

**Enfield Board of Selectmen  
Whitney Hall Conference Room  
Enfield, New Hampshire**

**MINUTES of February 3, 2015**

**Board of Selectmen:** Fred Cummings, Chairman; Donald J. Crate, Sr.; John W. Kluge

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Richard Crate, Jr, Police Chief; Wendy Huntley, recorder

**Others:** None

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Cummings called the meeting to order at 6:03 PM.

**II. APPROVAL OF MINUTES**

Mr. Kluge moved to approve the regular and non-public minutes of January 20, 2015 as written, Mr. Crate seconded, vote unanimous in favor of the motion.

**III. COMMUNICATIONS**

None.

**IV. BOARD REPORTS**

Mr. Kluge spoke of the recent Planning Board meeting in which there were no public hearings but there was discussion on the Family Dollar Building's façade. In communications with the management of Family Dollar, they have promised to make it look better.

There had also been discussion regarding the recent Survey Monkey results.

Mr. Kluge commented that the Charrette had been well attended.

Mr. Kluge also spoke about the success of the Enfield Shaker Museum snowshoe festival. The festival had a great turn out and thanked the Enfield Police Department for having an Officer there.

Mr. Schneider reminded the Board that the Budget Committee hearing is scheduled for February 4<sup>th</sup> at 6:30 PM at the DPW Building.

## **V. TOWN MANAGER'S REPORT**

None.

## **VI. PUBLIC COMMENTS**

None.

## **VIII. BUSINESS**

### **Charrette:**

Mr. Schneider distributed handouts with information gathered at the recent Charrette meeting. There were 60 residents in attendance along with departmental input. Victoria Chase, NH DOT, shared her prospective. Main St. should stay as is. Access will remain thru the old motel land and will incorporate more formal parking, bathrooms, a picnic area, terraced seating and possibly a stage. The adjacent parcel would be left fairly undeveloped. Trails and shoreline access mostly. One reason is due to the archeological sensitivity of the site.

General discussion was had on the potential difficulties for large trucks, including plow trucks and fire trucks, getting thru the old motel property with all that parking and activity.

Mr. Schneider assured that the information from the Charrette begins the vision using existing parameters. The handouts are not the final product.

General discussion regarding the underpass was had focusing on safety issues. Mr. Crate voiced his concern about safety, having two-lane traffic on each side of the one lane underpass. Mr. Crate believes the underpass is dangerous and should be the top priority.

Chief Crate recommended that a letter be written by the Board of Selectmen to the Governor's Office regarding the safety concerns of the underpass.

Mr. Schneider will draft a letter to the Governor and will bring to the next meeting for the board to review.

Mr. Schneider will also contact the DOT regarding timing of funding and their vision for the old motel property.

### **W/S Emergency Action Plan:**

Mr. Taylor explained that the action plan is an update of what the Town already has. This update includes new pump station on McConnell Road. This update also addresses cyber attacks.

Mr. Kluge moved to adopt the W/S Emergency Action Plan. Mr. Crate seconded, vote unanimous in favor of the motion.

**Property:**

Mr. Schneider announced that an offer has been made on the smaller property on Meadow Lane. The property has been listed at \$10,000.00 and the offer was for the full amount. Tony Lozeau, Moose Mountain Realty, has been showing the larger property on Meadow Lane as well and is confident that it will sell sometime this spring/summer. The Eastman property is less desirable so it may take some time before that sells.

**Old Home Day Committee:**

Mr. Schneider asked if the Selectmen would like to make any recommendations for the establishment of an Old Home Day Committee, such as number of members.

Mr. Kluge would like to allow the Committee to decide that for themselves.

Mr. Kluge moved to establish an Old Home Day Committee. Mr. Crate seconded, vote unanimous in favor of the motion.

**Town Meeting:**

Mr. Schneider spoke about the upcoming election races. Two people are running for the one open seat on the Cemetery Committee, three people running for the two open seats on the Zoning Board and there are four candidates running for the three open seats on the Budget Committee.

Short discussion was had regarding the dedication of the Town Report.

**Warrant:**

No petitioned warrant articles were submitted this year. Mr. Schneider explained the whole warrant is fairly short this year. There are no proposals for long term borrowing. The first money article will be the budget, and the fire truck will be next. It is proposed to pay for the fire truck with cash on hand by making a withdrawal from the fire CRF and that the balance due will come from the CIP CRF. By paying cash, the Town can take advantage of discounts. The CIP Committee is in favor of this plan.

Article 4 is to purchase an additional compactor for the Transfer Station. Mr. Taylor explained that the recycling is light weight but bulky and requires numerous pulls/trucking. The new compactor would be for garbage and the old would be used for the recycling.

There is an article for a pavement striper. The State no longer stripes certain areas of the Town so with this striper, the Town can not only stripe what the State no longer does, but also Town parking areas, such as Whitney Hall, Huse Park/Community Bldg and the DPW. The funds to purchase the striper are to come from CRF.

Article 5 is the CIP funding. It is up \$26,200.00 from last year for a total of \$317,983.00.

Article 6 is the report of Charrette, named the Mascoma Lake Recreational Hub.

General discussion was had regarding the Charrette being a warrant article this year. Mr. Cummings feels that it is premature for Town Meeting as the direction the State will be taking is

unknown at this time. Mr. Crate agreed with Mr. Cummings. Mr. Kluge understands the concerns.

Ms. Bonnette suggested having a display of the Charrette in the hallway for public viewing.

After much discussion, it was decided to not have a warrant article for the Charrette.

Mr. Schneider spoke about how the DOT has no commissioner at this time and how there should be whole new leadership soon that the Town could reach out to.

In addition to drafting a letter to the Governor, Mr. Schneider will also draft a letter to Victoria Chase regarding the old motel land, its uses, and the underpass.

Article 7 is for the sale of Cemetery Lots.

Article 8 is for hearing of reports.

**2015 Budget:**

Mr. Schneider noted that while working on the proposed budget, he realized that \$317,000 for the CIP was not included. So adjustments had to be made. The DPW will see the largest adjustment to their department. The line for maintenance of gravel roads will be reduced by \$20,000.00 and the paving line reduced by \$50,000.00. These changes will keep the budget at a 2% increase.

Mr. Cummings stated his concerns regarding cuts to gravel roads maintenance line and the paving line. Would rather see a 3% increase in the budget than to cut those lines.

Mr. Kluge agreed.

Mr. Crate does not recommend going back to underfunding of the infrastructure.

Mr. Taylor agreed and stated Jones Hill Road as an example. Maintenance over the long run probably would have been less expensive than having had to replace the roadway.

General discussion was had about the potential of presenting two budgets at Town Meeting. One amount from the Budget Committee and a second amount recommended by the Board of Selectmen.

**Administrative Items:**

Mr. Schneider informed the Selectmen that David Fracht would like to fill the vacancy on the Planning Board and Kristin Harrington would like to fill the vacancy on the Heritage Commission.

Mr. Kluge moved to appoint David Fracht to the Planning Board and Kristin Harrington to the Heritage Commission. Mr. Crate seconded, vote unanimous in favor of the motion.

**Other Business:**

Discussion was had about the current use of water from the McConnell well for a research study on hard water. Mr. Taylor added that the study has been ongoing for about the past 8 years. He will look into seeing where this study is at.

Mr. Crate asked about the fire hydrants and who is making sure they are shoveled out.

Mr. Taylor responded that the water dept usually, but down one man so the highway department will be clearing hydrants.

Mr. Crate inquired about the home on Route 4, heading to Canaan that has a barn that looks like it may collapse and fall into the roadway.

Mr. Schneider with speak to Mr. Neily about the issue.

General discussion was had about the Community Building's maintenance, covering the soap dispensers in the bathrooms and the shelving in the kitchen for the plates, and the racks for table storage needing repair/replacement. It also seems utensils are missing from the kitchen as well.

Mr. Taylor would like the Fire Department reminded that on Bingo nights the range hood needs to be turned off and the baffles closed so the heat in the building doesn't escape thru the hood.

**Next Meeting:**

Tuesday, February 17, 2015, 6:00 PM, Whitney Hall Conference Room.

**X. ADJOURNMENT**

Mr. Kluge moved to adjourn at 7:37 PM, Mr. Crate seconded, vote unanimous in favor of the motion, meeting adjourned.

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B. Fred Cummings, Chairman

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Donald J. Crate, Sr.

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John W. Kluge  
Enfield Board of Selectmen