

**Enfield Board of Selectmen  
Whitney Hall Conference Room  
Enfield, New Hampshire**

**MINUTES of January 20, 2015**

**Board of Selectmen:** Fred Cummings, Chairman; Donald J. Crate, Sr.; John W. Kluge

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Richard Crate, Jr, Police Chief; Wendy Huntley, recorder

**Others:** Dan Kiley, Kurt Gotthardt, Lee Carrier, Pat Carrier, Robert Cusick

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Cummings called the meeting to order at 6:01 PM.

**II. NON-PUBLIC SESSION**

Mr. Kluge moved to enter non-public session at 6:04 PM, RSA 91-A:3 II(c). Mr. Crate seconded the motion. Roll call vote: Mr. Klug – aye, Mr. Crate – aye, Mr. Cummings – aye. Vote unanimous in favor of the motion.

Mr. Kluge moved to come out of non-public session at 6:21 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

**III. APPROVAL OF MINUTES**

Mr. Kluge moved to approve the regular and non-public minutes of January 5, 2015 as written, Mr. Crate seconded, vote unanimous in favor of the motion.

**IV. COMMUNICATIONS**

None.

**V. BOARD REPORTS**

None.

## **VI. TOWN MANAGER'S REPORT**

The ice skating rink at Huse Park is now open. Thanks go to the Grounds Crew and Recreation volunteers for making this happen. Also thanks go out for the private donation of several pairs of skates for the public to use.

Mr. Crate asked why the metal picnic tables from the pavilion had been moved next to the rink. Is concerned that having the tables so close to the rink is a potential hazard should someone fall and hit one.

Jim Taylor will look into why the tables were moved and have them moved away from the rink.

## **VII. PUBLIC COMMENTS**

Chief Crate spoke about a meeting he had attended regarding hazardous mitigation and believes it would be prudent to look at potential flood damage zones from flash flooding. Culverts and drainage should be reviewed and should repairs be necessary there may be FEMA money available to help mitigate the cost.

Mr. Carrier added that he and members of the CIP committee had recently looked at Lovejoy Brook Road and how it floods. There are grant monies available for up to 75% of the cost.

Mr. Gotthardt recommended that perhaps area Conservation Groups, such as the Mascoma River Water Shed, could combine with UVLSRPC to do a culvert assessment. They could do a pass/fail rating and work on the funding. This would be a long term project and having the backing of the Board of Selectmen would be helpful.

## **VIII. BUSINESS**

Mr. Cummings announced that the non-public session earlier in the evening was to discuss investments made with CRF (Capital Reserve Funds). A public notice will be released in the morning (1/21/15).

Mr. Schneider added that an issue came up in late December 2014 that the owner of the company used for investments by the Trustees of Trust, had been indicted for making fictitious loans. \$300,000.00 of the Town's invested money is frozen until litigation is complete. This represents approximately 20% of the CRF. There have been many conversations between the Town Manager's Office and the Trustees, along with the Town's Attorney.

Mr. Gotthardt asked what the time-line might be for getting the funds returned to the Town.

Mr. Schneider responded that it is really too early to know.

Mr. Cummings reminded everyone that the Trustees are independently elected.

**Charrette:**

Plan NH Charrette for Lot 44-46, the old motel property on Mascoma Lake and the bi-pass roadway, starts on Friday (1/23/15) and will continue all day on Saturday. It is being held at the Enfield Community Building. There will be ten professional planning people coming in to help in re-envisioning what can happen with those two properties. Also Lake Associations and other regional organizations have been invited to attend. The State DOT may also be there.

Mr. Cusick recommended that the Town leave the roadway alone and use the other property for Town access. Mr. Cusick believes that if the Town gets rid of the road, the property values will change and why have that when the Town currently can have access to the 2<sup>nd</sup> lot of land at no cost.

Mr. Schneider clarified that if the State were to sell the two properties, state agencies and the Town would have first refusals to purchase.

Mr. Carrier stated that there is \$125,000.00 in CRF for land acquisition.

Mr. Kiley spoke to the current assessed values of the properties as \$836,000.

**Old Home Day Committee:**

None.

**Master Plan Survey:**

Mr. Schneider reported that approximately 300 people have completed the survey.

**Sewer Extension:**

Mr. Schneider distributed a map labeled, "Enfield Sewer System Potential Extension Areas". This map shows where the current system is and potentially where the Town can go with it. It has been requested that the sewer system extend to Lakeview Condominiums (LVC). The map shows 10 different potential sewer extension areas.

Mr. Kluge would like to deal with what is most urgent first.

Mr. Cummings would like to see costs of the different projects shown on the map.

Jim Taylor has standard per foot costs that he could get for the Selectmen.

Mr. Kluge would also like to look at the number of hook ups for the dollar(s) spent on expansion in an area.

Mr. Schneider offered that if the expansion went to LVC then there would be approximately 130 new hook ups. If the expansion went nearer to the village, Lapan Circle for example, because it

is an existing developed area, the hook ups may not be as immediate and properties would hook up as needed.

### **2015 Budget:**

Next Budget Committee meeting is Thursday (1/22/15) and Mr. Schneider hopes to have a nearly final budget for the committee to look at. There are only 2 more meetings left before the Public Hearing. The goal is to not exceed a 2% increase over last year's budget.

### **Water & Sewer Quarterly Commitment:**

The Board was presented with the 2014 Water & Sewer Commitment List for the fourth quarter of 2014.

Mr. Crate moved to approve the Water & Sewer Quarterly Commitment as presented, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Taylor briefly explained the handout labeled Inflow and Infiltration. Water seems to be getting into the sewer system during high water times. In the spring, he is planning to do smoke testing of the sewer system to reveal any leaks, such as at manholes. The pay back for this procedure would be very quick once leaks are resolved.

### **Authorization to Accept Credit Cards for Payments:**

The Town Clerk would like to accept debit and credit cards for Motor Vehicle transactions. Any fees would be paid by the resident doing the transaction.

Mr. Crate moved to approve the Authorization to Accept Credit Cards for Payments pursuant to RSA 80:52-c, Mr. Kluge seconded, vote unanimous in favor of the motion.

### **Town Report:**

The Board was given the choice of three different pictures, of the lights at La Salette, one of which to be used for the 2014 Annual Town Report cover. 2014 was the 60<sup>th</sup> anniversary of the lights and it may have been the last. The Board unanimously chose the picture with the people viewing the lights.

### **Administrative Items:**

Mr. Schneider distributed to the Board a copy of the Emergency Action Plan (EAP) for the water/sewer systems as required by NH DES.

### **Next Meeting:**

Tuesday, February 3, 2015, 6:00 PM, Whitney Hall Conference Room. (Deadline for petitioned Warrant Articles)

**IX. NON-PUBLIC SESSION**

Mr. Cummings moved to enter non-public session at 6:48 PM, RSA 91-A:3 II (c). Mr. Kluge seconded the motion. Roll call vote: Mr. Kluge – aye, Mr. Crate – aye, Mr. Cummings – aye. Vote unanimous in favor of the motion.

Mr. Kluge moved to come out of non-public session at 7:05 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

**X. ADJOURNMENT**

Mr. Kluge moved to adjourn at 7:05 PM, Mr. Crate seconded, vote unanimous in favor of the motion, meeting adjourned.

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B. Fred Cummings, Chairman

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Donald J. Crate, Sr.

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John W. Kluge  
Enfield Board of Selectmen