibility of including Shaker Landing in the project. Pumps have been taking septage from the lower units up to the system; the residents requested inclusion in the Lakeview extension project.

Including Shaker Landing also would be eligible for Federal funding. The cost would be approximately \$100,000, with 45% eligible for grant funding. Shaker Landing would pay for the rest.

Mr. Schneider also said that he wanted to be completely up front and disclose that he had family living at Shaker Landing. He wanted the Board to be clear that he was not asking favors.

Mr. Taylor said his only concern would be timing. The Federal application deadline, within the next week, would mean a very fast ramp up and proposal process for Shaker Landing. Lakeview was much further along – better prepared.

Including Shaker Landing would mean the line extension would extend to Landing Road, with six triplexes right behind.

Three options for the Shaker Landing setup:

- 1) Force Main to the top of the hill
- 2) Shorten and turn in with force main at Landing Road
- 3) Cross the brook and go down Chosen Vale to Tardiff Hall.

Mr. Kluge asked whether the sewage from Lakeview would go through there.

Mr. Taylor said it might. There still were questions about limits on digging, particularly with the easement around the old Stone Mill. Other easements also might place restrictions.

Mr. Schneider said a force main might be the way to go because it wouldn't require digging as deep.

Mr. Cummings said that as long as there would be no cost to the Town, he had no issue including Shaker Landing.

Mr. Schneider said the Town would have to have the same ownership arrangement with Shaker Landing as with Lakeview for the duration of the project in order to qualify for the Federal funding.

The Board expressed no problem with including Shaker Landing or with the ownership issue.

Enfield Shaker Village Scenic Byway:

Mr. Schneider had spoken with Nate Miller, and learned that the regional planning commission would be happy to devote time and funds to supporting the Town's effort to create a board (or committee) and a plan so that the Byway would not be de-designated.

Mrs. Smith had spoken with William Rose and also Nate Miller. It would be good to extend the designated Byway to include the South Family so that everything 'Shaker' would be designated.

Mr. Miller had just done a similar exercise in Sunapee with similar changes/expansion, so Mrs. Smith felt comfortable and encouraged to have his support.

The State's next meeting to review plans was scheduled for November.

Mr. Schneider felt that, as long as the State was aware that the Town was in the process of fulfilling the requirements, the Byway would not be de-designated.

Administrative Items:

The Board executed a tax lien for FAST Roads, as approved at its previous meeting.

It also approved a tax abatement for Mr. Henry’s barn. Mr. Schneider noted that the abatement would be for the value of the barn, for the 283 days it had been slipping into the river. He said Phil Neily had taken a timeline of pictures, showing that the structure hadn’t changed, but that its position on the bank had.

Other Business:

Mr. Kluge asked whether the Department of Public Works had considered opening the Town stump dump early, given the mild winter and early onset of spring cleanup. Mr. Taylor said that the department relied on the dates it had set for scheduling and placing its resources and work flow.

Mr. Kluge asked that each Board member be provided a copy of the Town’s solid waste regulations so that they might review them for discussion at the next meeting.

Next Meeting: Monday, April 18, 2016, Whitney Hall Conference Room

CONFERENCE

I. NON-PUBLIC SESSION

Mr. Cummings made and Mr. Kluge seconded the motion to enter non-public session at 6:35 PM, RSA 91-A:# II (c). Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye, Mrs. Smith – aye, motion passed unanimously.

Mr. Kluge moved to come out of non-public session at 6:55 PM, Mrs. Smith seconded, vote unanimous in favor of the motion.

II. ADJOURNMENT

Mr. Kluge moved to adjourn at 6:55 PM, Mrs. Smith seconded, vote unanimous in favor of the motion, meeting adjourned.

John W. Kluge, Chairman

B. Fred Cummings

Meredith C. Smith
Enfield Board of Selectmen