

**Enfield Board of Selectmen
Public Works Facility
Enfield, New Hampshire**

MINUTES of March 2, 2015

Board of Selectmen: Fred Cummings, Chairman; Donald J. Crate, Sr.; John W. Kluge

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police

Others: Chief Nick Mercuri, NH Bureau of EMS, Division of Fire Standards & EMS, Dept. of Safety; Bill Wood, Coordinator, Preparedness & Special Projects, NHBEMS; Nancy Vaughan, Director of Public Relations, NH Founder's Affiliate, American Heart Association; James Bonner, Kim Withrow, Bud Baker, Richard Martin and other members of the Enfield FAST Squad, Brian and Tina Stearns

BUSINESS MEETING

I. CALL TO ORDER

Mr. Cummings called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Kluge moved to approve the regular and non-public session minutes of February 17, 2015, Mr. Crate seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

None.

IV. BOARD REPORTS

Planning Board:

Mr. Kluge reported that the last Planning Board meeting was slow, short and had no new business. The Planning Board discussed the Master Plan update and general housekeeping issues.

V. TOWN MANAGER'S REPORT

Mr. Schneider informed the Board that a reminder will be sent out to municipal water customers who have had frozen pipes in the past to leave water running if they'll be away to prevent freezing. The reminder will be posted on the Enfield Listserv and the Town's website.

VI. PUBLIC COMMENTS

None.

VII. BUSINESS

HeartSafe Community Award:

Chief Nick Mercuri, NH Bureau of EMS, Division of Fire Standards & EMS, Dept. of Safety; Bill Wood, Coordinator, Preparedness & Special Projects, NHBEMS; and Nancy Vaughan, Director of Public Relations, NH Founder's Affiliate, American Heart Association came before the Board to present a HeartSafe Community Award in recognition of Town of Enfield for their efforts to improve survival from sudden cardiac arrest and for meeting the criteria to be designated a "NH HeartSafe Community". The Award was accepted by Richard Martin, EMS Chief and Bud Baker, who was instrumental in this.

Chief Mercuri said he was excited to come here and recognize all the work the Enfield FAST Squad and the community has done. Achieving this says a lot. It shows people are pulling together.

Nancy Vaughan congratulated everyone and presented a certificate that states, "As a HeartSafe Community Enfield NH has shown its commitment to promoting and supporting CPR training in the community, public access to defibrillation, early advanced care and increasing the out of hospital survival rate from cardiac arrest."

A sign that can be hung somewhere in Town was presented by Bill Wood.

There was applause for all who made this possible.

Mr. Schneider said Town employees and staff went to AED CPR training. Often this training is something people don't look forward to, but Kim Withrow did an excellent job and made it fun for the participants. We learned a lot. Mr. Schneider extended his thanks to the FAST Squad, Chief Martin, Bud Baker and Kim Withrow for pushing this.

Bud Baker informed the Board that generous donations received from the Canfield Estate and Mildred Nixon Trust Fund made this possible. The FAST Squad relies on donations; \$500 to \$1,000 is a good year. These donations allowed the Town to apply for this award which required that each FAST Squad member have an AED for their vehicles. A FAST Squad member can get to a scene in 3-5 minutes and be prepared. He thanked every member of the FAST Squad and thanked the Police Department who always has their backs. Good CPR has been seen from our police officers and the fire services are there whenever we need them. Jim Taylor was also helpful with the installation of an AED unit at the Public Works Facility. And two units were installed at Whitney Hall.

Discussion of Acceptance of \$7,447 Donation for Radar Trailer:

In accordance with RSA 31:95-b, the Board of Selectmen discussed the acceptance of a donation of \$7,447 for a radar trailer.

Chief Crate explained that Brian and Tina Stearns wanted to help out the community. In speaking with Chief Crate they both liked the idea of donating funds to purchase a radar trailer. Chief Crate obtained a quote for purchase of a Stalker radar trailer from Applied Concepts, Inc.

Mr. Stearns likes the idea that the radar sign is a warning rather than a ticket. The radar trailer will have a speed limit sign and a speed display, it will track the time and speed of motorists, so will give the Chief information as to where attention is needed.

Mrs. Stearns said that ever since they moved to Enfield 11 years ago the Town has been great. She has nothing bad to say.

Mr. Stearns finds Enfield to be a good town to do business in.

Mrs. Stearns presented a check in the amount of \$7,447 to Board of Selectmen. The Selectmen thanked the Stearns for their generosity. Chief Crate will order the radar trailer, though it will take some time for it to arrive. A sign will be put on the back that it was donated by the Stearns. The radar trailer collects data and will provide traffic counts, when we're seeing speeds and when we aren't.

In the past, when a radar sign was on Route 4 speeds were down. Shaker Hill Road had a couple of cars going 60 mph. The radar trailer gives the Police Department the intelligence so they know where they need to be.

Chief Crate thanked the Stearns for their generous donation to the Police Department and the Town.

Mr. Kluge moved to accept the \$7,447 donation from Brian and Tina Stearns for the Stalker radar trailer, Mr. Crate seconded, vote unanimous in favor of the motion.

Shaker Rec Field:

Mr. Schneider was approached by the school district regarding the use of Shaker Rec Field. Part of the school renovation project will use one of the high school softball fields for the two years of construction. The school has asked to use the Shaker Rec Field for softball practice and games. Softball practice and games are finished by the time recreation programs start. There was discussion about what would need to be done to make the fields NHIAA compatible, including a pitching mound and a home run fence. The home run fence can be removed at the end of practice. They may have to upgrade the dirt a little bit, but we may get a bit better field out of it. We won't have to change our maintenance schedule.

Mr. Cummings asked if this would interfere with adult leagues. He was informed it would not since the softball practice runs from mid-April to mid-May. Adult leagues don't usually start until after school is out.

During practice two fields will be used, but during games just one will be used.

Mr. Kluge asked if Enfield is the only Town in the Mascoma system with such a facility. He was informed they had some reservations with using Williams Field in Canaan, but the reasons for the reservations are unknown.

Mr. Cummings has no problem with allowing them to use Shaker Rec Field.

Mr. Kluge said that instead of going with two years he would like to grant permission for one year at a time and if there are issues the Selectmen can change their minds about granting another year.

Trust Fund Accounting Requirements:

The Trustees of Trust Funds have been informed of the need to formally approve the acceptance of donations to and the expenditures from expendable trust funds in the care of the Trustees of Trust Funds. The Board of Selectmen can approve each one or they can authorize the Town Manager to do so.

Mr. Kluge moved to appoint Steven Schneider as Town Manager to fill this role.

Mr. Schneider explained that this affects accounts such as the Fuel Assistance Fund, Old Home Day Fund and Trail Map Fund.

Mr. Crate seconded the motion to appoint Steven Schneider, vote unanimous in favor of the motion.

Town Meeting Discussion/Preparation:

The Board discussed the warrant and presentations at the deliberative session of Town Meeting.

Article 2 – Budget: Presentation of the Budget Committee’s budget will be done by Doug Pettibone. Mr. Kluge will make a presentation on the differences between the Budget Committee’s proposed budget and the budget proposed by the Board of Selectmen. A written amendment will be required for a vote to amend the Budget Committee’s budget.

Article 3 – Fire Truck Purchase, Article 4 – Compactor and Line Striper purchase and Article 5 – appropriation to the CIP Capital Reserve Fund: These articles all relate to the appropriation and/or expenditure of CIP Reserve Funds. Lee Carrier will make the CIP presentation. Tim Taylor or Fred Cummings will address questions about the fire truck. Jim Taylor can address questions about the compactor and line striper.

Administrative Items:

The Board reviewed and approved the following documents: disabled exemptions, property tax abatement.

VIII. OTHER ITEMS

Next Meeting:

Monday, March 16, 2015, 6:00 PM, Whitney Hall Conference Room, 23 Main St.

Mr. Kluge will be unable to attend this meeting.

Recess:

The Board moved to recess for 10 minutes beginning at 6:22 PM, Mr. Crate seconded, vote unanimous in favor of the motion. The meeting reconvened at 6:35 PM.

CONFERENCE

I. NON-PUBLIC SESSION

Mr. Kluge moved to enter non-public session at 6:35 PM, RSA 91-A:3 II (c), Mr. Crate seconded the motion. Roll call vote: Mr. Kluge – aye, Mr. Crate – aye, Mr. Cummings – aye, vote unanimous in favor of the motion.

Mr. Crate moved to come out of non-public session at 6:47 PM, Mr. Kluge seconded, vote unanimous in favor of the motion.

II. ADJOURNMENT

Mr. Kluge moved to adjourn at 6:48 PM, Mr. Crate seconded, vote unanimous in favor of the motion, meeting adjourned.

B. Fred Cummings, Chairman

Donald J. Crate, Sr.

John W. Kluge
Enfield Board of Selectmen