

**Enfield Board of Selectmen
Whitney Hall Conference Room
Enfield, New Hampshire**

MINUTES of January 5, 2015

Board of Selectmen: Fred Cummings, Chairman; Donald J. Crate, Sr.; John W. Kluge

Administrative Staff: Steven Schneider, Town Manager; Alisa D. Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Phil Neily, Building Inspector/Health Officer; Richard Crate, Jr, Police Chief; Jeanine King, Recreation Director; Wendy Huntley, recorder

Others: Dan Kiley, James Bonner, James and Rebecca Petryk, Kurt Gotthardt

BUSINESS MEETING

I. CALL TO ORDER

Mr. Cummings called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Kluge noted that on page 7, 4th line should read; Mr. Kiley “feels” the Board....

Mr. Cummings noted on page 6, 3rd paragraph, 1st sentence should read; ...rates and he is “not” willing to do...

Mr. Kluge moved to approve the regular and non-public minutes of December 23, 2014 as corrected, Mr. Crate seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Town Clerk’s Report – December 2014:

The revenues in 2014 are greater than those in 2013. Revenues have exceeded our revenue forecast for the Town Clerk this year.

Tax Collector’s Report – December 2014:

Taxes were due Monday, December 29th. Ninety-three percent of tax bills have been paid.

IV. BOARD REPORTS

None.

V. TOWN MANAGER'S REPORT

None.

VI. PUBLIC COMMENTS

None.

VII. BUSINESS**Lakeview Condominium Association Sewer:**

The Board received a photograph of what is reported to be of one of Lakeview Condominium's septic fields.

Mr. and Mrs. Petryk expressed their concerns about the conditions of the septic fields. They have owned the property since 2006 and have tried to work with the Lakeview Condominium Board without success. Mr. Petryk reported that all of Lakeview Condominium septic fields located on their property have failed per the State of NH definition. Lakeview Condominium Association seems incapable of making corrections to the system and that is why the Petryks are coming to the Town for assistance. Mrs. Petryk spoke to how they have opened the land for public use and that the Old Home Day Committee had requested the use of the property during their event. The Petryks now feel that having kids and dogs being exposed to the failed systems and the seepage is a potential health hazard.

Phil Neily stated that he has met with Pathways, NH DES, Lakeview Condominium and the Petryks and they all toured the septic fields. DES took samples in which the results did not show coliform. Mr. Neily has since taken additional samples for testing that showed low levels of coliform. These results have been forwarded to DES and as yet, there has been no response from them. DES will need time to compile and analyze all the information and Mr. Neily believes that once complete, the State will be taking some action.

Mr. Petryk expressed thanks for Mr. Neily in getting one of the septic fields shut down but has seen Lakeview Condominium Association turn the pumps to that field back on. Mr. Petryk understands that this will take time and invited the Board to come and see.

Mrs. Petryk told of the family connection with NH and how they would like to make their property a real asset to the Town, how they have been working with Alan Strickland to develop trails and how these sewerage issues are a potential health hazard.

Mr. Kluge expressed thanks and believes that Mr. Neily should be the primary contact for the Petryks regarding these issues.

Mr. Kiley wondered if perhaps the Mascoma River Advisory Committee should be notified of the potential sewerage runoff into the river.

Mr. Schneider asked Mr. Neily if the photo presented is typical for a septic system.

Mr. Neily responded that he can't be definitive as the picture shows "water on the ground".

Mr. Schneider reported that Lakeview Condominium Association has come to the Town reporting that they have a problem.

Mr and Mrs. Petryk thanked Steve Schneider, Phil Neily and Jim Taylor for working with them thru this matter.

Community Building Schedule:

Jeanine King questioned the Board's decision to bump the Farmers' Market from the December 12th, 2015 reservation at the Community Building. This has been scheduled for quite some time and it is printed in the Town's Calendar as being the date and location for the winter Farmers' Market.

Mr. Crate stated that the Firefighters Association and the FAST Squad Toy Drive is for families and children and this event has grown large enough for them to require the Community Building for the event. It needs to be scheduled at this time to coincide with the tree sales done at Huse Park.

Jeanine King wondered why the Fire Department couldn't work to find a new location for their event as all the postings are done for the Farmers Market being held in the Community Building on the 12th of December. Switching the weekend doesn't work because the larger vendors go to other area Farmers' Markets on the other weekends of the month. That is why the 2nd Saturday of the month was chosen.

Jim Taylor suggested that perhaps a large tent with sides could be rented for the one weekend and to have the Farmers' Market in it. Make the weekend like a winter fair for the Farmers' Market, toy drive and tree sale.

All parties could see the value in renting a tent with heaters. Mr. Taylor is to get pricing.

Alisa Bonnette asked the Board if Pack 44 needed to also be bumped from the schedule on Friday, December 11th at the Community Building for the toy drive.

Mr. Cummings stated that the toy drive can work around the boy scouts.

Old Home Day Committee:

None.

Master Plan Survey:

Mr. Schneider reported that approximately 150 people have completed the survey. The Board received a copy of the results to-date.

Mr. Cummings asked about the Charrette for the old motel property on Mascoma Lake and the bi-pass roadway.

Mr. Schneider responded that the State owns the property and has limited the use of the property.

Mr. Kluge feels that it needs to be articulated that the State has control over the property.

Mr. Cummings agreed with Mr. Kluge and doesn't want to build peoples' expectations.

Mr. Schneider agrees, but sees the value in this exercise in opening people's imaginations and seeing where it leads.

Kurt Gotthardt requested clarification on whether the State is stating that the bi-pass road is to stay.

Mr. Schneider responded that the State says the road, bridge and land stays as is.

Mr. Cummings added that the State has indicated to upgrade the bypass road would be very difficult to permit.

PUBLIC HEARING – Acceptance of Grant Funds

Mr. Cummings read the public hearing notice.

Mr. Kluge moved to open the public hearing at 6:49 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

The Grant would provide \$5,880 for the purchase and installation of a school emergency notification system.

Mr. Cummings asked Chief Crate what the ongoing cost would be to the School and the Town.

Chief Crate did not have the figure with him.

Mr. Cummings asked if the school knows about the ongoing costs.

Chief Crate answered, yes.

Mr. Kluge requested more details as to what the school emergency notification system is.

Chief Crate explained that teachers would have a program on their computers that would allow them to directly and immediately make contact with Dispatch and five closest law enforcement vehicles and personnel in the area. Sergeant Holland has made 2 test runs to the school and it took only 61 seconds to get from his desk to the school. This is much faster than using the 911 system. Getting this emergency notification system is like getting smoke detectors; hopefully it will never be needed.

Mr. Cummings asked if this was going to be in all the schools.

Chief Crate said that it would be in all the Mascoma Valley Regional School District schools with the High school and Indian River School being considered as one location because of their very close proximity.

Mr. Kiley said that he believed the yearly ongoing cost for the school district was \$3,700.

There were no further public comments.

Mr. Crate moved to close the hearing at 7:02 PM, Mr. Kluge seconded, vote unanimous in favor of the motion.

Mr. Kluge moved to accept the \$5,880 in grant funds for purchase and installation of a school emergency notification system, Mr. Crate seconded, vote unanimous in favor of the motion.

Undesignated Fund:

The Board received a memorandum from Mr. Schneider regarding significant changes to the undesignated fund balance.

Mr. Schneider explained that in 2014 the undesignated fund was affected by revenues that were under and expenditures that were over those anticipated. The Town did not receive the loan funds for the Jones Hill Road improvement until June of 2014.

Mr. Cummings added that this will then bump up the undesignated fund balance for 2015.

Mr. Schneider will go more into depth on revenue shortfalls at the next meeting. We are also working on ways to do better tracking per each accounts payable check run. Currently the department heads receive a budget report monthly.

2015 Budget:

Mr. Cummings tabled discussion on the sewer extension until the next meeting.

Administrative Items:

Mr. Schneider was happy to announce that after much prodding and cajoling, Alisa Bonnette has accepted the position as Assistant Town Manager and will oversee the Finance and Assessing Departments as well as the Tax Collector's office. Ms. Bonnette will be in charge during any of Mr. Schneider's absences.

Next Meeting:

Tuesday, January 20, 2015, 6:00 PM, Whitney Hall Conference Room.

CONFERENCE

I. NON-PUBLIC SESSION

Mr. Kluge moved to enter non-public session at 7:05 PM, RSA 91-A:3 II (c). Mr. Crate seconded the motion. Roll call vote: Mr. Kluge – aye, Mr. Crate – aye, Mr. Cummings – aye. Vote unanimous in favor of the motion.

Mr. Kluge moved to come out of non-public session at 7:20 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

II. ADJOURNMENT

Mr. Kluge moved to adjourn at 7:21 PM, Mr. Crate seconded, vote unanimous in favor of the motion, meeting adjourned.

B. Fred Cummings, Chairman

Donald J. Crate, Sr.

John W. Kluge
Enfield Board of Selectmen